

Stoneleigh & Ashow Joint Parish Council

Minutes of the Ordinary Meeting held on Thursday 14th September 2023
At Stoneleigh Village Hall

PRESENT:

Cllr R Hancox (Chair)
Cllr J Astle
Cllr S Matthews
Cllr L Rolli
Cllr D Jack
Cllr W Redford (WCC)
Cllr P Redford (WDC)
Cllr J Payne (WCC)
Becky Maoudis (Clerk)

There were three members of the public present.

58. Apologies and Acceptance of Apologies

Apologies were received and accepted from Cllr Bianco.

59. Declarations of Interest

There were no declarations of interest.

60. Minutes

Minutes of the Annual Parish Council meeting of 13th July 2023 were reviewed and approved.

61. Public Session

Standing orders were suspended at 7.07pm.

A member of the public raised a concern with the length of the Dalehouse Lane closure. There were only a handful of leaflets available to take away at the open event and the public were not allowed to take photographs or video.

There was discussion concerning the safety of the A46 bridge works. It was reported that there have been several near misses because vehicles using the slip road from Coventry are not giving way. There have also been incidents of vehicles on the wrong side of the road and roundabout.

The Chairman explained that there was a delay in the works due to the difficulty in obtaining the materials need to backfill the bridge abutments. The suggested completion date is February 2024. Cllr W Redford will ask WCC to relook at the road markings and signage.

A member of the public reported incidents of HS2 vehicles and HGV's travelling through Stoneleigh village. The Chairman reminded the residents that any complaints needed to go through the official HS2 complaints channel and not made to BBV. HS2 HGVs should be identifiable by signs in the windcreens of the vehicles.

Community Speed Watch was also discussed. The Chairman informed the meeting that there is only one location in Stoneleigh village that is deemed safe for CSW. PCSO King is returning in the Autumn to discuss CSW in the village.

The past use of Speed Data cables was discussed. The Parish Council asked Cllr W Redford to request Data Cables to be placed on the Birmingham Road (outside the Old Police House) and on the Coventry Road.

62. Finance and Administration

Income / Expenditure

Balance brought forward from 30th June 2023		<u>£ 55,402.74</u>
Clerk expenses- B Maoudis (June)		£ 94.68
Clerk salary - B Maoudis (July)		£ 803.95
Clerk Salary – B Maoudis (August)		£ 749.74
NEST		£ 54.88
NEST		£ 59.85
HMRC		£ 4.80
Eon		£ 156.37
DM Malley		£ 60.00
Income:		
Interest	£ 113.86	
Balance		<u>£ 53,532.33</u>
Funds at Unity Bank		
Current Account T1		£ 33,199.36
Instant Access account		£ 20,332.97
		<u>£ 53,532.33</u>
Online payments to be authorised:		
Clerk salary - B Maoudis (September)		£ 749.74
Clerk expenses – B Maoudis (July & August)		£ 217.86
NEST		£ 54.88
HMRC		£ 42.92
Eon		£ 38.77
Yourlocale		£ 3,60

- a) Invoices and payments received were noted.
- b) All payments were authorised. The clerk added that the EON invoice brings the electricity account for the telephone box on The Bank up to date. It was agreed that the electricity costs would be factored into the budget going forward.
- c) The finance report was noted.
- d) The resignation from the parish Clerk has been accepted. The job advertisement for a replacement has been placed on the WALC website. The Clerk has agreed to stay in post, on reduced hours, until a new clerk has been appointed and a handover has taken place.

