

# WEST ALVINGTON PARISH COUNCIL

## Minutes of Parish Council Meeting

Date 3 <sup>rd</sup> March 2022		Venue & Time: All Saints Parish Church, 7pm,
<b>Present:</b> Cllr Liz Chin Cllr Stephen Lees (in the Chair) Cllr Andrew Pascoe Cllr Kathryn Rawlinson Cllr Helen Rhymes Cllr Derek Winser	<b>In Attendance:</b> Kathy Harrod (Parish Clerk)  Dist. Cllr Mark Long Dist. Cllr Judy Pearce  Parishioners/Guests: 2	<b>Apologies:</b>  Cllr Leanne Carr Cllr Rachel Saunders  DCC Cllr Rufus Gilbert

REF 2021/22 MINUTES

### 87 WELCOME & APOLOGIES

Following the invasion of Ukraine by Russia, West Alvington Parish Council expressed deep sympathy for those affected by the conflict. We support, Ukraine as a sovereign self-governing state and hope that the situation will be peacefully resolved soon.

### 88 DECLARATIONS OF PECUNIARY AND OTHER INTERESTS:

No declarations of interest were received.

### 89 MINUTES OF PREVIOUS COUNCIL MEETING:

It was resolved to accept the minutes from the meeting held on 3<sup>rd</sup> February 2022 without alteration, these were then signed by the Chairman.

### 90 COUNCILLOR VACANCIES:

Parish Council seeks Councillors for long term relationship! If you, or anyone you know would like to become a Parish Councillor please contact the Parish Clerk or speak with a Councillor in the first instance.

### 91 CLERKS REPORT:

- a. P3 submission: We await a response from DCC.
- b. New noticeboard: This has been ordered, we await a delivery date.
- c. Play Area Update & Wires above the school: Works are due to commence to the play area on 18<sup>th</sup> April, we have applied to SHDC for the S106 monies to pay the deposit.
- d. Landmark Tree: We have confirmed we would like a tree and requested details of which trees are still remaining, our preference being for cherry/crab-apple or pedunculate oak.
- e. Livewest response to maintenance request: Full details of the issue were provided to Livewest, no update has been received. A parishioner advised the company had previously tried to cut off this shortcut with wire fencing but users simply walked over it.
- f. Hedge cutting, Lower Street: Our contractor attended on Tuesday and despite notices at either end of the road, as well as updates on social media, when he arrived there were a number of vehicles blocking access. However, the works were completed and the area is greatly improved.
- g. Wood Lane adoption update: This lane is already adopted as a PROW. It is highway maintainable at public expense as a PROW, that said Highways are investigating if it could become HMPE highway.
- h. Our thanks were given to a local landowner for cutting back the hedges along the main road.
- i. Instagram Account: Cllr Lees has set up an Instagram account – view west\_alvington to see what is happening in the parish.

### 92 PARISHIONERS OPEN FORUM (Allocated time not longer than 15 minutes, a member of the public shall not speak for more than 2 minutes as per Standing Orders):

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- a. A parishioner attended in respect of a planning application discussed by WAPC in October. A response has recently been provided from SHDC giving five days to withdraw the application or face having it refused. The applicant has been speaking with Cllr Pearce to obtain advice.
- b. Gardening Project Information and Update from West Alvington Primary School:

The lottery grant of £5,000 that was awarded last year is being used to create planters which will be sited around the perimeter of the school. They will encourage the children to grow fruit and vegetables and teach them how to start to become self-sustaining.

On 25<sup>th</sup> May the school are having a community lunch, there will be music and a picnic to be shared on the playing field. Everyone is welcome to attend and join in with the celebrations.

### DEVON COUNTY COUNCIL REPORT:

Cllr Rufus Gilbert, Email: [Rufus.Gilbert@devon.gov.uk](mailto:Rufus.Gilbert@devon.gov.uk)

#### THE COUNTY OF DEVON (TEMPORARY RESTRICTION) (A381, HALWELL) NOTICE 2022

##### TEMPORARY PROHIBITION OF THROUGH TRAFFIC & PARKING

DEVON COUNTY COUNCIL hereby give NOTICE that:

From **MONDAY 4 APRIL 2022**  
for a maximum of 5 days

Until **FRIDAY 8 APRIL 2022** (both dates inclusive)

Between the hours of **19:00** and **07:00**

No person shall cause or permit any vehicle to proceed or wait on the sections of Affected Roads.

