

Wrockwardine Parish Council

Minutes of the Parish Council Meeting held on Wednesday 8th December 2021 Held at Admaston House, Admaston at 7.30p.m

Present: Cllr Mrs E Anderson (Chairwoman)
Cllr Mr P Cooper (Vice-Chairman)
Cllr Mr K Ballantyne
Cllr P Bevis
Cllr R Eade
Cllr Mrs J Savage
Cllr Mr G Thomas

In Attendance: Ms J Hancox (Clerk)

21/168 Welcome by the Chairwoman

The Chairwoman welcomed everyone to the meeting.

21/169 Co-Option

Mrs Manualla Vrahamis, who had previously indicated she wished to apply for co-option to the remaining vacancy on the Parish Council, was present and, following a discussion, Cllr Cooper proposed that Mrs Vrahamis be co-opted on to the Council, seconded by Cllr Ballantyne and it was unanimously **RESOLVED** that Mrs Vrahamis be co-opted to the office of Parish Councillor. Mrs Vrahamis signed the Declaration of Office, witnessed by the Clerk, and took her place at the meeting table.

21/170 Apologies for absence

Cllr Miss K Tonks – awaiting result of PCR test
Cllr Mrs E Ballantyne – illness
Courtesy apologies from Borough Councillor J Seymour

21/171 Declaration of Interests & Dispensations

None.

21/172 Public Session

Nothing raised.

21/173 To confirm and agree the Minutes of the Previous Meeting

Following a typo amendment on Item 21/158 (page 2) it was **RESOLVED** to confirm and sign the Minutes of the Council Meeting, held on Wednesday 10th November 2021, as a true record.
[Proposer: Cllr Ballantyne; Seconder: Cllr Savage; Abstain: 3; Vote: All remaining]

21/174 Borough Councillor's Report

No report.

21/175 Planning

1. Permissions & Refusals

Members noted the following permissions and refusals:

TWC/2021/0858	Land Adjacent 3 Davenport Drive, Admaston	Erection of 1no. dwelling	Full Refused
TWC/2021/1008	Maxwell Amenity Ltd, Units 1-7, Allscott	Change of use of unit 3 from storage & sales area & installation of new shop front	Full Granted

2. New Applications

Member's **RESOLVED** to make the following comments:

TWC/2021/1103	Site of 24 Station Rd, Admaston	Reserved matters application pursuant to outline planning application TWC/2019/0702 (erection of 1no. dwelling with access) including details of access, appearance, landscaping, layout & scale & amended location plan	No comment
TWC/2021/1126	Admaston House, Wellington Rd, Admaston	Removal of lower 1.8 metres of 1no. branch	No comment

3. Applications received after the agenda was circulated

Member's **RESOLVED** to make the following comments:

TWC/2021/1147	Brookside, Shawbirch Rd, Admaston	Installation of Guardian roof on existing conservatory	No Comment
TWC/2021/1146	Former British Sugar Site, Allscott	Reserved matters application pursuant to outline planning permission TWC/2014/0113 (erection of mixed use development) for the erection of a primary school including details of appearance, landscaping, layout & scale	No comment
TWC/2021/1165	St Peter's Church, Wrockwardine	Canopy lift by up to 2m over highway & epicormic removal to 1no. lime tree, cut back canopy by up to 2 m to 2no. Oak trees, prune back to boundary wall & lift by up to 1m to 1no. Elder tree & prune back overhanging shrubs to boundary wall	Support

21/176 Finance

a) Accounts for payment in December

It was **RESOLVED** to approve the payments.

[Proposer: Cllr Cooper; Seconder: Cllr Bevis; Abstain: 1; Vote: All remaining]

b) Bank Reconciliation for November

It was **RESOLVED** to accept the reconciliation.

