



**Minutes from the Meeting
held on Thursday 2nd December at 19:00
at The War Memorial Hall, Abbotts Ann.**

COUNCIL MEMBERS

	In Attendance	Apologies	Absent
Councillor Jordan (Chairman)	✓		
Councillor Howard (Vice Chairman)	✓		
Councillor Jones	✓		
Councillor Perkin	✓		
Councillor Wallis	✓		
Councillor Cole (from Minute Ref 211205)	✓		
Councillor Schneeberger (from Minute Ref 211205)	✓		

Also, IN ATTENDANCE:

Amanda Owen – Clerk, Councillor David Drew - Test Valley Borough Councillor & no members of the public.

- 211201 To Receive Chairman’s Opening Remarks.**
Councillor Jordan welcomed everyone to the meeting and advised that the meeting is recorded by the Parish Council and may be recorded by members of the public.
- 211202 To receive and accept apologies for absence.**
Apologies were **NOTED** from Test Valley Borough Councillor Maureen Flood and County Councillor David Coole.
- 211203 To receive declarations of Disclosable Pecuniary Interests relating to items on this agenda.**
There were no declarations of Disclosable Pecuniary Interest relating to items on this agenda **RECEIVED**.
- 211204 To approve the minutes of the Parish Council Meeting held on 4th November 2021.**
The minutes of the Parish Council meeting held on Thursday 4th November 2021 were **APPROVED**.
Proposed by Councillor Howard, Seconded by Councillor Jones.
This motion was passed on a vote of 4 FOR and 1 abstention.
- 211205 To agree the co-option to fulfil vacancies on Abbotts Ann Parish Council.**
It was
AGREED
to co-opt Judith Cole as Councillor to Abbotts Ann Parish Council.
Proposed by Councillor Jordan, seconded by Councillor Howard.
All members voted unanimously to accept this resolution.
- It was
AGREED
to co-opt Kirsty Schneeberger as Councillor to Abbotts Ann Parish Council.
Proposed by Councillor Jordan, seconded by Councillor Howard.
All members voted unanimously to accept this resolution.
- 211206 To review the current division of portfolios (holders and responsibilities).**
The portfolios were discussed and reviewed with the following amendments:
- The addition of the Pan Parish Forum (Southern Water) to the Development & Infrastructure Portfolio. Councillor Cole expressed an interest in supporting.



- The addition of Climate Change to the Environment portfolio.
- Councillor Jones expressed her desire to only maintain one portfolio.

Councillor Jordan asked Councillors to consider whether they could offer support to portfolios, and if amendments need to be made to notify the Clerk.

211207 To receive updates already published and any further updates provided.

The reports submitted for the Parish Council meeting were **NOTED** and can be found as **APPENDIX A**.

Councillor Howard updated the meeting with regards to the Churchyard Footpath, advising that Ray Lucas has been in contact and has compiled a list of people who may be able to conduct the works. Once Ray has contacted the list of contractors, the Clerk will continue with the tendering process.

Councillor Wallis advised since his report they have received quotes for blinds, heaters and a Hoover. Abbotts Ann Sportsfield Group will provide funds for tables and chairs from Firework event proceedings.

Councillor Jones provided an update with regards to the benches, the order is now being assembled. Councillor Jones continued with an update on the Green Campaign meeting she attended. She will send information to Councillors to update further and is keen to start the process in the community and looking for willing volunteers to help.

Councillor Drew discussed his report.

211208 To note the current financial situation and the reconciliation of the bank balance.

The current financial situation and the reconciliation of the bank balance were **NOTED** with the bank balance as 30th November 2021 being £50,423.64. The bank reconciliation can be found as **APPENDIX B**.

211209 To approve the requests for payments for December.

The payments as listed in the table below were **APPROVED** for payment.

Proposed by Councillor Jordan, seconded by Councillor Cole.

All members voted unanimously to accept this resolution.