63. Planning

New Planning Applications**Application No:** W/23/0880**Description:** Full planning permission for the extension of the A46 Main Compound for HS2 construction purposes for a temporary period, including site clearance works, stockpiling of soil, materials storage, security cabins, plant and wheel wash facilities, HGV/plant parking, drainage infrastructure, internal spine and haul roads with access from Stoneleigh Road.**Address:** Land south of Stoneleigh Road, Stoneleigh, Warwickshire**Applicant:** High Speed 2 (HS2) Ltd**Closing date:** 15th September 2023**Planning Officer:** Adam Walker**The Parish Council object to this application on the grounds of drainage, insufficient information, light pollution, and the safety concerns over the junction. The Parish Council would like a more detailed traffic assessment carried out. They would also like to add to their comments that should Warwick District Council be minded to approve the application, they would like mitigation for the development by way of removal of the temporary traffic lights and to close Birmingham Road in Stoneleigh Village to through traffic.****Application No:** W/23/0974**Description:** Erection of two storey rear extension and demolition of existing outbuilding.**Address:** The Conifers, 12 Birmingham Road, Stoneleigh, CV8 3DD**Applicant:** Mrs T Mashood**Closing date:** 15th September 2023**Planning Officer:** Theo Collum**The Parish Council took a neutral stance on this application. They also commented that they would like to see any side windows repositioned so that they do not overlook the neighbouring property.****Application No:** W/23/1243**Description:** Installation of solar photovoltaic panels to the roof of the UKBIC building and the provision of associated infrastructure.**Address:** UKBIC, Rowley Road, Baginton, Coventry, CV8 3AL.**Applicant:** Oxalis planning Ltd**Closing date:** 29th September 2023**Planning Officer:** Lucy Hammond**The Parish Council support this application.**Progress of planning applications**Application No:** W/23/0992**Description:** Removal of condition 4 (agricultural occupancy restriction) of planning permission ref W/85/0610 (Erection of a farmhouse)**Address:** Living Accommodation, Brook farm, Stoneleigh Road, CV4 7AB**Applicant:** Director**Closing date:** 4th August 2023**Planning Officer:** Millie Flynn**Planning permission has been granted.****Application No:** W/23/0736

Description: Removal of condition 3 (part demolition of existing extension) of planning permission ref: W/22/0926 (Erection of first floor rear extension and replacement rear dormer)

Address: 14 Birmingham Road, Stoneleigh, Coventry, CV8 3DD

Applicant: Mr Peter Hill

Closing date: 28th June 2023

Planning Officer: Lucy Shorthouse

Planning permission has been refused.

Application No: W/23/0435 HS2

Description: Plans and Specifications submission under Schedule 17 to the High Speed Rail (London-West Midlands) Act 2017 for the works comprising: A railway overbridge which will carry the existing Coventry to Leamington Railway over the HS2 track and ancillary works.

Address: Land at the existing Coventry to Leamington Spa railway approximately 300m south east of the A429 Kenilworth Road.

Applicant: HS2 Ltd

Closing date: 14th April 2023

Planning Officer: Erin Weatherstone

Planning permission has been granted.

Application No: W/22/0720

Description: Change of use from use by the Cattle Society and associated workshops to a mixed-use including retail, café, drinking establishment, bakery and craft workshop together with associated alterations.

Address: Unit 68, 4th Street, Stoneleigh Park, CV8 2LG

Applicant: Farmers Fayre

Closing date: 24th July 2023

Planning Officer: George Whitehouse

Planning permission has been granted.

Application No: W/23/0706

Description: Erection of single storey side and rear extensions.

Address: Bridge House, Church Road, Ashow, CV8 2LE.

Applicant: Mr and Mrs Sibly

Closing date: 14th July 2023

Planning Officer: James Moulding

Planning permission has been granted.

Application No: W/23/0454/LB

Description: We would like to move the existing kitchen which is currently situated in a 30 year old extension into the current back lounge, which, we believe was where the original kitchen must have been located before the new rear extension was built. This would then give us the opportunity to use the extension as a sun lounge replacing the single paned window and door for a double glazed bifold door. We also wish to install internal secondary glazing to the front room window where currently there is just single paned glass and repeat this in the front bedroom which again is just single paned glass. The front room would then become the main living area where we would like to construct a small internal cloak room as you enter the front door from the pavement, consisting of one partition wall and door. We would like to be able to carry out these changes as our priority is to cut down on carbon emissions as our only source of heating is via our log burners situated in the front and back room. The changes would insulate our home, thus making it more energy efficient for the future.

Address: 5 Coventry Road, Stoneleigh, CV8 3BZ

Applicant: Mrs Richards
Closing date: 26th April 2023
Planning Officer: Jane Catterall
Planning permission has been granted.

Application No: W/23/0588 LB
Description: Repairs to roof including internal works
Address: 12 Coventry Road, Stoneleigh, Coventry, CV8 3BZ.
Applicant: Miss J Mayhew
Closing date: 23rd June 2023
Planning Officer: Lucy Shorthouse
Planning permission has been granted.