(Proposer: Cllr Savage; Seconder: Cllr Eade; Abstain: 1; Vote: All remaining]

21/177 Council Committees

1. Finance & General Purposes Committee

- a. Members acknowledged receipt of the draft minutes of the meeting held on 3rd December 2021 and there were no comments.
- b. Members accepted the recommendation of the Committee and **RESOLVED** to set a budget of £84,695 for the next financial year 2022/23.
[Proposer: Cllr Cooper; Seconder: Cllr Anderson; Abstain: 1; Vote: All remaining]
Members then accepted the second recommendation of the Committee and **RESOLVED** to set the cost per household (Band D equivalent at £51.50, an increase of £1.15 on 2021/22 and to request a precept of £87,133.
[Proposer: Cllr Cooper; Seconder: Cllr Anderson; Abstain: 1; Vote: All remaining]
- c. Cllr Cooper presented the quote for the repair and restoration of the bus shelters around the Parish. Following discussion, Members **RESOLVED** to fund the difference between the Ward Funding and the cost (between £2,477 - £3,477) from the Parish Improvements Fund.
[Proposer: Cllr Thomas; Seconder: Cllr Savage; Abstain: 2; Vote: All remaining]

Members considered the offer from Telford & Wrekin Council to purchase an upgraded shelter for Admaston Spa at a cost of £2,500 and following a discussion **RESOLVED** not to accept the offer.

[Proposer: Cllr Cooper; Seconder: Cllr Savage; Abstain: 2; Vote: All remaining]

2. Human Resources Committee

- a. Members acknowledged receipt of the draft minutes of the meeting held on 19th November 2021 and there were no comments.
- b. Members **RESOLVED** to approve the Terms of Reference.
[Proposer: Cllr Anderson; Seconder: Cllr Savage; Abstain: 1; Vote: All remaining]
- c. Following discussion on the proposal circulated previously, Member's **RESOLVED** to subscribe to the Safepoint Lone Working App, to purchase two Alert Buttons for use by the Clerk and Cllr Mrs Ballantyne and to approve the Safepoint procedure.
[Proposer: Cllr Eade; Seconder: Cllr Ballantyne; Abstain: 1; Vote: All remaining]
- d. Member's **RESOLVED** to approve the Appraisal Document.
[Proposer: Cllr Anderson; Seconder: Cllr Thomas; Abstain: 1; Vote: All remaining]
Members further **RESOLVED** to appoint the Chairman as the Appraiser.
[Proposer: Cllr Thomas; Seconder: Cllr Savage; Abstain: 1; Vote: All remaining]
- e. Members **RESOLVED** to approve the process for posting the notices for the meetings up until the end of term of the current Council.
[Proposer: Cllr Eade; Seconder: Cllr Savage; Abstain: 1; Vote: All remaining]

3. Parish Improvements Committee

- a. Members acknowledged receipt of the draft minutes of the meeting held on 3 November 2021 and there were no comments.
- b. Members **RESOLVED** to approve the proposal for three additional sites for the sockets to house the SID at Charlton; Burcot and Bratton (by Woodford Green) and asked the Clerk to submit these to Telford & Wrekin Council.
[Proposer: Cllr Anderson; Seconder: Cllr Savage; Abstain: 1; Vote: All remaining]

Members also discussed the gateway features and that whilst the design and locations had been approved, the Council had still to obtain the information regarding the licence to install on the highway from Telford & Wrekin Council and the Clerk was asked to also follow this up. It was also determined that the original group who decided on the design of the gateways should meet again at the beginning of February to determine the signage to go on them and bring the recommendation back to Full Council in February.

21/178 Plant a Tree for The Queen’s Platinum Jubilee

Following the offer from Telford & Wrekin to plant a tree in honour to the Queens Platinum Jubilee in every town and parish in the Borough. Members **RESOLVED** to request a Mountain Ash to be planted in Long Yard Meadow.

[Proposer: Cllr Cooper; Seconder: Cllr Eade; Abstain: 1; Vote: All remaining]

21/179 Allscott Meads Stakeholder Group

Members acknowledged receipt of the details of the meeting held on 25 November 2021 and there were no comments.