December Payment Requests

TO	FOR	INVOICE NO	AMOUNT
Staff	Salaries	December	£1,005.86
Amanda Owen	Staff Expenses	November	£26.20
Larkstel	Grounds Maintenance - October	Inv-0271	£777.00
Hampshire County Council	Street Lighting - Maintenance & Energy Costs	3611419564	£161.59
Anne Jones	Expenses - Abbotts Ann Directory		£6.00
DM Payroll Services	Payroll Services - Second Half of Year	1820	£60.00
SLCC	Membership Renewal	MEM237955-1	£178.00
War Memorial Hall	Hall Hire - 2nd December		£15.75
		Total	£2,230.40

211210 To discuss the Budget.

Councillor Jordan advised he is content with proposed figures for spending for 2022 / 2023, but not content with reports as the general reserve and earmarked reserves are not shown. Councillor Jordan asked Councillors to review their portfolio areas, and review the other portfolios. Councillor Jordan and the Clerk are to discuss and resolve what is in EMR and general reserves.



- 211211 To receive an update and action plan for Pavilion fundraising.**
Councillor Wallis advised that John and Kate from the AASGF were unable to attend. Councillor Wallis advised that John Deacon said grants from Test Valley Borough Council and Hampshire County Council will need to be investigated to understand what is available. Councillor Jordan advised the fundraising figure of £325,000 can be reduced to £250,000 as confirmed by Test Valley Borough Council. Councillor Wallis agreed to forward this information to the relevant individuals. Councillor Jordan suggested an online meeting to receive an update from John.
- 211212 To discuss quotes relating to the Pavilion.**
It was
PROPOSED
that AASFG purchase heaters at £139.00 x 2 and installation at £240.
Proposed by Councillor Wallis, seconded by Councillor Jordan.
All members voted unanimously to accept this resolution.
- It was
PROPOSED
that AASFG purchase blinds not exceeding £600 for all three rooms at the Pavilion.
Proposed Councillor Jordan, seconded by Councillor Howard.
All members voted unanimously to accept this resolution.
- It was
PROPOSED
to purchase water heaters at £89.99 x 2.
Proposed by Councillor Wallis, seconded by Councillor Howard.
All members voted unanimously to accept this resolution.
- It was
PROPOSED
to purchase a hoover and floor mats at £120.00.
Proposed by Councillor Wallis, seconded by Councillor Howard.
All members voted unanimously to accept this resolution.
- 211213 To receive an update from Abbotts Ann Community Land Trust on developments.**
It was **NOTED** that the Abbotts Ann Community Land Trust had received a negative response to the pre app from Test Valley Borough Council so were unable to provide an update at this time. Ray Lucas has advised he will update the Parish Council as soon as he is able.
- 211214 To consider the installation of a new Agility Trail at the War Memorial Hall play area using S106 funds.**
It was
RESOLVED
to install a new Agility Trail as per the Sawscapes quote at £2850.00 once funds have been received from Test Valley Borough Council.
Proposed by Councillor Perkin, seconded by Councillor Cole.
All members voted unanimously to accept this resolution.
- 211215 To note the following sites in Abbotts Ann on the Strategic Housing and Economic Land Availability Assessment.**
The Strategic Housing and Economic Land Availability Assessment was **NOTED**.



211216 To consider the following planning application:

211216.01 21/03302/TREEN

T1 and T2 - Whitebeam, T2 - Prunus - Reduce crown by up to 1 metre.

Bywaters, Duck Street, Abbotts Ann.

The Parish Council had **NO OBJECTION** to this application.

Proposed by Councillor Jordan, seconded by Councillor Howard.

All members voted unanimously to **ACCEPT** this resolution.

211216.02 21/03064/CLEN

Application for a lawful development certificate for the existing use of west side part of outbuilding as dwelling house.

2 Farm Road, Little Park, SP11 7AU.

The Parish Council had **NO OBJECTION** to this application.

Proposed by Councillor Jordan, seconded by Councillor Schneeberger.

All members voted unanimously to **ACCEPT** this resolution.

211216.03 21/03049/FULLN

Erection of platform in trees (retrospective).

25 Bulbery, Abbotts Ann, Andover, Hampshire.

The Parish Council had **NO OBJECTION** to this application.

Proposed by Councillor Jordan, seconded by Councillor Cole.

