

MARSH GIBBON PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON TUESDAY 21 MARCH 2023

PRESENT: Cllrs R Cross (Vice-Chair), P Evershed (PE), E Taylor (ET), J Smith (JS), T Reveler (TR) and N Lyon (NL)
Carole Jackman (Clerk)
9 members of the public

Meeting commenced at 8.00pm.

1 APOLOGIES

Cllr A Lambourne (Cllr R Cross took the Chair).
Bucks Councillor Angela Macpherson.

2 DECLARATIONS OF INTEREST

None.

3 MINUTES OF MEETING HELD ON 14 FEBRUARY 2023

The minutes of the meeting held on 14 February 2023 were agreed by those present and signed by the Chairman.

4 MATTERS ARISING

4.1 Grit Bin: Berry Close

Cllr JS reported that Ewelme has installed a grit bin in Berry Close and she had spoken to Andrew Robson to thank him.

5 PUBLIC PARTICIPATION

Chair welcomed the members of the public who were present to discuss several matters and agreed that these items could be taken out of agenda order:

- Planning application 23/00583/APP
- Hedge issues in Whales Lane
- New Local Plan
- King's Coronation

6 GENERAL CORRESPONDENCE

All correspondence had been circulated to Councillors.

Appendix 1.

Clerk had received further correspondence from a resident regarding village issues.

Action: Clerk to respond

7 PLANNING

7.1 Planning applications

23/00556/COUAR | Determination as to whether prior approval is required in respect of transport & highway impact, noise, contamination risk, flooding and locational considerations for the conversion of an agricultural building into one dwellinghouse (Class Q(a)) and in relation to design and external appearance of the building (Class Q(b)) | Gubbins Hole Farm Edcott Road Marsh Gibbon Buckinghamshire OX27 0AN
It was agreed that a decision on this is outside the remit of the Parish Council.

Action: Clerk to inform Bucks Council that this is a decision that should be made by the Planning Department.

23/00583/APP | Dropped kerb onto Whales Lane to provide access to 2no. parking spaces with turning area to 1 Westbury Terrace | 1 Westbury Terrace Whales Lane Marsh Gibbon Buckinghamshire OX27 0HD
Following a lengthy discussion covering:

- Pedestrian safety
- Visibility splay
- Ecology
- Bucks Highways assumption that the traffic is travelling at 20mph when the speed limit is 30mph
- No turning point shown on the plans

Councillors agreed to object to the planning application.

Action: Cllr TR to draft a response to Bucks Council, AVDC Area Planning

7.2 Hedge Issues in Whales Lane

Residents present expressed their concern that it appeared that the hedge in Whales Lane was being destroyed and that it should not have been cut during the bird nesting season. However, there was some confusion regarding the dates between 'cutting' a hedge and 'laying' a hedge. It was noted that the hedge had been laid within the allowable time periods and the husbandry of the hedge is up to the landowner as long as he acts within the legal framework, which was followed in this instance.

Chair read a resumé of a telephone conversation Clerk had had with the landowner prior to the meeting:

- He has laid hedge of about 60m around the bend and there was more dead bits in it than originally thought so he will be planting Quick Thorn in the gaps.
- He spoke to the Enforcement Officer about a month ago to inform him what he was going to do.
- Following a call from someone this morning, Enforcement Officer spoke to him at about 11am.
- No plans for housing.
- Grand father took on the hedge and since 1883 his family have been maintaining it.
- Don't require planning permission to lay a hedge – even if it is in a conservation area.
- He plans to plant 5 apple trees adjacent to Westbury Terrace.
- Marsh Gibbon is dear to his heart and he will do nothing to desecrate anything.
- Said if we have any questions to call him.

It also was noted that the Parish Council had previously written to the landowner to ask him to cut back the hedge as it was encroaching the road with the possibility of scratching vehicles as they passed.

7.3 Late Notifications

There are no late planning applications to consider.