1. **Community Initiatives** – Cllr Cooper updated Members on the following work with SJ Roberts: **Wrockwardine Playing Fields** – Members discussed the proposal to improve and extend the car park. Concerns were raised that it could encourage more people to visit and, with no other facilities in the area, this could cause future problems. It was also acknowledged that no public consultation had taken place with local residents to get their views. It was acknowledged that this was seeking to solve the problem of the current parking and did not change the facility itself. Council agreed that Cllr Cooper should continue to work with SJ Roberts until a final proposal was ready, following that, consultation would take place with residents before checking whether planning permission would be required.

Long Yard Meadow – A suggestion to replace the existing gateway and entrance and set it back to create more off-road parking was discussed. Members agreed that Cllr Cooper should continue working with SJ Roberts, but that the current gateway and entrance line should remain.

Admaston Green – Cllr Cooper confirmed that 3,000 daffodil bulbs had been planted on the Green and that other bulbs, which had missed the deadline for planting, would be planted in the Spring.

The Chairwoman thanked Cllr Cooper for all his hard work on working with SJ Roberts and pulling the initiatives together.

2. **Allotments** – Member’s discussed taking on the s106 land offered by SJ Roberts for the creation of allotments at the development. Members **RESOLVED** to accept the land and create allotments for the residents. To facilitate this, Members also agreed to set up a Working Group: Cllr Eade, Cllr Anderson, Cllr Cooper & Cllr Ballantyne and to include resident membership.

[Proposer: Cllr Ballantyne; Seconder: Cllr Bevis; Abstain: 1; Vote: All remaining]

21/180 Bus User Group

The Chairwoman gave a verbal update on the matters raised at the meeting held on 23rd November 2021.

21/181 Traffic Matters

1. **SID Statistics** – Member’s noted the data (Appendix 1)

2. **B5063 Longdon-on-Tern Road** – Member’s noted the update and the receipt of Cllr Tonk’s report. The approval for an additional NAL socket was agreed at Item 21/177(3)(b).

21/182 Grant Applications

None received

21/183 Correspondence

1. T&W Council Local Validation List 2021 – Noted with no comments

2. NHS Trust – Temporary changes to cardiology – noted with no comments

3. Electoral Review – Noted with no comments

21/184 Date of the next meeting

It was confirmed that the next meeting would be held on **Wednesday 9th February 2022** at **7.30p.m** at **Admaston House, (Bratton Room)**

The meeting closed at 9.32p.m

Signed: _____ **E Anderson** _____ (Chairman)

Date _____ **9th February 2022** _____

Appendix 1
Item 21/181
SID Statistics Dec 2021

Location/Direction	From	To	No. over speed limit	Days at location	Daily Average vehicles over speed limit	Notes
The Avenue, Wrockwardine, West Bound	2/7/21	12/7/21	116	12	9	
The Avenue, Wrockwardine, East Bound	13/7/21	9/8/21	615	25	25	Road closed at Alscott
Shawbirch Rd, Admaston, South West	10/8/21	23/8/21	16,173	13	1,242	
Shawbirch Rd, Admaston, North east	24/8/21	6/9/21	7,690	13	513	Contractors traffic lights by SID calmed traffic
Wellington Rd, Admaston, North West	7/9/21	20/9/21	13,070	13	1,006	
Wellington Road, Admaston, South East	21/9/21	4/10/21	4,851	13	372	Road re-opened at Walcott
Station Road, Admaston, South East	5/10/21	19/10/21	6,815	14	429	
Station Road, Admaston, North West	20/10/21	31/10/21	6,421	11	583	
Rushmore Lane, North Bound	1/11/21	15/11/21	972	14	69	
Rushmore lane, South Bound	16/11/21	29/11/21	2,481	13	180	Possibly a result of people avoiding Shawbirch island roadworks