

Minutes

The Minutes of the Meeting of Ampfield Parish Council held in the Village Hall, Ampfield on Monday, 11th July 2016 commencing at 7pm.

PRESENT: Bryan Nanson (Chairman)
Allan Clark, Pete Edwards, Martin Hatley, Graham Roads,
David Stevens and Julie Trotter

2417 Attendance and Apologies for Absence

Apologies for absence had been received from Julian Jones. Council noted and approved Miss Rothwell's continued absence.

2418 Minutes

The minutes of the meeting held on Monday, 6th June 2016, having been circulated previously, were confirmed by the meeting and signed by the Chairman.

2419 Matters Arising from the Minutes

There were no Matters Arising which were not covered by items on the agenda.

2420 Declarations of Interest

Julie Trotter declared a personal interest in Morleys Green, and also in the Village Hall as she was a Trustee and member of the Management Committee.

Graham Road and David Stevens were asked to state whether or not there had been any changes to their Declarations of Interests forms signed the previous year. They both confirmed there had been no change. The Clerk had visited Miss Rothwell, who had been unable to attend Council in person, and had asked her the same question. Miss Rothwell confirmed there had been no change to her declaration; this was witnessed by the Chairman and by Julie Trotter who were also present. The Clerk would now advise Test Valley Borough Council (TVBC) of the outcome.

2421 Public Participation

Mr S Neilson was in attendance.

The Chairman explained that members of the public were able to speak and address Council for up to 20 minutes. He suspended the meeting at 7.03pm and invited Mr Neilson to speak. Mr Neilson asked about the provision of broadband in the parish and asked what could be done to improve its speed. Low broadband speed in the village area of the parish had been a problem for several years; those properties connected to the Braishfield exchange were most likely to have the lowest speeds. Unfortunately, much of Ampfield came within the lowest percentage for upgrade in BT's Hampshire programme. Martin Hatley would speak to a fellow TVB Councillor about the current position and get back to Mr Neilson. The meeting resumed at 7.10pm.

2422 Finance Matters

2422.1 Accounts for payment, income and anticipated expenditure

It was proposed by Graham Roads, and seconded by Martin Hatley, that the following accounts be paid:

Cheques to be signed at meeting	£ inc VAT
Crawley Parish Council - Lengthsman green waste recycling	25.00
The Play Inspection Company- playground annual inspection	75.00
TVBC Management of SLR July 2016 - June 2017	850.00
July salary - D Matthews	513.66
July payments to HMRC	154.89
August salary - D Matthews	550.93
August payments to HMRC	155.09
Ace Liftaway - one tonne bag for stone removal	51.00
Southern Water- water usage on Rec Ground	21.92
Cleaning Allotment buildings April -June - Village Hall	54.50
Office Expenses May-July - D Matthews £58.13 }	<u>82.43</u>
Roundup weed killer- Rec Ground - D Matthews £24.30 }	
	2534.42
Pension direct debit payments - Council's share for July £22.04 & August £22.04	<u>44.08</u>
	<u>2578.50</u>
Treatment for teak benches – Cllr Clark- presented at meeting and signed by Graham Roads & Bryan Nanson	<u>42.38</u>
	<u>2620.88</u>

Payments made between meetings

Westcotec Ltd- new SLR with data collection unit	3504.00
Total Refurbishment (Southern) Ltd - new portakabin door	140.00
Konica Minolta copier hire 24/4/16 -23/7/16	128.88
RBL poppy wreath & donation - via Cllr Hatley	50.00
Haywoods Office Services - via Cllr Hatley - storage cabinet	186.00
June Salary - D Matthews	599.32
June payments HMRC	160.12
Pension payment - Council's share for June - direct debit	<u>22.48</u>
	<u>4790.80</u>

Council noted and approved the cheques signed between meetings. The bank reconciliation for June had been circulated in advance of the meeting. Receipts for June were £290.84, which was largely due to burial fees. Council noted the purchase of a new Speed Limit Reminder sign which had been funded through S106 developer funds. The bank accounts at 10th July stood at £45,825.94 of which £18,418 was in named reserves, and £1,150 which was set aside for fundable allotment deposits. Setting aside the purchase of the benches, which had been funded by the Perbury Group, actual expenditure to end June had been £3,935; this represented 8.33% of budgeted expenditure.

2422.2 Ground Maintenance Contract for Morleys

Council had signed the lease and taken on responsibility for the village green and other open spaces at Morleys Green. Ground maintenance contractors had been invited to tender for the work. Initial sums had been higher than expected. The frequency of activities had been reduced and the Chairman would discuss proposals further with the contractors and seek to arrive at a cost more in keeping with the S106 developer monies made available for the maintenance work over the next 20 years.