7.4 Ewelme Sites – to receive updates on Sites A and B

7.4.1 Site A

It was noted that some marketing material appears to include the open space area within the garden of the show home.

Action: Cllrs to monitor

7.4.2 Site B

7.4.2.1 Rubbish bin at the shop

No updates were available.

7.4.3 Solar Farm

Cllr JS reported that she had been informed that there are no plans for a solar farm to be built on prime farming land in the village.

8 VALE OF AYLESBURY LOCAL PLAN (VALP)/MARSH GIBBON NEIGHBOURHOOD PLAN (NP)

8.1 Residents asked:

- What the plans are for updating the Neighbourhood Plan. It was explained that there are currently no plans to update the NP and that it is kept on the agenda should there be any requirements to do so.
- What was the point of the Land & Partners presentation. Councillors explained that the presentation was held at the request of Land & Partners and that Land & Partners had not informed the Parish Council that they would be bringing representatives from Arco. No further contact from Land & Partners has been made.

It was suggested by a resident that it would be worth reminding the village that the Neighbourhood Plan exists.

Action: Cllr NL to put a note on Facebook.

9.15: 7 residents left the meeting

9 KING'S CORONATION

The resident present reported that her ideas for the King's Coronation were to have a Scarecrow trail and for residents to organise their own street party. Some funding may be available from the Community Board. She also noted that she has produced a bi-annual magazine and has advertised the event in it.

It was agreed to discuss at the next meeting whether or not to make a donation towards the running costs of the magazine.

10 RECREATION GROUND

10.1 Flooding

Chair of the Sports & Social Club gave an update on the recent flooding at the recreation ground club house which was now in the hands of the insurance company.

10.2 Maintenance Equipment

Chair of the Sports & Social Club reported that the club needed to replace its gang mowers and had a fund of approximately £8-10K towards the costs, however he did not have an exact figure for a replacement.

Chair confirmed that S106 funds could be put towards mowing equipment.

Action: Clerk to investigate whether VAT can be reclaimed on the purchase of a new mower.

9.30 remaining residents left the meeting.

11 CLERK'S REPORT

11.1 Finance Report

Clerk presented the Financial Report for March 2023. Payments totalling £1,619.64 were approved, as detailed in appendix 2. It was agreed that, at the next Finance Meeting, a recommendation will be made on the amount of money to be transferred to the Earmarked Reserve Account.

11.2 S106

Cllr NL reported that he had received some more quotes for playground equipment to be funded from S106. It was agreed that eventually, a circular would be issued to residents inviting their comments on what playground equipment should be installed.

11.3 Skateboarding

Currently there is no funding for the skateboarding in the Financial Year 2023-24. Cllr NL reported that the Rothschild Foundation had turned down his claim and he had been advised that the Community Board would be unlikely to make any funding.

Action: Cllr NL to investigate what funding might be available, to advise the organiser and to put a note on Facebook that funding is not available for FY 2023-24.

12 VALE OF AYLESBURY LOCAL PLAN (VALP)/MARSH GIBBON NEIGHBOURHOOD PLAN (NP)

See 8.1 above.

12.1 Settlement Review

Clerk had submitted the completed Settlement Review questionnaire to Bucks Council.

12.2 Local Plan for Buckinghamshire – Infrastructure Baseline

A questionnaire for the Local Plan for Buckinghamshire had been received.

Action: Cllr ET and Clerk to draft a response.

13 VILLAGE HALL

13.1 Report

Cllr RT noted that a new flagpole had been erected.

King's Coronation

The village hall had contacted the Parish Council asking what plan it had in hand for the King's Coronation.

Action: Clerk to respond informing the village hall that a resident has some plans in hand and that the Parish Council is not a 'Social' Committee.

14 PLAY EQUIPMENT, TEENAGE RECREATION AREA AND RECREATION GROUND

14.1 Maintenance

The following were noted:

- The zip wire is having a full inspection
- Gates in the 5-a-side area do not close properly.