This motion was passed on a vote of 5 FOR and 2 abstentions.

211217 To agree the date of the next meeting as 13th January 2021.

It was noted that the budget was to be priority at the next meeting as priority.

There being no other business, the meeting closed at 20:55.

APPENDIX A

Amenities Portfolio Update for 2nd Dec 21

St Mary's Church Abbotts Ann - Closed Churchyard

Church Path Fence

Philip Grob has at last received payment for the repair work completed in August.

Churchyard Footpaths

Ray Lucas's draft tender document is with the PCC for comment before it is passed to the clerk, together with a list of possible contractors, for her to action. TVBC may need to be consulted as the probable solution is different to that already approved by them.

Burial Ground Fence

The Clerk has to date been unable to find more firms willing to tender for the work. TVBC have, however, confirmed that it is acceptable for us to apply for a grant for the proposed work.

Play Areas

The installation of a new Agility Trail at the War Memorial Play area using S106 funds is on the agenda for our December meeting.

Gordon Howard

Amenities Portfolio Lead



Sports and Recreation Update 24th November 2021

Pavilion

We now have quotes for the electrical repairs and installation of heaters which hopefully will be approved at the next PC meeting. The electrician has pencilled in 6th Dec onwards for the work to be done.

We are still waiting for quotes for blinds, tables and chairs.

The floor was quite muddy after the fireworks and a recent football match. FOTASS members cleaned up after the fireworks but it looks like we are going to need a regular cleaner, preferably a volunteer, for 1-2 hours per week once the pavilion is open for functions.

The function room door is waiting to be trimmed and re-hung.

There is some PTA and fete equipment in the pavilion waiting to be removed.

Sports Field

The PTA/FOTASS Bonfire and Firework display was very well attended and raised several thousand pounds for the two organisations.

The car park adjacent to the pavilion was covered in mud following football matches last weekend and there was also some mud on the some of the outside pavilion walls where footballers had presumably been trying to remove mud from their boots. I have asked the Sports Field Group football rep to ask the footballers to try to keep these areas clear of mud. If this approach doesn't work we may have to ask the football clubs for a bond to cover the cost of cleaning up after them if necessary. A heavy duty boot scraper & wiper should work but would cost £180-£280 depending on its width.

The football pitch lines were repainted last week but unfortunately, on the far side of the sports field, the painters painted leaves instead of grass. When the leaves have blown around there will be no lines! We ought to make TVBC aware of this.

Chris Wallis

County Council announces further funding for community climate change action

As COP26 draws to a close, Hampshire County Council has welcomed news of a successful bid for over £205,000 from the Government's Community Renewal Fund, which will enable the Authority to expand its work with communities to reduce carbon emissions and adapt to climate change.

HCC's priority for this latest funding award is to invest in communities and place. Community groups have a huge role to play in tackling climate change. With additional money, we can further our work with the [Greening Campaign \(GC\)](#) and [Community Energy South \(CES\)](#) to engage and support even more residents and communities across the county to take action at a local level to reduce carbon emissions and build climate change resilience from household to community.

Hampshire County Council has been working with the Greening Campaign and Community Energy South since 2019, as part of the [County Council's Climate Change Strategy](#).

<https://www.hants.gov.uk/News/20211112communityrenewalfund>

County scheme helping young people to get to work is given green boost

A Hampshire County Council scheme, which enables young people to hire mopeds at an affordable rate so that they can get to work or vocational training, is going green with the addition of five electric mopeds to its fleet of conventionally powered bikes.



The electric mopeds are now available to hirers through Wheels to Work - a scheme which helps young people aged 16 to 25 years old in some rural areas of Hampshire by loaning them their own form of transport. Public transport options may be limited where they live, and they generally have no transport of their own because they don't have the money to fund this yet.

<https://www.hants.gov.uk/News/20211111wheelstoworkgreen>

County Council agrees plans to provide more early years and special educational needs places

Hampshire County Council has agreed to take the next steps to create new places for nursery age children (two to four years old) in Poulner, near Ringwood and North Baddesley, as well as separately, in Andover, to increase the number of places for secondary school age young people (11 to 16 years) with special educational needs.