Roads affected -  
**A381, HALWELL , TOTNES CROSS TO LEIGH CROSS**

The alternative, signed, route for vehicles will be via -  
A381, A379, A3121, A38, A385, A381, AND VICE VERSA

This temporary restriction is considered necessary to enable -  
**ESSENTIAL CARRIAGEWAY REPAIR AND MAINTENANCE**

For additional information contact:  
**WSP**  
Telephone: **01392 267500**

**THE ABOVE WORKS ON THE A381 WILL TAKE PLACE EVERY MONDAY TO FRIDAY BETWEEN 19.00HRS AND 07.00HRS, COMMENCING ON 4<sup>TH</sup> APRIL AND FINISHING ON 20<sup>TH</sup> MAY**

#### REPORT IT:

Members of the public are requested to report all Highways issues through the Highways Website, enabling faster assessment of problem areas which can then be added to the repair/maintenance schedules. You can report potholes, overgrown vegetation, defective signs/lighting and much more.

<https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

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### DISTRICT COUNCILLOR REPORTS:

Email Cllr Judy Pearce: [cllr.judy.pearce@southhams.gov.uk](mailto:cllr.judy.pearce@southhams.gov.uk)

Email Cllr Mark Long: [cllr.mark.long@southhams.gov.uk](mailto:cllr.mark.long@southhams.gov.uk)

1. SHDC met with Baker Estates this afternoon, SHDC do not support the transfer of the employment land to additional housing. Employment land is at a premium and they do not want to see it lost.
2. There is a revision to the Joint Local Plan section Dev 32 in respect of climate change. This will enable measures to be put in place to ensure properties have air source heat pumps, vehicle charging points, solar panels, reduced window areas and more habitat green space etc – the aim is to have a ground breaking policy that applies to all applications. It is anticipated that this will be in place from approximately July 2022 onwards.
3. SHDC have joined forces with DCC, Plymouth City Council, Torbay Unitary Council and all the District Councils to put in a county deal bid to the government. There are three tiers of devolution, they are applying for tier two which will give a number of additional powers and extra monies for issues such as highways infrastructure, housing and skills.
4. A Devon wide housing task force is being set up which will enable the local authorities to speak directly to the government and ultimately provide more affordable properties in the area.
5. Today at the Executive Meeting a report was passed in respect of people in rented properties who want to move onto a shared ownership house. The agreement allows SHDC to gift the deposit to enable people to move out of rented properties and onto the property ladder. An improved scheme for the shared equity properties is also being developed in respect of repairs to the property etc.
6. The Government Tax cut of £150 for those properties in bands A-D will be dealt with by SHDC, documentation containing full details is being finalised and will be issued shortly for the 2022/23 year. Registered disabled people living in Band E properties will be treated as living in a band D property and will qualify for the rebate. There is also assistance for those who may be asset rich but cash poor, applications should be made to SHDC.
7. Garden waste service (brown bins) will be restarting in the week beginning 28 March 2022. If you need to check when your next collection is, please use the button below. Simply enter your postcode to find your next collection day. Please note that this will not show brown bin collections until 25 March. Your brown bin will be picked up on alternate weeks to your black bin. So, for example, if you are due a black bin collection in the week beginning 21 March, your brown bin will be collected on your usual collection day in the week commencing 28 March. <https://www.southhams.gov.uk/garden-waste-restart>

**It takes two minutes to report a problem, please help keep our community beautiful.**

<https://apps.southhams.gov.uk/webreportit>

Abandoned Vehicle, Damaged or Full Dog Bin, Damaged/Full Litter Bin, Damaged/Full Recycling Bank, Dead Animal, Dirty Beach, Fly Tipping, Litter/Dog Mess, Planning Breach, Stray Dogs, AND MORE...

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## 93 PLANNING, ENFORCEMENT & NEIGHBOURHOOD PLAN

### a) LIST OF APPLICATIONS RECEIVED

- 3704/21/HHO, Stockwell, Lower Street, single storey kitchen extension. **WAPC Support.**
- K5 Site Layout & Street Naming Plan. Prior to the meeting documents had been forwarded to the Councillors with details of potential layout and street names. The Councillors had no comments to make on the documents supplied or the potential names of Alder/Sycamore or Meadow view/road/rise.
- Gerston Point Inquiry: The Gerston Point public enquiry took place on 8<sup>th</sup> & 9<sup>th</sup> February and is due to extend to a third day, 9<sup>th</sup> March 2022. Full information can be found on the website. <https://www.southhams.gov.uk/gerston-point-appeal> .

### b) DECISIONS:

### c) ENFORCEMENT & OTHER PLANNING ISSUES

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Please note that the Enforcement Lists are confidential and issues concerning Enforcement cannot be discussed at a public meeting.

South Hams District Council are responsible for the enforcement of all planning breaches, the Parish Council have no authority to deal with issues of this nature.

Please will all parishioners continue to report full details of any violations that do not adhere to the original application for which permission was granted. ALL violations can be reported to Enforcement via

[www.southhams.gov.uk/article/3043/Report-a-Planning-Breach](http://www.southhams.gov.uk/article/3043/Report-a-Planning-Breach)

- d) **NEIGHBOURHOOD PLANNING:** The Regulation 15/16 Consultation is now underway; the consultation take place between 28<sup>th</sup> January and 11<sup>th</sup> March 2022. Full details can be found on the website or parish noticeboard. The Parish Council encourage everyone to provide feedback.