Progress of planning applications (No outcome yet)

Application No: W/23/0830 HS2
Description: Schedule 17 Plans and Specifications Application for the following:
Construction of a viaduct structure carrying the HS2 line.
Noise barrier attached to the viaduct parapets.
Earthworks for watercourse diversion.
Address: Canley Brook Viaduct, NW of A429 Kenilworth Road and Stoneleigh, Kenilworth CV8 2FE
Applicant: HS2 Limited
Closing date: 18th July 2023
Planning Officer: Mike Blissett

Application No: W/23/0878 HS2
Description: Plans and Specifications submission under Schedule 17 to the High Speed Rail (London – West Midlands) Act 2017 for works comprising: a new single span, integral overbridge with handrails on top of abutment pile caps (1.05m in height) minor earthworks (typically less than 1m in height) and installation of a safety barrier (0.75m in height)
Address: Land within the Northeast corner of Stoneleigh Park, Overbridge, Stoneleigh
Applicant: High Speed Two (HS2)
Closing date: 18th July 2023
Planning Officer: Mike Blissett

Application No: W/23/0587
Description: Repairs to roof
Address: 12 Coventry Road, Stoneleigh, Coventry, CV8 3BZ.
Applicant: Miss J Mayhew
Closing date: 23rd June 2023
Planning Officer: Lucy Shorthouse

Application No: W/22/1723 HS2
Description: A railway cutting with a length of 750m and maximum depth of 11m and associated landscape earthworks, a pond, maintenance access strips, land and track drainage, noise barrier and security fencing.
Address: Land to the North of the A429 Kenilworth Road, bound by Cryfield Grange Road and Crackley Lane.
Applicant: HS2
Closing date: 25th November 2022
Planning Officer: Erin Weatherstone

64. Stoneleigh Park Events

Cllr P Redford informed the members that the recent Planet Earth event will not be held at Stoneleigh Park again.

Stoneleigh Park Events are looking to install equipment to mitigate the noise from events. A condition of their licence is that doors should be kept closed and the venue should be soundproofed. A consultant will be monitoring the noise of future events.

65. HS2 Updates

Following feedback from residents at the last meeting, the clerk informed the BBV Community Engagement Specialist that not all residents in the Parish had been made aware of the recent drop-in event. They have since advised that they did miss some addresses and have printed additional newsletters and sent them to the Stoneleigh and Stoneleigh Abbey addresses that were missed.

66. South Warwickshire Local Plan

South Warwickshire Local Plan website has been updated following the Issues and Options consultation which ran between 9th January and 13th March 2023.

The Councils are now looking at the suitability of sites for inclusion within the Plan and are undertaking a Housing and Economic Land Availability Assessment (HELAA) in order to begin to assess their suitability. A revised timetable for the South Warwickshire Local Plan is expected to be issued in Autumn 2023 which will set out the next stages.

67. Neighbourhood Plan

The funding for this year has been announced and the second tranche of funding for the Stoneleigh and Ashow Neighbourhood Plan has been applied for and the Parish Council has been granted the full £10,000 requested.

The second Environmental Group meeting was held on 14th August and the next Neighbourhood Plan update meeting is to be held on Monday 18th September at 7pm at Ashow Village Club.

68. To consider subscribing to Parish Online

The Neighbourhood Plan will need maps during preparation, for the several consultations, and in the published document. YourLocale will produce the maps using Ordnance Survey products; for this an OS licence and the base maps themselves are required.

The recommended way to acquire the maps is by registering with Parish Online, which provides a service specifically for Parish Councils arranged at a preferential rate with the OS.

If the Parish Council does not already have it, it will also be necessary to sign up for a Public Service Geospatial Agreement (PSGA), but this is part of the Parish Online registration process.

There is an annual fee (on a sliding scale according to population) of £152 + VAT, the clerk negotiated a 20% discount. It was agreed that the cost could be deducted from the neighbourhood plan earmarked reserves.

The Parish Council unanimously agreed to subscribe to Parish Online for a year.

69. Stoneleigh Village Hall Noticeboard

The new noticeboard has been delivered and is being stored in Stoneleigh Village Hall. The clerk has contacted Cubbington Landscapes regarding installation and is awaiting a quote.

The parish Council agreed to spend up to £400 on the installation of the noticeboard.

70. Masterplanning Framework for Land to the North and East of Kenilworth/South of Coventry

There is no update regarding this agenda item.