<https://www.hants.gov.uk/News/20211111-school-places>

HCC to look again at options for a 20 mph speed limit on residential streets

As a result of my question about electric vehicle charging points at the HCC full Council meeting on the 4th November, Hampshire County Council's Executive Member, Councillor Rob Humby agreed to look again at the option of a 20 mph speed limit on residential streets in town and village centres. The review will be undertaken by the chairman and members of the Environment, Transport and Economy Select Committee. I will support any application which meets the criteria (once set) and on the basis the community supports it. Further details will be available soon!

Boost your immunity this winter

Hampshire County Council is lending its voice to the NHS call for everyone to 'Boost your immunity this winter' by getting the COVID-19 booster and 'flu vaccine.

With COVID-19 infection rates continuing to rise across the county, eligible residents are being urged to get their booster and 'flu jabs as soon as possible. Respiratory viruses such as Coronavirus and 'flu spread more easily in the colder, wetter winter months.

<https://www.hants.gov.uk/News/271021winterimmunity>

County Council agrees steps to improve bus services in Hampshire

Hampshire County Council has made two significant decisions geared towards improving bus services in the county. Firstly, approving a countywide Bus Service Improvement Plan (BSIP) for submission to the Department for Transport and, secondly, adopting a policy that will enable the County Council, as the local transport authority, to take action when unauthorised vehicles are found using bus priority measures.

The Authority's Bus Service Improvement Plan (BSIP) sets out the vision and the proposed steps that would be taken to achieve higher standards in bus travel in Hampshire. It aims to achieve a substantial increase in bus use across the whole of the county by creating the conditions that will both attract investment for bus services and infrastructure, as well as grow the number of passengers.

<https://www.hants.gov.uk/News/20210111busserviceimprove>

County Council's first Climate Change Annual Report published

A detailed overview of Hampshire County Council's work towards tackling Climate Change - over the 12 month period since the launch of its Climate Change Strategy - has been reported to the Authority's Cabinet Members (12 October). This first [Climate Change Annual Progress Report 2020 – 2021](#) sets out the significant progress that is being made across the county to reduce carbon emissions and ensure that Hampshire is prepared for the impacts of climate change. The work is focused on key areas like reducing emissions from transport, making homes more energy efficient, generating local renewable energy and protecting and enhancing our natural environment. The report also highlights

how the County Council is working with partners to support residents and communities to take action and make their contribution to tackling climate change.

<https://www.hants.gov.uk/News/20211012ClimateChgAnnualRept>



Closing the budget gap - Hampshire County Council Cabinet considers options to address £80 million revenue shortfall by April 2023

At their meeting on 12th October, Hampshire County Council's Cabinet has weighed up a range of proposed options for closing a budget gap of at least £80 million faced by the Authority by April 2023.

Following Cabinet members' consideration of proposals for individual service areas last month, together with Hampshire residents' responses to this summer's Balancing the Budget consultation on options for addressing the anticipated revenue shortfall and the potential impacts, the Cabinet as a whole, has now approved the Authority's medium term financial strategy and financial savings programme to 2023. Recommendations will now go before the full County Council on 4 November for a final decision, following which some proposals may then be subject to further, more detailed consultation.

By law, the County Council must deliver a balanced budget. Every County Councillor is alert to the extent of the financial forecast and it will be for all Members, when they meet at the start of November, to reconcile a sustainable way forward. Based on the outcome of that meeting, Hampshire County Council will prepare the Budget for determination, next February, including next year's level of council tax.

<https://www.hants.gov.uk/News/12102021Cabinetbudgetproposals>

[Cllr David Drew](#)

[Test Valley Central Division, HCC](#)

APPENDIX B

Date: 01/12/2021

Abbotts Ann Parish Council

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Time: 10:31

Bank Reconciliation Statement as at 30/11/2021
for Cashbook 1 - Lloyds Treasurers Account

User: AMANDA

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Lloyds Treasurers Account	30/11/2021		50,423.64
			<u>50,423.64</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			50,423.64
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			50,423.64
		Balance per Cash Book is :-	50,423.64
		Difference is :-	0.00