



MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 13TH
NOVEMBER 2018 AT THE ALLENS, ALBION ROAD, MARDEN COMMENCING AT
7.30PM

082/18 PRESENT

Cllrs Boswell, Brown, Harvey, Jones, Mannington, Newton, Robertson, Tippen and Turner.
 The Assistant Clerk was also in attendance.

083/18 APOLOGIES FOR ABSENCE

Cllrs Adam and Stevens. The Clerk and PCSO Nicola Morris also gave their apologies.
 In the Clerk's absence the Assistant Clerk was in attendance to take the Minutes.

084/18 COUNCILLOR INFORMATION

Changes to Register of Interests

There were no changes to the registers of interest.

Declaration of Interests

There were no declarations of interest.

Granting of Dispensation

There were no requests for dispensation

085/18 MINUTES OF THE PREVIOUS MEETING

The Minutes of the Parish Council meeting held on 9th October 2018 were agreed and signed as a true record.

086/18 MATTERS ARISING FROM PREVIOUS MINUTES (for information only)

Update from Parish To Do List

Given to the meeting included:

Cllr Newton to put together a library of photos to be used for the Newsletters;

Skate Park meeting held on 15th October 2018 – items discussed included several possible locations being identified and once ownership known the landowners would be approached.

087/18 IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING

There were no members of the public in attendance

The meeting was adjourned for the following items

PUBLIC FORUM

There were no members of the public in attendance

EXTERNAL VERBAL REPORTS

County & Borough Councillors

Not in attendance

Police

Not in attendance

Community Warden

Not in attendance

The meeting was reconvened for the remainder of the agenda.

088/18 PARISH MATTERS**Reports from MBC and KCC**

No updates had been received from Borough or County Councillors. Update meetings to be arranged with Borough and County Councillors.

Police Update/Report from Police Forum

8 reports of crimes has been received – 5 criminal damage, 1 robbery, 1 theft of a motor vehicle and 1 burglary. 7 reports of Anti-Social Behaviour had also been received. The Police had held a meeting with Education, Housing and Youth Services, where information was shared. There will be further follow-ups, visits and letters to anyone causing anti-social behaviour.

CommunicationNewsletter

A local resident had offered to deliver the vast majority of the village newsletters for a small fee. This had been accepted and most of the newsletters should have been delivered by the 10th/11th November. Unfortunately, there had been an issue with printing numbers so the posted newsletters were despatched later than wished. Cllr Brown requested that the resident be asked to log her time delivering these.

Social Media & Website

Nothing to report.

CemeteryExclusive Right of Burial Certificates

One certificate was signed by two Cllrs.

Update regarding Flooding/Water issues

No new updates had been received

Youth Update

Notes had been circulated to Cllrs following the meeting with the Marden Youth Worker. Cllr Tippen gave an update on this and reported on an email received from Borough Cllr Burton.

Amendment to Standing Orders

The Clerk made some small amendments and a copy had been circulated to Cllrs prior to meeting. After viewing Cllrs agreed to the amendments and adopted the new version.

089/18 COMMITTEE REPORTS**Amenities Committee**

There was no Amenities meeting held in October.

Planning Committee

Minutes of the Planning Meetings held on 16th October and 6th November had been previously circulated and were available on the Parish Council website.

Finance Committee

Minutes of the Finance Meeting held on 23rd October had been previously circulated and were available on the Parish Council website. Further Finance meeting to be held on 20th November to start discussions on budget and precept for 2019/20.

Other Conferences/Meetings attended

Marden Neighbourhood Plan Meetings – 10th, 15th and 22nd October: Cllr Turner reported that ongoing amendments were being made following the Regulation 14 consultation. Once these had been completed it would be sent to Richard Wells for editing and producing into a document. The Basic Conditions Statement, Basic Consultation Statement and Checklist were all currently being updated.

MPC HR Sub-Committee Meeting – The minutes of the meeting held on 15th October had been circulated to Cllrs and were available on website. It was reported that the Assistant Clerk will be retiring from her post with the Council at the end of January 2019.

KALC Finance Conference – This was held on 18th October and Clerk attended. A report had given previously to the Finance Committee.

Youth Meeting – A meeting had been held on 22nd October and notes of this had been circulated to Cllrs – item was discussed at 088/18(f) above.

MBC/KCC Meeting re Parking Restrictions – The notes of the meeting held on 24th October had been circulated to Cllrs and would be discussed at 092/18(a) later in the meeting.
 Kent Highways Parish Seminar – held on 2nd November and attended by Cllr Boswell and the Clerk – The Clerk had circulated notes to Cllrs prior to the meeting
 WW1 Commemoration – 11th November 2018: Cllr Tippen reported that the WW1 commemoration held on 11 November at Southons Field in conjunction with the national commemoration was a success. It was hard to estimate how many residents attended but possibly in the region of 300. Local singing group, “Village Voices”, sang some World War 1 songs, a local young person read a WW1 Poem, the Last Post was played by a resident and Marden Fire Service lit the beacon. This was followed by the Church Bells.

