

# MINSTER PARISH COUNCIL



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Clerk to the Council: Ms. Kyla Lamb - MAAT

30<sup>th</sup> April 2020

## MINSTER PARISH COUNCIL

5<sup>th</sup> MAY 2020

Sir or Madam,

You are hereby summoned to attend a meeting of the Council of Minster which will be held Via Zoom Remote Meetings on Tuesday 5<sup>th</sup> May 2020 at 7 p.m. for the purpose of considering and passing such Resolution or Resolutions as may be deemed necessary or desirable with respect to the matters mentioned in the agenda.

Clerk to the Council

***NOTE: Residents and members of the public are cordially invited to remotely attend the meeting of the Council. Should you wish to join the Zoom meeting please email the Clerk at [clerk@minsterparishcouncil.org.uk](mailto:clerk@minsterparishcouncil.org.uk) by 3pm on Monday 4<sup>th</sup> May 2020 to request the access information.***

***In accordance with Regulation 4 of the Local Authorities and Police and Crime Panels (Coronavirus)(flexibility of Local Authority and Police and Crime Panel Meetings) no Annual Meeting will be held and the current Chairman will remain in place until an Annual meeting is held (possibly next year).***

# **AGENDA**

## **1. APOLOGIES FOR ABSENCE**

To receive apologies for absence, if any.

## **2. MINUTES**

To approve the minutes of the meeting held on 3<sup>rd</sup> March 2020 (**Appendix A**).

## **3. MEMBERS' INTERESTS**

To register any new interests, or deregistration, by Members.

## **4. CO-OPTION TO COUNCIL**

The panel appointed to interview the applicants for co-option to the Parish Council met on 16<sup>th</sup> March 2020 to interview the 3 applicants who had applied to be co-opted to the Parish Council.

The Panel appointed the following:

Mr Colin Mills and Mrs Frances Kearns

The above persons have signed before the Clerk the "Declaration of Acceptance of Office" form and also completed the "Notification of Disclosable Pecuniary Interests" form.

## **5. POLICING & COMMUNITY WARDEN REPORT**

To report on any other matters as appropriate.

## **6. COUNTY COUNCILLOR & DISTRICT COUNCILLOR'S REPORT**

To receive reports from County and District Councillors as appropriate.

## **7. CHAIRMAN'S ANNOUNCEMENTS**

The Chairman to report as appropriate.

## **8. REPORT OF THE CLERK**

The Clerk to report upon any matters that may have arisen since the dispatch of the agenda.

## **9. DOCUMENTS AVAILABLE FOR INSPECTION**

Documents will be placed around at the meeting, as appropriate.

## **10. VE 75 CELEBRATIONS- CANCELLATION**

Members will note that due to Covid 19 restrictions that the VE 75 celebrations cannot go ahead.

## **11. SECTION 106 AGREEMENT**

The Clerk will update members with any information.

## **12. AGENCY PAYMENT RENEWAL AND TAKING OVER THE HIGH STREET AND MONKTON ROAD CAR PARKS AND PUBLIC TOILET**

The Chairman will update members with any information since the March 2020 meeting.

**13. DEVELOPMENT PROPOSALS FOR LAND WEST OF TOTHILL STREET OL/TH/18/1488**

The Chairman will update members on any further information received regarding the above application since the March 2020 meeting.

**14. HANGING BASKETS**

Members are asked to consider the provision of hanging baskets this year and if they are purchased how they will be funded. We have received a quotation for 37 baskets at £11.05 totaling £408.85. Last year businesses were asked to contribute £6 per basket. Members views are sought.

**15. REVIEW OF INTERNAL AUDIT REPORT 2018/19 AND CONSIDER RECOMMENDATIONS**

Members are asked to consider the attached Audit Report prepared by our internal auditor David Buckett for the 2018/19 Audit. Members are asked to consider the recommendations within the report. **(Appendix B)**

**16. DOG FOULING**

Cllr Sharp has asked for consideration to be given to the increased dog fouling in the village.

**17. COVID-19 – SUPPORT BY MINSTER PARISH COUNCIL**

The Chairman will give an update on support being given to the vulnerable and elderly during the current government restrictions.

**18. PLANNING APPLICATIONS**

To consider the following applications:-

**FH/TH/20/0392- 51 High Street, Minster** – Installation of 1 no. air conditioning units.

**F/TH/19/1548- Mount Pleasant Lorry Park, Tothill Street, Minster** – Erection of single storey building comprising 4no. retail units (Use Class A1), together with retention of mobile food truck and toilet block, provision of 2no. lorry bays and parking, together with associated landscaping.

**FH/TH/20/0255-17 Station Approach, Minster** – Enlargement of garage to form ancillary living accommodation.

To receive an update on planning comments made to Thanet District Council and decisions made by Thanet District Council since the March Council meeting.

**19. COMMITTEE REPRESENTATIVE REPORTS**

To receive reports, if appropriate, from representatives of the following bodies:

TALC                                      Cllrs. Crow-Brown & Quittenden

Minster School                      Cllr. Mrs Gimes

Village Hall                              Cllr. Sharp

Twinning Assn.                      Cllr. Burden

**20. REPORT OF THE RFO**

(a) Bank balance statement

(b) Statement of Receipts and Payments for March and April 2020 (**March payments Appendix C, April payments will be circulated by email before the meeting**)

**21. QUESTIONS FROM THE PUBLIC**

Up to 15 minutes will be allowed for members of the public to ask questions or comment on parish matters.

**Mrs. Kyla Lamb**

**Clerk to the Council**

**30<sup>th</sup> April 2020**