



CLIPSTON PARISH COUNCIL

c/o 20 Styles Place, Yelvertoft, Northamptonshire, NN6 6LR

Email: clerk@clipstonparishcouncil.org

Website: <http://www.clipstonparishcouncil.org.uk>

Minutes of the Ordinary Parish Council Meeting

Held on Wednesday 6th December 2023 at 1930 hrs
in Clipston Village Hall.

Mrs C Valentine - Clerk to the Parish Council 07581 490581

Attendees: Chairman A Wilford, Councillors May, Warren, Price, Fellowes, Burnham, Alderson-Smith.
No members of public. Unitary Councillors Harris and Parker

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| 269/23 | APOLOGIES Apologies of absence were received and accepted for Councillor Kemsley-Pein. |
| 270/23 | DECLARATIONS OF INTEREST Councillor May declared an interest in item 279/23 d as a member of the Clipston Playing Fields Trust. |
| 271/23 | PUBLIC PARTICIPATION No members of the public |
| 272/23 | UPDATE FROM UNITARY COUNCILLORS Councillor Parker was thanked for his help with the signage at the Naseby Road crossroads. The draft budget is going through and has been published for the cabinet meeting next week. It would appear that the maximum level of council tax increase is being considered at 4.99 %. Councillor Harris updated the council regarding the 59/60 bus. The subsidy was protected last year and it has been included in the budget for this year. Uno Bus no longer wish to operate buses in Northamptonshire so a new operator is needed by March 2024. Councillor Harris is having a meeting on Friday to discuss the service the 59/60 route is not a commercial route so the aim is to maintain the service or find a suitable alternative. The Bull Asset of Community Value application is being considered on 12 th December 2023. The recent WNC news circulated mentioned a transport grant scheme but it would not apply to the 59/60 service. |
| 273/23 | APPROVAL OF MINUTES It was RESOLVED to approve the minutes of the Ordinary Parish Council meeting on Wednesday 1 st November 2023. Amendment to 260/23 £2.788M deficit as corrected by unitary Councillor Parker. |
| 274/23 | PLANNING a) No new applications for consideration not otherwise on the agenda. b) New applications: NEW 2023/7519/FULL Land off Sibbertoft Road Clipston Erection of detached car port with storage facility over, ancillary to dwelling (part retrospective). LE16 9RE It was RESOLVED the carport is disproportionately large compared to the size of the dwelling and the open countryside. It was also noted there is a barn on site for storage. AWAITING DECISION The following were noted 2023/6008/FULL Clipston Lodge 16 The Green Single storey rear extension and erection of garden outbuildings Pending Clipston Northamptonshire LE16 9RS 2023/6525/LBC Clipston Lodge 16 The Green Single storey rear extension and erection of garden outbuildings Pending Clipston Northamptonshire LE16 9RS |



