

Bourton-on-the-Water Parish Council

Council Office, The George Moore Community Centre,
Moore Road, Bourton-on-the-Water, Glos. GL54 2AZ

Tel: 01451 820712

Email: clerk@bourtononthewaterpc.org.uk

12th March 2021

Dear Councillors,

You are invited to attend a Personnel Sub-Committee meeting on Wednesday 17th March 2021 at 6.00pm via Zoom.

Yours sincerely,

J. Herbert

Mrs. J. Herbert
Assistant Clerk

AGENDA

1. Apologies for absence.
2. Declarations of Interest.
3. To receive & approve the minutes of the Personnel Sub-Committee held on 1st March 2021, circulated.
4. To consider & agree recommendations for remuneration of Locum Clerk.
5. To consider & agree recommendations for remuneration of Assistant Clerk during temporary cover of Clerk's role.
6. To receive an update on the Clerk's vacancy.
7. To receive details of Clerk's Exit Interview, as circulated, and agree recommendations for actions to be taken.
8. To review staffing structure.
9. Next Meeting – date to be confirmed.