15 DEVOLVED SERVICES

The following were noted for FY 2023-24:

- Clerk has returned the signed Devolution Agreement amendment.
- RTM have been confirmed as the grass cutting contractor.

16 ROADS AND PATHWAYS

16.1 Potholes / Road repairs

Clerk had reported Pot Holes in West Edge which Bucks Council had repaired.

16.2 Parking in Castle Street

It was noted that cars are exiting dangerously from Berry Close and that a Give Way sign needs to be installed. The final report from Bucks Council still has not been received.

Action: Cllr NL to chase Bucks Council for the report.

16.3 Road Gritting

A request for gritting the school bus route had been received and advice from Bucks Council sought on how to achieve this. The response from Bucks Council is at **Attachment 3**.

17 STREET LIGHTING

17.1 Maintenance

Faulty street lights were reported in Swan Lane and Millfield Close. The tree surrounding the light in Tompkins Lane has been cut back to enable E.on to make the repair to the light.

Action: Clerk to report to E.on.

Clerk to check with contractor requirement for carrying out the six yearly checks according to BS7671.

18 CEMETERY MATTERS

18.1 General Maintenance

There were no updates to report.

18.2 Burial, Interments, Advance booking requests and Memorial applications

18.2.1 Burials

A burial had taken place on 13 March 2023 in Section D, Row 1, Plot no 12.

18.2.2 Advance reservation

Burial grants had been issued for grave spaces :

- Section D, Row 1, Plot No 15
- Section D, Row 2, Plot No 7

18.2.3 Memorial applications

Council approved a new memorial on the grave in Section D, Row 1, Plot No 11.

18.3 Cemetery Road

Cllr PE reported that there were some trip hazards on the roadway which needed to be resolved. It was agreed that the contractors who did the village hall car park work should be approached for advice.

Action: Cllrs PE and ET to request site meeting with the contactor.

19 ENVIRONMENTAL MATTERS

19.1 Ware Pond

It was noted that the Horticultural Society had tidied up the area around Ware Pond following the clean out.

Actions: Clerk to send thank you to Peter Ferens.

19.2 Flooding

It was thought that the pipe under the road from the pond is blocked. It was agreed that when the water level was low enough an inspection of the pipe would be made.

Action: Clerk to contact Bucks Council Local Area Technician (LAT) for further advice on the flooding by Ware Pond and to carry out the jet work, as promised by the previous LAT, outside the school.

20 STREET FURNITURE

20.1 Memorial Seat

It was agreed to purchase a memorial bench and locate it at Rectory Close.

Action: Clerk to submit application to Bucks Council for S106 funding.

21 COMMUNITY BOARD

No updates were available.

22 JUBILEE PLANTATION

Cllrs RC, NL and TR continue to work on the Jubilee Plantation.

23 ANY OTHER BUSINESS

None.

24 DATE OF NEXT MEETINGS

Parish Council meeting: 8pm **Tuesday 18 April 2023**

- Annual Parish Meeting will be held at 7.30 on Tuesday 9 May 2023.
- Annual Meeting of the Parish Council will be held at 8pm on Tuesday 9 May 2023.

The meeting closed at 10.31pm.