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| | <p>2023/6160/LBC The Old Manse 3 Chapel Lane Replacement of three windows. Pending Clipston West Northamptonshire LE16 9RL</p> <p>DECISION The following were noted</p> <p>2023/7069/TCA Avenue House 25 Works to 3x Alders, 1x Crimson King, 10/11/2023 Approval Kelmarsh Road Clipston LE16 9RX 1x Sweet Chestnut, 1x Maple and 1x Ash tree in the conservation area</p> <p>2023/7174/TCA Manor House Farm 3 Works to 1x Holly tree 18/09 28/11/2023 Approval Pegs Lane Clipston LE16 9SB in conservation area /2023</p> <p>2023/6686/TCA Nethergreen House 2 Fell deceased apple 29/08 10/11/2023 Approval Harborough Road tree /2023 Clipston LE16 9RT</p> <p>2023/7010/FULL Little Orchard Kelmarsh Proposed first floor 18/08 17/11/2023 Approval Road Clipston LE16 9RX extension over garage, proposed single storey extension to rear, new external finishes and new roof over porch. /2023</p> <p>To search, comment and view decisions: https://www.westnorthants.gov.uk/planning-and-building-control/view-and-comment-planning-application</p> <p>a) It was noted Appeal Ref: APP/W2845/W/22/3306799 Land at corner of Gold Street and Naseby Road, Clipston, Northamptonshire LE16 9RG. Appeal dismissed 23.11.23. It was for the Clerk to request via WNC removal of waste, toilet, drums. Heras fencing and to make the area safe – trenches filled.</p> <p>b) Councillor Price attended the West Northamptonshire Council Planning Briefing Thursday 30 November and it outlined the departments unitary structure and plans having been three different areas previously.</p> |
| 275/23 | MATTERS ARISING AND OUTSTANDING FROM THE MEETING OF THE 1st November 2023. |
| | <p>a) 59/60 Bus Service – noted as covered by Councillor Harris item 272/23.</p> <p>b) No further update carry over - Land registry update and any actions for consideration regarding the Village Greens and The Pound.</p> <p>c) Parking on the High Street - no further action carry over to next meeting.</p> <p>d) Speed reduction schemes for Clipston – Highways meeting November. Cllr May and the Clerk met with Highways. Councillor May is working on the raw data to share with Highways.</p> <p>e) Village signs – The Council agreed they are very pleased with the appearance of the village signs and the Clerk to write a letter of thanks to the volunteers who have worked hard to complete them.</p> <p>f) Feedback from newsletter – requests for volunteers (flower beds). Councillor Alderson-Smith advised a kind offer of help has been received and they have been put in touch with W.I. who have volunteered to manage the beds. Many thanks to the Women's Institute.</p> <p>g) To note registering the pub as an Asset of Community Value. Submitted 16.10.23 ref: AV554660316 with an 8 week decision. – Noted as decision due on 12th December 2023.</p> |
| 276/23 | <p>STREET LIGHTING</p> <p>To note E. On have been progressed for urgent responses on the outstanding street light issues: Clerk reported still no response and NCALC were unable to assist.</p> <p>It was RESOLVED for the Clerk to write a letter of complaint and look at obtaining quotes to replace for LED units.</p> <p>a) Street light number 7 - Shield quote – more information needed.</p> <p>b) Street light outages. No. 21 along Kelmarsh Road - Replacement light quote</p> <p>c) No.24 Chestnut Grove – new lamp unit required awaiting quote.</p> |



