



**MINUTES OF THE FERNWOOD PARISH COUNCIL  
PLANNING AND STRATEGY COMMITTEE MEETING  
held on 2<sup>nd</sup> October 2018  
at Fernwood Village Hall, Rubys Avenue, Fernwood**

Present: Parish Councillors: D. Harrison, B. Smith, N. Branston  
Clerk: Marion Fox Goddard

**1. Apologies**

Councillor Mike Hartley.

**2. Election of Chairman**

The committee unanimously elected Councillor Nigel Branston as Chairman of the Planning and Strategy Committee.

**3. Discuss Terms of Reference for the Committee**

Councillor Smith shared examples of other councils' terms of reference. The group will deal with developers, NSDC, NCC, planning issues and maintenance and management. Councillor Branston agreed to draw up Terms of Reference for the group and consult with fellow committee members through email. If possible, these will be finalised for agreement with the Full Parish Council at the October meeting (if not, an update will be given, and these will be taken to the November Parish Council meeting). *Clerk to add this to October Parish Council meeting agenda.*

*Clerk to seek advice from NALC about planning committee voting on planning decisions as opposed to Full Council and these meetings being open to the public.*

**4. Regularity of meetings, Next meeting date**

The committee agreed to meet on the 4<sup>th</sup> Wednesday of every month (except August and December).

Next meetings: November 28<sup>th</sup>, 2018, January 23<sup>rd</sup>, 2019 7.00pm Small Hall, Fernwood Village Hall.

28 November 2018.