Conferences/Meetings for the coming months

Kent Highways Meeting (location of SIDS) – 22nd November
 MBC S106/Open Space Meeting – 23rd November
 Marden Memorial Hall Management Committee – 26th November 2018
 KALC meeting 26th November 2018
 Marden at Christmas 7th and 8th December 2018
 ICCM Exclusive Right of Burial Training – 11th December – Vinters Park Crematorium
 KALC Chairman Training – 13th December - East Mallong

090/18 CORRESPONDENCE

Marden Parish Church Magazine

For information

Response from MBC re S106 complaint

This had been circulated to Cllrs prior to meeting. The content of this letter was due to be discussed at the meeting on 23rd November with MBC officer.

Loose Neighbourhood Plan – Regulation 16 consultation

Noted

091/18 FINANCE

Balances as at 13th November 2018

Nat West Reserve Account: £29,080.33 Current Account: £00.00
 Unity Bank: £58,798.16 / Santander: £33,341.84 / NS&I: £17,965.59

Payments for Approval

Cheque Payments

Graham Carey – Ground work at Play Areas and Cemetery £210.00
 Cash – Petty Cash for Christmas £400.00
 Royal British Legion – Donation for Poppies £50.00
 Total: £660.00

Invoices were agreed and cheques signed

Electronic Payments

Postage by Phone – Postage top up £100.00
 Stanleys of Marden – Petrol/Diesel £163.96
 SSE – Sports Pavilion Electricity £136.34
 SSE – Public Convenience Electricity £51.91
 Marden Memorial Hall – Hall Hire/Office Rental/Refuse £444.00
 Total: £896.21

Invoices agreed and Cllrs Boswell and Newton would authorise payments.

Transfer of funds from NS&I to Santander

This was proposed at the Finance Committee meeting on 23rd October 2018. The Clerk had prepared a letter for signing which all Cllrs in attendance agreed. Cllrs Newton, Robertson and Tippen signed the letter which the Clerk would send to NS&I on her return.

Invoice to provide plants for cycle planter and trough in High Street

The Clerk had received an invoice for plants which Cllrs agreed. The payment would be entered for authorisation at the meeting on 20th November.

Donation to Royal British Legion

For large poppies that have been given to the Parish Council by the Marden Branch of the Royal British Legion. Cllrs agreed to donate £50.00. A cheque was signed and this would be sent to the Marden representative.

Cheque for Christmas Petty Cash

(donations/supplies etc) Cllrs agreed for a cheque to be signed for Christmas expenditure for Morris/Sword dancing, cash & carry and other supplies. Cllrs also agreed to replace the transformers, Christmas trees and lights that were needed.

092/18 HIGHWAYS AND PUBLIC TRANSPORT

Highways

Parking Restrictions – proposed changes

A copy of the proposals received from MBC had been circulated to Cllrs prior to the meeting – the content of which was noted.

KCC – TRO Funding / location of restrictions & DYL / consultation

An email had been received from Kent Highways regarding consultation with residents and agreement of locations. Cllrs discussed this and felt that the proposed double-yellow lines at Pattenden Lane had been widely communicated to residents in the October Newsletter.

Update of Developer highways contributions

Details had been received from Kent Highways which had previously been circulated. Works currently being undertaken include the bus boarders at the bus stops by the Library, the pedestrian crossing at Church Green and upgrade of tarmac at the school pedestrian crossing. A meeting was to be held on 22nd November 2018 to discuss the Speed Indicator locations.

Provision of Kent Highways salt bags

Cllrs considered whether to receive a salt bag for the winter. These had been received in the past and previously stored at the Memorial Hall. It was agreed to receive a salt bag and store it at the Memorial Hall.

KCC Publication: New Highways Works Request Information Pack

This document had been received from the Kent Highways Seminar – noted and would be kept on file.

PROW KM250

A letter regarding KM250 had been received from Kent County Council. Cllrs agreed that in view of the history of the PROW, and because two inspectors have decided different outcomes, that the PROW should not be closed and requested that the Clerk respond.

Other

Cllrs asked that the Clerk raise with Kent Highways the state of some of the footways and ask for them to review and take remedial action on Albion Road from junction with Roundel Way to Marden Tandoori, West End from West End House to Chantry Road and Chantry Road opposite the Medical Centre.

The Clerk was also requested to raise with Kent Highways the state of the road surface as a result of the heavy vehicles accessing the old Cricket & Hockey Club Site at South Road and Stanley Road.

Cllrs noted the severe flooding at Pattenden Lane under the railway bridge on Sunday 11th November after heavy rainfall. The Clerk is to ask KCC Highways what action is being taken to remediate.

A resident has reported continuous flooding at Tilden Lane at the junction with Underlyn Lane. The Clerk has reported this.

Public Transport

Meetings

The Clerk was still trying to arrange meetings with both Network Rail and South Eastern.

There being no further business the meeting closed at 9.10pm

Date: 11th December 2018

Signed:

Cllr Kate Tippen

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