

Staplehurst Parish Council

Minutes 11th April 2023

Public Forum

Two residents raised concerns about the cost of the "Parish Council Logo"

Borough Councillor's Report (Standing Item):

Cllr Brice noted the work being done on driveways and parking especially Fishers Road and then need to clarify issues with Bovis / Redrow developments. Finally Cllr Brice thanked the parish Council for their hard work over the eight years she has been a Borough Councillor as she is stepping down as Borough Councillor in May 2023 and wished everyone the very best for the future.

Cllr Perry – thanked Cllr Brice for all her hard work and wished all the best for the future MBC have passed their Audit and noted the MBC are reviewing their 5 year plan as they are aware there will be a pinch point financially in 2024/25.

Cllr Hotson asked two points –

- i) when will we know about our CIL applications to MBC – Cllr Riordan responded that he has just been told June 2023
- ii) Is MBC planning department progressing the planning application for the Staplehurst Community Centre. (Cllr Perry and Sharp will chase up)

County Councillor's Report (Standing item):

Noted comments circulated by the Clerk. Council thanked Cllr Parfitt -Reid

Present: Cllrs Riordan, Buller, Sharp, Hotson, Perry, McPhee, Mclaughlin and Cllr Alesi (part)

1. APOLOGIES: Cllrs Farragher, Eerdekenes and Castro

Cllr McClean, non-attendance

2. COUNCILLOR DECLARATIONS regarding items on the Agenda:

2.1. Declarations of Lobbying - Na

2.2. Changes to the Register of Interests - Na

2.3. Interests in Items on the Agenda – item 6.2 Cllrs Riordan, Sharp, Hotson, Perry, Mclaughlin and Cllr Alesi

2.4. Requests for Dispensation - item 6.2 Cllrs Riordan, Sharp, Hotson, Perry, Mclaughlin and Cllr Alesi requested to speak and vote - agreed

Signed.....Date.....

3. **APPROVAL OF FULL COUNCIL MINUTES:**

Pages 2075 – 2082 of 27th March 2023 available at [Full Council - Staplehurst Parish Council - Staplehurst Parish Council, Staplehurst, Tonbridge \(staplehurst-pc.uk\)](#) Cllr Buller proposed and Cllr Sharpe seconded to approve the minutes – agreed unanimously. Signed by Councillor Riordan.

4. **FINANCE REPORTS & PROPOSALS**

4.1. **Accounts for Payment**

Following a debate Cllr Mclaughlin proposed and Cllr Riordan seconded the following payments be agreed - agreed unanimously

<u>Approved Payments 15th March - 31st March 2023</u>	Amount
East Farleigh PC - Caretaker Play Area Training	173.46
Amazon UK - Stationery	6.55
Homeleigh Timber - Topsoil x3 Bags	158.40
Payroll & Pension Costs March	6,422.81
Homeleigh Timber - Silicone & Drill Bit re Phone Box Repairs	48.37
Amazon UK - Tree Protectors GSG	12.98
Amazon UK - Mouse Mats x3	14.97
Amazon UK - Stationery	2.52
Amazon UK - Stationery	10.16
Amazon UK - Youth Club Equipment Xbox Game	68.98
Amazon UK - Youth Club Equipment Xbox Controller	39.98
Amazon UK - Youth Club Equipment Xbox Cable	5.87
Amazon UK - Youth Club Equipment Xbox One	39.08
Amazon UK - Youth Club Equipment Xbox Console	159.98
Kathie Lamb Guide Centre - Hall Hire	40.00
Amazon UK - Xbox Charging Dock Youth Club	20.98
Amazon UK - Badminton Net Set Youth Club	55.99
Amazon UK - Badminton Racket Set Youth Club	26.97
KCC Commercial Services - Stationery	79.12
Paxman Printing Service - Spring Village Update	532.60
Choice Support - Planter Maintenance March	410.80
Paxman Services - Bell Lane Toilet Clean/Open March	803.26
Paxman Services - Bell Lane Toilet Sundries March	115.01
Streetlights - Nicholson Walk Lights Faulty Timer Replacemnt	166.80
Post Office Ltd - 400 x 2nd Class Stamps Village Update	272.00
Post Office Ltd - Merit Award Vouchers	260.00
Adobe Systems - Monthly Subscription Mar-Apr	19.97
Telecoms World - Winter Warm Rooms Mobile Phone Line Mar	11.99
KCC - Youth Club Lease Purchase Mar-Jun	212.50
TOTAL CURRENT ACCOUNT EXPENDITURE	10,192.10

TOTAL PETTY CASH EXPENDITURE

43.44

Signed.....Date.....

4.3 3G all-sports pitch Bid Consultant

Following a debate, where it was noted that the 3G all-sport working group had undertaken a thorough assessment and that this was a hefty investment for the Parish Council.

Cllr Mclaughlin proposed and Cllr Riordan seconded the following resolution – agreed unanimously

Resolution: to consider the recommendation of the 3G all-sports Working Group to approve, subject to the project passing the Site Feasibility Study, Continuum Sport and Leisure Ltd as Bid Consultant for the 3g all-sports pitch project, up to £10,309 plus VAT.

4.4 Support for Family Funday 2nd August 2023

Following a debate, Cllr McPhee asked for it to be noted that the request was due to a reduction in the KCC support for the event and that the Parish Council's total support would be £1,500 for the Family Funday.

Cllr McPhee proposed and Cllr Riordan seconded the following resolution – agreed unanimously

Resolution: to support the Family Funday 2nd August 2023 with an extra £1,000 to KCC Youth Services towards activities

4.5 Outdoor gym contractor

Following a debate, where Cllr Hotson's hard work on the project was noted, and that the cost has increased to £15,909 plus VAT (to cover the cost of the safety surfacing)

Cllr Riordan proposed and Cllr Mclaughlin seconded the amended cost of £15,909 plus VAT – agreed unanimously.