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| 277/23 | <p>CORRESPONDENCE</p> <ul style="list-style-type: none">• <u>To note latest consultations: See West Northants Consultation Hub: https://westnorthants.citizenspace.com/</u>• Community Governance Review 2023/24 - Phase 1 Consultation A Community Governance Review allows WNC to review and make appropriate changes to the existing governance arrangements of Parish and Town Councils. A review this summer (2023) sought requests from parishes who wanted to make certain changes to their parish arrangements. This survey closes midnight 31 January 2024. Community Governance Review 2023/24 - Phase 1 Consultation• Tree strategy To help WNC manage trees more effectively, as well as to set our vision and action plan for the future treescape of West Northamptonshire. This survey closes midnight 1 January 2024. Please visit the Give us your views on the development of our Tree Strategy. It was RESOLVED for Councillor Price to complete.• To note Town & Parish Briefing November 2023 – noted. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 278/23 | <p>VILLAGE MAINTENANCE</p> <p>WNC Highways have visited Clipston and logged fresh reports – Council discussed and updated :</p> <table><tr><th>Date</th><th>REF</th><th>Issue</th><th>Status/Action</th></tr><tr><td>Nov 23</td><td>5188584</td><td>Dead tree top of Bassett Way</td><td>Not completed trees have been marked in yellow by WNC</td></tr><tr><td>Nov 23</td><td>5188913</td><td>Potholes Longhold Road/Naseby Road</td><td>Potholes attended to but rubble strips not repaired.</td></tr><tr><td>Nov 23</td><td>5188727</td><td>Overgrown hedge at the Harborough Road – hidden light</td><td>Fixed 22.11.23 – not completed owner’s responsibility.</td></tr><tr><td>Nov 23</td><td>5188899</td><td>Harborough & Naseby Road – Leaves and debris on footpath</td><td>Closed 15.11.23 No further action, no safety concerns found. – Clerk to re-open as dangerous.</td></tr><tr><td>Nov 23</td><td>5188795</td><td>Over grown trees and hedge at The Paddocks</td><td>Closed 14.11.23 monitoring. No issues found at time of inspection. Matter id an issue but advised as speed calming and dieback in winter has increased visibility.</td></tr><tr><td>Nov 23</td><td>5188810</td><td>Overgrown Vegetation covering the street light Chapel Lane and brambles over path</td><td>Brambles on footpath fixed 22.11.23 Light – WNC to contact Church</td></tr><tr><td>Nov 23</td><td>5188628</td><td>Overgrown hedges Kelmarsh Road</td><td>Investigating evergreen 14.11.23 – noted as ongoing.</td></tr><tr><td>Nov 23</td><td>5188756</td><td>Vegetation encroaching on footway on Harborough Road</td><td>Closed 15.11.23 – Monitor but no safety concerns found at the time of inspection. Still an issue requested Clerk to reopen case.</td></tr></table> <p>To report road or street problems contact FixMyStreet (northamptonshire.gov.uk)</p> | Date | REF | Issue | Status/Action | Nov 23 | 5188584 | Dead tree top of Bassett Way | Not completed trees have been marked in yellow by WNC | Nov 23 | 5188913 | Potholes Longhold Road/Naseby Road | Potholes attended to but rubble strips not repaired. | Nov 23 | 5188727 | Overgrown hedge at the Harborough Road – hidden light | Fixed 22.11.23 – not completed owner’s responsibility. | Nov 23 | 5188899 | Harborough & Naseby Road – Leaves and debris on footpath | Closed 15.11.23 No further action, no safety concerns found. – Clerk to re-open as dangerous. | Nov 23 | 5188795 | Over grown trees and hedge at The Paddocks | Closed 14.11.23 monitoring. No issues found at time of inspection. Matter id an issue but advised as speed calming and dieback in winter has increased visibility. | Nov 23 | 5188810 | Overgrown Vegetation covering the street light Chapel Lane and brambles over path | Brambles on footpath fixed 22.11.23 Light – WNC to contact Church | Nov 23 | 5188628 | Overgrown hedges Kelmarsh Road | Investigating evergreen 14.11.23 – noted as ongoing. | Nov 23 | 5188756 | Vegetation encroaching on footway on Harborough Road | Closed 15.11.23 – Monitor but no safety concerns found at the time of inspection. Still an issue requested Clerk to reopen case. |
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| 279/23 | <p>FINANCE AND POLICIES – It was RESOLVED to approve the following:</p> <div>a)<ul style="list-style-type: none">1. Unity Trust Bank Balance at 30th November 2023 £18,200.362. HSBC paper statements for accounts at 1st November 2023 £11,285.17; £16,702.96; charges £5.403. It was noted for approval the national unions and the national employers’ body agreement on local government pay. Spinal Column Points (SCP) 1 to 43 are increased by £1,925 (prorated for part-time workers), The increase is backdated to 1 April 2023. Cllr Burnham requested figures when payroll ready.</div> <div>b)<ul style="list-style-type: none">1. Unity Bank and HSBC updates. Cllrs Price and Burnham have visited HSBC in Corby and matters are in hand to resolved the HSBC banking contact details, signatories and access.2. Actions for HSBC, Direct Debits and transferring funds. It was RESOLVED for Anthony Price and Robert Burham to remain as HSBC signatories. All other signatories held with HSBC to be removed from HSBC.3. Additional signatories for Unity Trust Bank. It was RESOLVED to add Councillor Alderson-Smith as a Unitary Trust Bank Signatory clerk to arrange.</div> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |



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| c) | It was RESOLVED to approve the following payments for December 2023. | | |
| d) | PC Expenditure November 2023 | £ | |
| | Clerk salary December 2023 | 362.70 | LGA 1972 (s112) |
| | Clipston Playing Fields Trust (insurance) | 1,735.98 | LGA 1972 (s112) |
| | Hugo Fox Website Monthly Fee (C Valentine expenses) | 11.99 | LGA 1972, section 142 |
| | Protheroes October Fuel inv :F1023115 | 68.62 | Open Spaces Act 1906 |
| | Yu Energy Inv 01351417 Oct 2023 Street lighting | 48.72 | Highways Act 1980 |
| | Yu Energy Inv: 01351419 Oct 2023 Street lighting* *Direct debit set up delay charge both Sept & Oct | 979.59 | Highways Act 1980 |
| | Clipston Village Hall grant for insurance | 700.00 | LGA (Miscellaneous Provisions) Act 1976, s.19 |
| | Total | £3907.60 | |
| e) | To review the Parish Councils current financial position for 2023 -2024 and budget examples for consideration for 2024-2025. Clerk to provide a report for the meeting and further consideration will be made at the January meeting Clerk suggest to Council to consider ringfencing the uses for the reserves and identify and consider precept proposal. | | |
| f) | IT Website and email quotes. To consider quotes for new parish council compliant websites and .gov.uk email for consideration. – Cllr May to review in the New Year and consider adding matter into the budget. | | |
| 280/23 | ANY OTHER BUSINESS (for discussion only no items can become decisions) Next Meeting Wednesday 3 rd January 2024 Projector (Councillor May) Meeting closed at 21:05 | | |