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### 94 BUSINESS TO BE DISCUSSED:

- a. Review of the working document, agreement of projects & priorities. The Councillors resolved to accept the updated document, this will be reviewed and updated as required.  
A planter project is being considered. This would include trough planters on the raised pavement to help enhance the environment. Other areas include the pavement near the pub, area near Town Park car park and also to include some on the path into the village at the wider areas. Obvious pinch points/splays etc would be avoided. Full details of the specifications/materials etc would need to be confirmed, one consideration is a timber frame with plastic containers inside. Cllr Long will support with up to £500 from his climate fund. The Councillors resolved to commence the project with £500 of materials. Cllrs Lees & Pascoe to report back at the April meeting.
- b. Parish Survey – Councillors to provide feedback during March.
- c. 20mph Expressions of interest  
The recent DCC Cabinet meeting resolved to allow 20mph schemes to be considered, with some being progressed in 22/23 for those communities that request them. Every application must be supported by both the Town or Parish Council and Elected Member prior to assessment. To allow for assessment and prioritisation for schemes to be delivered in 22/23 all submissions must be complete by 31st March.  
Councillors resolved to request as a priority that the main street through the village be designated as 20mph with a further request to include all residential areas.
- d. Town Park Car Park Lease: Deferred to April.
- e. Remembrance Service & Wreath: The Councillors resolved to purchase a wreath for the November Remembrance Day Service from the Royal British Legion, the cost of this is usually approximately £50 and includes a small donation. It was resolved to purchase a wreath and for a representative Councillor to attend the service.
- f. S106 Funds & Village Hall Update including lease renewal, paperwork & car park. Cllr Rhymes is working through the old minute books to determine if anything of interest is included regarding the transfer of ownership of the car park. The lease renewal has not moved forward and the Village Hall Committee have not been able to meet and discuss their options due to illness.  
The councillors resolved to provide a proposal to the Village Hall Committee re the future of the hall.

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### 95 FINANCE & GOVERNANCE

- a. **Receipts & Payments:** Month 12 see **APPENDIX A** for details.  
Accounts to pay – Clerk Salary & HMRC All Saints Church £25, The Play Company £10,449.60, P3 Equipment (Amazon & UK Tool Centre) £98.32, Wonderwall Noticeboard £515.34  
A mandate sheet was produced and signed accordingly.  
**The councillors unanimously resolved to accept the payments.**

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### b. Governance:

- Notification of policy review - All policies are due to be reviewed by the May meeting, due to the number of policies requiring review the details will be issued to the Councillors in March. The majority of the policies are provided by organisations such as the National and/or Devon Association of Local Councils.
- NALC Pay Award April 2021, the pay award has finally been approved at 1.75% the councillors resolved to increase the Clerks salary by this amount from the date of the award.

**96 2022 MEETING DATES:** 7<sup>th</sup> April venue West Alvington Primary School, 5<sup>th</sup> May, 7<sup>th</sup> July, 1<sup>st</sup> Sept, 6<sup>th</sup> Oct, 3<sup>rd</sup> Nov – May to November Venues to be agreed.

Meeting **Ends 20.44hrs**

Signed as a true record: \_\_\_\_\_

Print Name & Date: \_\_\_\_\_

Agenda Items and Updates; where possible please submit to the Clerk by the last Wednesday in the month to ensure time for inclusion, circulation, and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to the Clerk for distribution) together with their apologies.

**Distribution List:** All WAPC Councillors. **For Information to:** County Cllr R Gilbert, Dist. Cllr Judy Pearce, Dist. Cllr Mark Long, WPC Pengilly, Tree Warden Shirley Worrall, 1 WAPC Notice Board

## APPENDIX A – Month 12:

Category	Descriptor	Date	Month No. of Payment approval	ban ked	Paid In	Paid Out
Payment	Mathias Property Solns P3 1398	04/02/2022	12	Y		695.00
Payment	All Saints Church	04/02/2022	12	Y		25.00
Payment	P3 Order Gardening Equipment	04/02/2022	12	Y		98.32
Payment	Noticeboard -	04/02/2022	12	Y		515.34
Payment	February Salary	28/02/2022	12	Y		365.23
Receipts	February Gross Interest	09/02/2022	12	Y	0.07	
<b>TOTALS YTD Financial year 2020/21</b>					<b>£ 19,944.46</b>	<b>-£ 15,414.19</b>
<b>RECONCILIATION CASH BOOK TO BANK</b>						
Cash book balance b/d					<b>FY 2021/22 month</b>	<b>12</b>