2423 Morleys Management

2423.1 Lease

Council agreed to accept Perbury's offer to have their solicitor register the lease on behalf of Ampfield Parish Council.

2423.2 Allotments

A meeting of allotment holders had been held on 27th June. A note of the meeting had been circulated. A number of topics had been raised included larger water butts, problems with the entry gate, more bags for unwanted stones and the need for a soil improver. Allan Clark would do further work to improve the swing of the gate. A fourth bag for unwanted stones would be dropped off at the site the next day; this was likely to be the last under the current arrangement with the provider Ace-Liftaway. It was noted that quantities of soil improver, at a reasonable price, could be obtained from the nearby Pro-grow factory; this was something that the Ampfield Allotment Holders Association (AAHA) could take forward. The next meeting would be held in September. There had been complaints that people were parking in the bays reserved for the allotments. It was noted that there were 8 unassigned bays at the entrance to Morleys which could be used by allotment holders. It was likely to be less of a problem once the show house visitors and the estate agents had left the site. The vacant allotment had been offered and accepted by the next person on the waiting list. The Clerk would arrange for completion of the paperwork and introductions.

2423.3 Car park signs

Car park signs were needed for the Village Hall carpark to deter unwanted vehicles. One would replace the old map board which was due to be dismantled. A sign for the Village Hall itself was planned. It was agreed that Julie Trotter would liaise with the Perbury Group so that the general design and lettering of signs would be in keeping with those planned for Morleys Green.

2424 Ampfield Recreation Ground

2424.1 Maintenance matters

TVBC had been asked to trim the weeds on the Recreation Ground, cut the grass in the playground which was now very long, and cut the hedge along the A3090. The Lengthsman, who was due in the week beginning 18th July, would be asked to trim the vegetation between the playground and the hedge.

2424.2 Pavilion Project

The Chairman had circulated a paper suggesting the approach to be taken in financing and building the new pavilion. Martin Hatley confirmed that he would allocate his TVBC Councillor grant of £25,000 to the project. It was now known that the £30,000 of S106 developer funds from Morleys Green would not be used for railings along the stretch of the A3090 from Morleys Lane to Knapp Lane. It was proposed, therefore, to seek to have this money transferred from highways works to the pavilion fund. Martin Hatley advised that such a transfer would require the agreement of himself, TVBC and the developer of Morleys Green. The

point was made that the railings money could be used instead to improve a number of paths on the north side of the A3090 and to introduce a range of traffic calming measures. It was noted that Highways would be extremely unlikely to move any cycle way from the south to the north of the A3090. A vote was taken which resulted in four in favour, one against and one abstention. It was agreed that Martin Hatley would take forward the request for the transfer of funds with TVBC.

An application for funding to Veolia was being prepared and a number of S106 allocations had been identified; total project costs were anticipated to be up to £265,000. Council agreed the proposal for the issue of invitations to tender on a design & build basis. There was discussion about the size of the existing concrete base and the range of uses to which the new pavilion would be put. It was agreed that Martin Hatley would set up a meeting with the TVBC Community Engagement Officer for help with the project and with methods of consultation. It was agreed that the Chairman, Allan Clark and the Cricket Club would identify suitable builders.

2425 Chapel Wood

2425.1 Friends of Chapel Wood & maintenance

The monthly working parties continued to reduce the Rhododendrons and remove unwanted vegetation in the Burial Ground and the area between the pond and St Mark's church. A revised quote from a contractor was awaited to shred the piles of arisings that had accumulated. The seeking of S106 monies towards the cost of a replacement dipping platform had not been straightforward. Three quotes for materials and labour had been requested by TVBC despite the fact that the labour was being supplied by volunteers. Martin Hatley agreed to pursue this with TVBC.

2425.2 Burial Ground

It was noted that the Management Agreement, which regulates the administration of the Burial Ground, had now been signed by Revd. Ashdown. The Clerk had received an application for burial which included a time span of 30 years on rights to the burial plot. Council confirmed the situation whereby there was currently no time limit set on burial plots.

A request had been received from the family and friends of a recently deceased person to place a memorial seat in the Burial Ground. There were already 4 seats in or close to the Burial Ground, one of which would have to be moved soon as it was now in an area where burial plots would be marked out. Council confirmed an earlier decision to limit benches to those already there. However, Council agreed that a suitable memorial bench could be placed in Chapel Wood if the applicant agreed. The preferred product would be the same as the teak benches on

the village green at Morleys. The applicant would be responsible for the cost and installation of the bench. The Clerk would advise the family concerned. Graham Roads would meet with them to review the preferred site.