Cllr Riordan proposed and Cllr Mclaughlin seconded the following resolution – agreed unanimously.

Resolution: To consider the recommendation of the SCEnic Group to approve Fresh Air Fitness to install the outdoor gym at Surrenden Field for a cost of £15,909 plus VAT

4.6 Bike Rack in Parade

Following a debate Cllr Sharp proposed and Cllr Mclaughlin seconded the following resolution – agreed unanimously

Resolution: to consider the recommendation of SCEnic to install a bike rack at the Parade up to £300 plus VAT

4.7 Bell Lane Public Toilet cleaner contract Noted, that four contractors were initially contacted, only one has quoted other three have dropped out. The RFO has two other contractors lined up to do site visit and submit quotes. Aim for a report next meeting.

5. CLERKS REPORT ON OUTSTANDING MATTERS - attached

Clerk noted that we are still waiting for a bus timetable from Sainsbury's

Signed.....Date.....

Also noted to change Lloyds as the chemist is being sold.

6. PROPOSALS FOR DISCUSSION and DECISION

6.1 Parish Council Logo Report

Following a debate, the item was split into sections;

Cllr Sharp proposed and Cllr Riordan seconded the following resolution – agreed unanimously

Resolution: to consider
To pay the artist £300 for the work so far

Moving forward it was felt the Council should continue with the project.

Motion: Cllr McLaughlin proposed and Cllr Riordan seconded to carry on with the Parish Council logo project – agreed majority of 5 for, 2 against and 1 abstained.

Moving forward it was felt it would be a backward step to go back to the designer of the original village sign

Motion: Cllr Riordan proposed and Cllr Buller seconded not to ask the designer of the "Village Sign" agreed majority 5 for, 1 against and 2 abstained.

Following a further debate it is was felt that the Communications Group should report back to Council with a proposal on the Parish Logo.

Motion: Cllr Riordan proposed and Cllr Buller seconded to ask the Communications Group to report back to Council with a proposal on the Parish Logo – agreed unanimously

6.2 JFMC update report

Following a robust debate the item was split in two sections.

With regards the naming of the Pavilion Lounge it was felt this might give exclusivity, that it was retrospective and would be better to wait until the business plan from SMFC is forthcoming.

Cllr Hotson proposed and Cllr Riordan seconded a motion not to allow the pavilion lounge to be named "1893" – agreed majority

Motion: Cllr Hotson proposed and Cllr Riordan seconded not to allow the pavilion lounge to be named "1893" - agreed majority for 6 against 2

It was requested that the Clerk write to the JFMC members emphasis that they need permission on issues such as this and not to do further work until Council approval is obtained.

With regards the Annual Presentation Day a number of options for licensing hours were suggested. In the end the following was proposed by Cllr Hotson and Seconded by Cllr Riordan

Signed.....Date.....

Amended resolution: support the SMYFC and SMUFC Annual Presentation Day Sunday 21/05/23 and agree to the pavilion licence 2 – 6pm – agreed majority for 4, Against 4 abstained 0 – Chairman voted for.

Then Cllr Hotson proposed and Cllr Riordan seconded the resolution below – agreed majority for 6 against 0 and abstained 2

Resolution: to consider the request to support the SMYFC and SMUFC Annual Presentation Day Sunday 21/05/23 and agree to the pavilion licence 2 – 6pm

Cllr Riordan proposed and Cllr McPhee seconded to suspend the standing orders and extend the meeting – agreed unanimously

6.3 3g all-sports pitch working group update report

Following a debate

Cllr Riordan proposed and Cllr Perry seconded the following resolution – agreed unanimously

Resolution: to consider the recommendations of the 3G all-sports Working Group that **if the project proceeds passed the Site Feasibility Stage** the Council will;

- a) consider becoming VAT registered by autumn 2023
- b) clarify leases issues with JMFC, Kent FA and Football Foundation by autumn 2023
- c) review management options of Jubilee Field by autumn 2023

6.4 Youth Club report

Following a debate the report was deferred for further VAT advice from the RFO.

6.5 Parish Council Stall

Following a debate Cllr Buller proposed an amendment for the Parish Council not to have a stall and focus on supporting the groups, this was seconded by Cllr Riordan the following resolution – agreed unanimously

Amended Resolution: the Parish Council not to have a stall and focus on supporting the groups – agreed unanimously

Then Cllr proposed and Cllr Riordan seconded the following;

Resolution: the Parish Council not to have a stall and focus on supporting the groups – agreed unanimously

7. CORRESPONDENCE & PARISH ISSUES for decision or noting:

8. PARISH COUNCIL REPORTS (from Committee/Groups/Office on specific issues or as regular update)

Signed.....Date.....

8.1. Chairman’s Report

8.2. Committee and working group minutes for noting

8.2.1. Planning Committee minutes – 27th March 2023,

8.2.2. Road Safety Group minutes 27th March 2023 to follow

8.2.3. JFMC next meeting 5th April 2023

8.2.4. SCEnic minutes 2nd February 2023, minutes of 30th March 2023 to follow

8.2.5. 3G all-sports pitch working group minutes 21st March 2023 in confidential section

8.2.6. NDP review next meeting 12th April 2023

9. REPORTS FROM LOCAL COMMUNITY GROUPS (written reports for noting)

No items

10. URGENT MATTERS

11. SPECIAL MOTION & REPORT

11.1 Police Update – a discussion took place about the current Policing issues and the need to continue to chase the Police to attend a meeting to clarify the situation

Closed...10pm.....

Signed.....Date.....