General Correspondence Received
Bucks Council

Date	From	Description	Actions
Weekly	Permit Office	Roadwork updates	Local notices To Cllrs
Various	Utility Aid	Electricity	To Cllrs
Various	BC Angela Macpherson	No 1 Westbury Terrace Whales Lane Marsh Gibbon	To Cllrs
20 Mar	News	World Storytelling Day ushers in WhizzFizzFest excitement	To Cllrs
20 Mar	Commercial Waste Team	Commercial Waste Documentation 2023-24	To Cllrs
17 Mar	News	Council joins forces with Forestry England to create new woodland in Wing	To Cllrs
16 Mar	News	Council workshop aims to open up opportunities for local school students	To Cllrs
15 Mar	Angela Macpherson	HS2 HGV in Marsh Gibbon	To Cllrs
15 Mar	John Godfrey Team Leader - Inspections Roadspace Management Team	Diverted traffic sign at junction of Bicester Road and West Edge	To Cllrs
15 Mar	News	Be a Better Biker is back for 2023!	To Cllrs
14 Mar	News	Town and Parish Council briefing: The transition to Buckinghamshire Highways and key information/contacts	To Cllrs
14 Mar	Local Area Technician	Update request on issues raised in Marsh Gibbon	To Cllrs
14 Mar	News	Funding available to support Bucks charities impacted by rising costs	To Cllrs
14 Mar	News	Free, fun and flavourful – Buckinghamshire Council continues support and countywide holiday clubs for eligible families this Easter	To Cllrs
14 Mar	News	Justice served on criminals who preyed on vulnerable older residents	To Cllrs
13 Mar	News	Join the Great British Spring Clean in Bucks and see how one bag can make a big difference!	To Cllrs
10 Mar	Parks & Green Infrastructure Officer, Communities Directorate	S106 payment to VH re car park repairs	To Cllrs
10 Mar	Transport	Save the date: Town & Parish Council briefing on ensuring a successful transition to Buckinghamshire Highways and key contacts/info: 30 March	To Cllrs
10 Mar	BC Angela Macpherson	Diversion due to road closure	To Cllrs
10 Mar	Senior Legal Assistant – Planning & Highways Team Legal & Democratic Services	Public Path Creation Agreement - Land in Marsh Gibbon	To Cllrs
9 Mar	Road Closures	TTRO: Edgcott Road, Grendon 10-16 March 2023	To Cllrs
8 Mar	News	Find out how to become one of Buckinghamshire's Ukraine Rematching Sponsors at your local library	To Cllrs
8 Mar	News	On the road with the Multiply Bus	To Cllrs
8 Mar	News	Support available for Bucks residents struggling with Council Tax payments	To Cllrs
7 Mar	Rights of Way	Ack. Your report submitted on the Buckinghamshire Rights of Way System 230216618: Footpath MGI/3/2	Noted
7 Mar	Community Board	Buckinghamshire Local Cycling and Walking Infrastructure Plan (LCWIP) - Haddenham and Waddesdon	To Cllrs
6 Mar	News	Bucks pupils swap the school classroom for the international conference room	To Cllrs
6 Mar	News	Buckinghamshire Council announces new highways contractors	To Cllrs
6 Mar	News	Councils use HS2 fund to improve road safety on A40 at Denham	To Cllrs