2426 Dog Management

Concern had been raised by a resident about dog fouling and professional dog-walking in the woods. Graham Roads had written to Hampshire County Council (HCC) asking about measures available to deal with these issues in relation to rights of way; a reply was awaited. In the meantime, Martin Hatley and Allan Clark were arranging for 3 bins from TVBC that could be used to dispose of dog mess, to be placed at the top of Knapp Lane, near Keats restaurant and on the village green at Morleys.

2427 Planning

2427.1 Enforcement matters

There had been issues with activities undertaken at Ganger Wood and an enforcement order had been served by TVBC. HCC was reviewing the reinstatement of a Saxon mound there which had been removed by the site owners. It was noted that the planning enforcement team at TVBC had handled the problem well. The enforcement team was also involved with the development opposite the Potters Heron Hotel as there was some doubt about whether or not the building was in keeping with the planning application. There had also been complaints about noise late in the evening coming from the site.

2427.2 Village Design Statement (VDS)

Graham Roads had met with Julie Trotter and Allan Clark on 4 June 2016 to determine how best to take forward the revisions to the VDS. A paper about the outcomes of the meeting had been circulated. A meeting with the Neighbourhood Planning Officer and the Community Engagement Officer at TVBC, who would help provide information and support, would be arranged in the next couple of weeks. About a dozen residents had expressed interest in joining the VDS project and they would be approached shortly to see how best they might contribute. The intention was to produce a revised VDS for submission to TVBC by April 2017. TVBC might hold a disc with data from the original document which would be a great help in the production of the revision. Council agreed the approach and timetable put forward in the paper.

2427.3 Other planning matters

The application for Redburn Farm had been referred to the Southern Area Planning Committee (SAPC) and would be considered by them on Tuesday, 19th July 2016. Allan Clark and Bryan Nanson would attend the SAPC and speak

against the development. Allan Clark thanked Martin Hatley for his help in getting a fresh date for the viewing panel.

2428 Reports from Committees and Portfolio Holders

A visit to the Sir Harold Hillier Garden was being arranged by the Ampfield Countryside Heritage Area to take place in August. The new speed limit reminder sign was now with TVBC ready to start work. The original sign was no longer working and was temporarily in storage. As it was not thought likely that the battery was at fault, the sign would have to be returned to Westcotec, the supplier, to determine the fault. Diagnosis would cost £25. Council agreed to have the sign examined. Pete Edwards would make the arrangements. County Councillor Alan Dowden had alerted Ampfield Council to HCC's retendering exercise with bus companies which would include 2 routes within the parish. There was concern that, with budget cuts looming, these routes would be under threat. Council would express its support to HCC for the continued availability of these services within the parish.

2429 Correspondence & Communications

A list of items received on paper and electronically is at Annex A.

Julie Trotter brought to Council's attention a potential interest in relation to the Village Hall of the information received from Carbon Smart about funding for parish councils to conduct renewable energy feasibility studies. She would raise this with the Village Hall Managements Committee. The Clerk would pass on additional correspondence received.

2430 Test Valley Borough Council

Martin Hatley advised that Hampshire County Council would now only cut the verges once a year, rather than twice as in previous years. The last of the new road signs had put up although it seemed that the finger post sign for the Village Hall had somehow been lost. It had been intended to provide a new bus shelter outside the Potters Heron Hotel, from S106 funds, following the building on a new dwelling in Potters Heron Close. TVBC would place the order for the shelter which would most likely be black metal with a bar seat and 2 end panels. It was noted that a new ward profile for Ampfield had been produced.

2431 Date of Next Meeting

The next meeting of the Parish Council would be held on Monday 12th September 2016 starting at 7pm in the Village Hall, Ampfield.

2432 Closure

The meeting closed at 9.15pm.

Chairman.....

Date.....

Annex A

COMMUNICATIONS AND CORRESPONDENCE ITEMS –

10th May to 11th July 2016

Circulated by E-mail

Various updates from Rural Services
Various HALC training opportunities & updates
Fields in Trust updates
NALC regular updates
CPRE updates
Allotment Society updates
National Lottery Fund newsletter
Conservation Volunteers newsletter
Letters from and to Mr Case
Test Valley Community News May edition
Plant Monitoring Scheme
Advert for Independent Person TVBC
National pay rates
HCC May news update
Bags of help grants - Tesco
Letter from HALC re Councillor Commission
Minerals & Waste Newsletter, HCC
Council Commission briefing, HALC
Letter from James Wharton, MP via HALC
Letter to Vokes & Beck
Renewable energy project grants

Paper distribution

None

Not distributed widely

Planning Control Committee Agendas-Planning Chair only
Southern Area Planning Committee Agenda & minutes-Planning Chair only
TVBC list of monthly meetings-Planning Chair only
PSMA Newsletters & updates - Chairman only
Allotment Society magazines – Cllrs Jones & Stevens only
Community Transport bulletin – Cllr Edwards only