71. A46 Stoneleigh Road Junction Improvement Scheme

This agenda item was covered in Public Session.

72. Birmingham Road Closure Update

There is no update to this item. Cllr W Redford said the project is still being pursued but there is a delay from HS2 with a response. Cllr W Redford is still waiting to hear what the exact costs are for the changes to the temporary lights. The scheme now looks to be going ahead October 2024. Cllr W Redford stated that some of the conversation's residents, particularly those present at the beginning of the meeting, have had with senior officers at WCC have been very helpful.

73. Stare Bridge and B4113 Footpath Update

At a recent meeting with HS2, attended by the MP, Cllr P Redford, and Cllr W Redford the issue of the footpath was raised. It was mentioned at that meeting that there was concern for any pedestrians walking towards the gate to use the footpath may be involved in an accident with a vehicle. Cllr P Redford highlighted that the footpath in Cubbington passes around the compound and could not see the issue with doing the same in Stoneleigh.

It was also noted that the grass at the Old Stare Bridge near to Stoneleigh Park on the right-hand side had recently been cut.

74. Ashow Fly Tipping

There have been no recent incidents.

75. Website Hosting

The current Parish Council website has been hosted by Hugo Fox, without charge. From 4th October 2023 this will change to a paid subscription. There are three different pricing options: £9.99, £19.99 or £29.99. The service is provided on a pay-as you-go basis via Direct Debit and can be cancelled with one week's notice.

Hugo Fox have offered a 15% discount if a full year subscription is paid via invoice upfront.

It was resolved that the Parish Council would pay for a year's subscription to Hugo Fox.

76. To Discuss Options for the Future of the Stoneleigh Village Website

Stoneleigh Village website was built by a former resident of Stoneleigh. The Clerk has contacted the developer. He has transferred the site to the parish Council's 123reg account. Stoneleigh Village website is the only website that the developer hosts and he will close the server once the Stoneleigh website has moved.

It is a WordPress site and will need a host like 20i. It is a technical process to move and host the site and will need some support. He has suggested that it might be a better option to rebuild the site using something like Hugo Fox (PC website host). There will be a cost implication.

It was resolved that the Clerk investigate costs to move the website to a new host and to contact the Stoneleigh Village website administrator to suggest they apply to the Parish Council for a grant.

77. State of Disrepair C32/B4115 Crossroads

There are still potholes and ruts at the sides of the road. Cllr W Redford has agreed to ask Warwickshire Highways to look at the roads and repair as there is a serious safety issue.

78. Updates from Warwickshire Police, WCC Councillor Redford and WDC Councillors P Redford and J Payne

There was an Engagement Strategy meeting held on 14th August 2023. Warwick Rural East SNT will be holding quarterly meetings which will hopefully reduce the demand for SNT officers to attend all Parish Council meetings within Warwick Rural East. Cllr Payne attended the meeting and said that whilst it is not an ideal situation for the Parish Council, the police were happy to listen to the concerns and issues raised.

There was no crime report received this month.

Cllr Payne stated that the council officers are taking a more proactive approach to the events being held at Chesford Fields and it appears that there has been some success with stopping future events.

Cllr P Redford has been in communication with the Licencing Team. The Environmental Health Team have also been involved and have issued an objection.

Cllr W Redford offered his apologies for his outburst earlier in the meeting.

Cllr W Redford stated that a blocked drain, in Stoneleigh village, had been identified and reported. He has requested that the 30mph speed limit is moved closer to the entrance of Stoneleigh village. The pavements have also been reported to Warwickshire Highways.

Cllr W Redford updated the meeting on the RAAC situation. Currently there are two schools affected. All Warwickshire properties have been assessed, although there may be some private buildings affected.

Cllr W Redford told the meeting that the Fire Service has issued a warning about leaving tablets charging overnight. They have also requested people to be cautious when leaving items on charge for a long period of time and charging lithium battery scooters inside halls and kitchens.

79. Correspondence

80. Questions to Chairman

Cllr Payne asked if the Chairman would be willing to support and advertise a new initiative on tackling loneliness and hunger particularly with the older residents.

81. Date of Next Meeting

Thursday 12th October 2023 at 7pm at Ashow Village Club.

82. Closure

The meeting was called to a close at 9.09pm.