2 Mar	News	Adoption is for all - build a family through adoption with Buckinghamshire Council	To Cllrs
1 Mar	News	Moving Traffic Enforcement cameras go live in Bucks this month	To Cllrs
1 Mar	BC Frank Mahon	Fwd: Heet Road, Marsh Gibbon - Upcoming Top Soil Remedial Works	To Cllrs
1 Mar	Assistant Engineer – Design Services	Heet Road, Marsh Gibbon - Upcoming Top Soil Remedial Works	To Cllrs
1 Mar	News	Secondary School Allocations announced today	To Cllrs
1 Mar	News	Have your say on our further draft recommendations for Buckinghamshire Council	To Cllrs
28 Feb	Commercial Waste	Please read: Notification of price increase April 2023	To Cllrs
28 Feb	News	Buckinghamshire Council secures £70k for new on-street EV charging points in Wendover	To Cllrs
28 Feb	Road Closures	Edcott Road, Grendon 10-16 March 2023	To Cllrs
27 Feb	News	Seeleys House Short Breaks Centre receives CQC Inspection rating of 'Good'	To Cllrs
27 Feb	Commercial Waste	Commercial Waste Documentation 2023-24	To Cllrs
27 Feb	News	It's good to talk – Bucks Youth Summit gives young people a voice	To Cllrs
24 Feb	Planning	Have your say as a member of Buckinghamshire Council's Customer Partnership Panel	To Cllrs
24 Feb	Highways Devolution Team	2023/24 Highways Devolution Variation / Extension - Marsh Gibbon Parish Council	Papers signed and returned to BC
24 Feb	Planning	Planning Application Consultation 23/00583/APP	To Cllrs
23 Feb	News	Buckinghamshire Council announces extra investment in county's roads	To Cllrs
23 Feb	Parks & Green Infrastructure Officer Communities Directorate	Copy of email to VH confirming release of S106 for Marsh Gibbon Village Hall car park repairs	To Cllrs
23 Feb	Community Board	Cost of living update for February 2023	To Cllrs
23 Feb	Planning	22/04185/APP Status: Application Withdrawn	To Cllrs
23 Feb	News	New photo ID requirements announced for local and national elections	To Cllrs
22 Feb	Senior regulations officer	Edcott Road, Grendon 10-16 March 2023	To Cllrs
22 Feb	Planning	Planning Application Consultation 23/00556/COUAR	
22 Feb	News	Trading Standards cracks down on illegal tobacco sales in Buckinghamshire	To Cllrs
22 Feb	News	Council welcomes £4.8m funding boost to support struggling households	To Cllrs
21 Feb	News	Buckinghamshire schools reaching for the STARS with sustainable transport	To Cllrs
21 Feb	Parks & Green Infrastructure Officer Communities Directorate	Confirmation maintenance equipment can be claimed under S106	To Cllrs
21 Feb	News	Buckinghamshire Council trials HGV traffic restriction scheme in the Ivinghoe area	To Cllrs
21 Feb	Buckinghamshire Council's Planning Policy Team	Confirmation of receipt of Settlement Review questionnaire	Noted
20 Feb	Business Support Team Localities & Strategic Partnerships	Helping Hands	To Cllrs
21 Feb	FixMyStreet Tfb	Water leak by the church	To Cllrs
21 Feb	BC Angela Macpherson	1 Westbury Terrace, Marsh Gibbon	To Cllrs
21 Feb	Rights of Way	Ack. To report of broken gate	Noted
17 Feb	Rights of Way Officer	Public Footpath	Noted
16 Feb	News	Buckinghamshire Council aims to improve local air quality with £120k grant	To Cllrs
16 Feb	Road Closures	Thames Water Road Closure	Noted
16 Feb	Highways Devolution Team	Update on Proposed Highways Devolution Budget Uplift	To Cllrs
15 Feb	News	Healthy Libraries – more than just books!	To Cllrs
15 Feb	Transport for Bucks	New FixMyStreet council updates on report: 'Station Road, Marsh Gibbon, adjacent to the Church'	To Cllrs

Signature:

15 Feb	Planning	23/00070/AHR Status: Application Withdrawn	To Cllrs – noted at Feb mtg
13 Feb	News	Don't pay cash to remove your trash, council urges	To Cllrs

Association of Local Councils

Date	From	Description	Actions
	BMKALC	Weekly updates: View from my window	To Cllrs
16 Mar	BMKALC	New! Knowledge Bites! Lunchtime learning opportunities	To Cllrs
8 Mar	BMKALC	Carbon Literacy training launch event for P&TCs - 20/3/23 - Free To Member Councils.	To Cllrs
7 Mar	BMKALC	Important! VAT reclaims in relation to the non-business treatment of sports facilities	To Cllrs
6 Mar	BMKALC	Members Benefit Development EAP information request	To Cllrs
6 Mar	BMKALC	Newly added training now open for booking	To Cllrs
6 Mar	BMKALC	Last remaining tickets! New! Planning Community Events – March 9th at 10am – online	To Cllrs
2 Mar	BMKALC	Parish Liaison Meeting 01.03.2023	To Cllrs
1 Mar	BMKALC	BC Parish Liaison Slide Pack and Q&A sheet	To Cllrs
1 Mar	BMKALC	FW: [EXTERNAL] RE: Building an Effective Personnel Committee 24.01.2023	To Cllrs
1 Mar	BMKALC	FW: Electoral Review - further consultation	To Cllrs
1 Mar	BMKALC	BMKALC Parish Liaison agenda 01.03.23	To Cllrs
23 Feb	BMKALC	BC Parish Liaison Meeting 1st March 2023	To Cllrs
15 Feb	NALC	NALC NEWSLETTER	To Cllrs
14 Feb	News	Buckinghamshire Council Cabinet approves 2023-24 budget plans	To Cllrs
14 Feb	Senior Planning Policy Officer	Local Plan for Bucks – Infrastructure Baseline	To Cllrs
13 Feb	Local Area Technician	Road gritting on school bus routes	To Cllrs

Others

Date	From	Description	Actions
Various	Residents	22/02733/CPL Certificate of lawfulness for proposed use or development no 1, Westbury Terrace	To Cllrs
Various	Heritages	Burial 13 Mar D-1-12	Noted
20 Mar	PKF Littlejohn LLP	BU0130 Marsh Gibbon Parish Council – 2022/23 AGAR external auditor instructions	To Cllrs
15 Mar	Senior Parliamentary Assistant to Greg Smith MP for Buckingham	HS2 HGV in Marsh Gibbon	To Cllrs
15 Mar	MGVH	Coronation	To Cllrs
15 Mar	Resident	Planning Application 23/00583/APP, 1 Westbury Terrace, Whales Lane,	To Cllrs
14 Mar	Resident	Update request on issues raised in Marsh Gibbon	Clerk responded
13 Mar	Resident	Road in West Edge	Clerk reported to Tfb
12 Mar	Pensions Regulator	Automatic enrolment duties: Acknowledgement of re-declaration	Noted
10 Mar	Resident	Diversion due to road closure	To Cllrs
10 Mar	Stop The Arc	StøpTheArc Group will be on Sky News tonight at 8.30 and 9.30pm	To Cllrs
9 Mar	Clerk, Charndon Parish Council	Edgcott road closure	Noted
9 Mar	GU Resident	Edgcott Road, Grendon 10-16 March 2023	Noted
6 Mar	Playground Facilities	Cableway inspection: w/c 13th March weather dependent	To Cllrs
1 Mar	Everflow	Updates on your 2023/24 tariff charges	To Cllr RC/S&SC
1 Mar	Probation Service	contact for community service projects taking place in Oxfordshire.	Clerk responded
1 Mar	Local Government Boundary Commission for England,	Have your say on our further draft recommendations for Bucks Council – consultation extended	To Cllrs
28 Feb	RTM	Confirmation of 2023 Grass Cutting	Noted
28 Feb	East West Rail	EWR Co Buckinghamshire LRG meeting #4	To Cllrs
23 Feb	RTM	Re: 2023 Grass Cutting	To Cllrs
23 Feb	EWR	EWR Co Buckinghamshire Local Representatives Group next meeting	To Cllrs
21 Feb	Ewelme	Confirmation that Ewelme will organize grit bin adjacent to the shop	To Cllrs
21 Feb	Utility Aid	Market Update / Renewal	To Cllrs
19 Feb	Stop the Arc	The Arc by Stealth? - StøpTheArc Group February 2023 Newsletter	To Cllrs
17 Feb	Resident	Street light not working – 32 Rectory Close	Clerk reported
17 Feb	Berks, Bucks & Oxon Wildlife Trust	Re: 'Reconnecting the Bernwood, Otmoor and Ray' community scoping project	To Cllrs
15 Feb	Resident	Road gritting bus routes	To Cllrs – discussed at Feb meeting

MARSH GIBBON PARISH COUNCIL

Clerk's Financial Report
21-Mar-23

COMMUNITY ACCOUNT

31-Jan-23		£23,966.71
Outstanding Cheques and cheques approved on 10 January 2023		-£3,586.23
Unpresented cheques at 27 Feb 2023		£63.93
Income:		
Heritages: Memoril D-2-2		£70.00
Cemetery Reservation D-2-7		600.00
Cemetery reservation plot D-1-15		280.00

Balance of Community Account at 27 Feb 2023 **£21,394.41**

Cheque No	Payee	Amount	Authority	
Cheques approved on 8 March and at meeting on 21 March 2023				
103304	SSE	Inv11772331 0063: street light elec 2 feb - 1 mar	197.79	PCA 1957s.3,HA 1980s.301
103304	SSE	Inv 591772404 0071: street light elec 2 feb - 1 mar	11.51	PCA 1957s.3,HA 1980s.301
103304	SSE	In 861786437 0060: street light elec 2 feb - 1 mar	2.87	PCA 1957s.3,HA 1980s.301
103305	Marsh Gibbon Village Hall	Inv: 211291:Village hall hire 3 Jan & 10 Jan	38.00	LGA 1972 s.133
103306	Bucks Council	Inv 609938: cemetery waste collection Feb 2023	15.71	Litter Act 1983 ss 5
103307	HMRC	Clerk PAYE February 2023	64.20	LGA 1972 s. 112(2)
103308	C A Jackman	Clerk Salary Feb 2023	500.17	LGA 1972 s. 112(2)
103309	David Rollins	Inv SK8-2023-003: Skateboarding 14,17,25 Feb, 4 Mar	500.00	LGA 1972 s. 112(2)
103310	C A Jackman	Postage Oct 2022 - March 2023	20.40	LGA 1972 s. 112(2)
103311	E.on	Inv 117070: light repairs Scots Lane	24.00	PCA 1957s.3,HA 1980s.301
103312	C A Jackman	York UK Hosting - Inv 133343 - domain name renewal (2 years 5 May 23 to 5 May 25)	£119.99	LGA 1972 s. 142
103313	Swan Group	Donation to Life Together	£75.00	LGA 1972 s.111
103314	Royal British Legion Poppy Appeal	Donation	£50.00	LGA 1972 s.111
103315	David Rollins	Inv SK8-2023-004 - Skateboarding 19 Mar	£125.00	LGA 1972 s.145
103316	E.on	Inv 117371: maintenance qtr ending 31 March 2023	£250.12	PCA 1957s.3,HA 1980s.301
103317	Playground Facilities Ltd	Inv 2085: Cableway inspection	£580.80	LG (MP) A 1976 s 19
		£0.00	£2,575.56	

Totals yet to be deducted from balance of Community Account

103282	MGVH	£19.00
103294	Bucks Council	£25.93
103297	MGVH	£19.00
		£63.93

Total **£2,639.49**

Total to be added to the Community Account

Heritages	Memorial D-1-11	70.00
Heritages	Burial D-1-12	480.00
		550.00

Anticipated balance **£19,304.92**

£19,304.92

EARMARKED RESERVE ACCOUNT	01-Apr-22	£26,725.40
	Total In	£25.16
	Total Out	£0.00

Balance of Earmarked Reserve at 31 January 2023 **£26,750.56**

Bank Reconciliation 21 March 2022
COMMUNITY ACCOUNT

CASH BOOK	Notes
Balance at 1 April 2022	£20,163.19
Total payments to 21 March 2023	-£72,695.75
Add total receipts to 21 March 2023	£71,837.48
Cash book balance at 21 March 2023	£19,304.92

EARMARKED RESERVE ACCOUNT

Balance of Earmarked Reserve A/C as at 1 April 2022	£26,725.40
Less total payments to 21 March 2023	£0.00
Add Total Receipts to 21 March 2023	£25.16
Balance at 21 Mar 2023	£26,750.56

NB: the balance in the Earmarked Reserve Account is made up of:

Replacement / Refurbishment of the synthetic carpet at the 5-a-side	£16,874.00
Maintenance of play equipment	£0.00
Ware Pond clearing	£2,080.00
Repairs and New Street Lamps	£1,696.00
Election Expenses	£775.00
Fencing Repairs at 5-a-side	£0.00
Defibrillator	£50.00
Cemetery road repairs	£5,211.00
Interest	£64.56
	£26,750.56

TOTALS at 21 March 2023	Community Account	£19,304.92
	Earmarked Reserve Account	£26,750.56
		£46,055.48

Signature:

clerk@marshgibbon-pc.gov.uk

From: [REDACTED]
Sent: 14 March 2023 13:14
To: Marsh Gibbon Parish Council
Subject: RE: [EXTERNAL] Road gritting

Dear Carole

Please find some information below on gritting and the methodology for the roads that have currently been gritted.

In 2003 there were 35 gritters placed across the County for the gritting of the Highway Network. Buckinghamshire Council required efficiency savings and as a result, reduced the number of vehicles from 35 to 29. To enable us to manage this the number of routes and the total linear KM had to be reduced. To assist in this decision-making process the Risk Matrix was introduced by Winter Maintenance Manager in position at that time. This process was repeated in 2006 which resulted in a further reduction in our gritting fleet from 29 to 25 and subsequently a further reduction in the number of roads on the primary gritting routes.

The risk matrix is a methodology we used to assist us in scoring all of the networks and assess which roads at that time, which were previously salted, would no longer form part of the Precautionary salting network and would instead be placed on the Secondary Routes which are cleared during periods of prolonged snowfall.

The risk matrix consists of several scoring points as indicated below with information gained through various means, these are:

Traffic Flow Data, this information is supplied by the Traffic Information Team which carries out several different ways to count traffic, these are manned junctions with several people counting vehicles over eight hours. Loops in the carriageway which information is set through electrically, or by Truvelo Strips which also count vehicles. Each year we request an update from them to keep our records current. Not all roads are counted every year.

There are two scores with this data - up to 750 vehicles within eight hours scores 0 and 751-3000 scores 10 points.

Gradients (slope/ decent) have three scoring points - up to 1 in 12 scores 0 points, 1 in 12 to 1 in 10 scores 4 points, 1 in 10 and above scores 10 points, these normally have signs which are DFT approved warning signs for steep hills (Slope/ Decent) placed denoting the gradient.

Bends again have three scoring point ranges outside of 30 MPH limits these are classed by degrees of bend up to 5% scores 0, 5 – 10 % scores 4, 10 – 20% scores 10 points, again these are where DFT approved bend warning signs are placed for the single or double bend.

Community Link Road, This is used to ensure a village that has a shopping and/ or Heath Centre is accessible and scores 5 points.

Public Bus, We receive data from the Passenger Transport Department every year to ensure we correctly score a road that is used by public buses and scores 15 points.

School Bus, As above this data is provided by the Passenger Transport Department every year for information on school bus routes and will score 15 points.

Adjacent Key Facilities, This is classified as access to Emergency services/stations for the Fire brigade, Ambulance, Police, Hospitals, and major Power Stations. And scores 10 points.

Previously Salted, as previously stated when this risk matrix was first introduced was a key factor when routes were being removed/ routes reduced however after three years this is no longer counted. It scored 5 points in the initial assessment.

Collision Record, This information is provided to us by the Safety Team working with Thames Valley Police. All reported incidents reported by TV Police are notified to the Safety Team. They review all of these incidents and inform other teams of any Highway related safety issues to try and improve and reduce incidents within the Highway. This information is used to highlight possible additions to the precautionary salting network which carries a score of 5 points.

Efficiency and Practicality, This information is used to ensure routes are efficient and practical to do. All routes are designed with a view that gritters do not drive on any road which is not salted. This includes vehicles gritting these roads are not required to reverse in adverse weather conditions which may lead to an incident. Taking into account road designs, weight limits, Parking restrictions, and Traffic calming. This is scored in a positive or negative weighting.

Hopefully, this explanation of our methodology/ weighting in using the risk matrix gives you a better understanding of our approach regarding requests for additional roads to be included on the primary gritting routes.

Kind Regards

Local Area Technician
Transport for Buckinghamshire



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