



DROXFORD PARISH COUNCIL

MINUTES

FULL COUNCIL MEETING

6.00pm Thursday 21st September 2023

Wilfrid's Café, Droxford

PRESENT: Councillors: Mark Dennington, Chris Hawkesford, Colin Matthissen, Janet Melson (Chair) and Lewis Smith

IN ATTENDANCE: Ailsa Duckworth – Parish Clerk/RFO
County Cllr Hugh Lumby
District Cllrs Danny Lee and Frank Pearson
Mr Peter Richardson

PUBLIC: 2

- 23.137 Apologies for absence**
Councillors: Matt Avison (Prior Commitment)
- 23.138 Declarations of Interest:** Cllr Melson declared an interest in agenda item 23.150a as it included a tree felling application at her residence.
- 23.139 Requests for Dispensation:** None
- 23.140 Co-option of councillors**
RESOLVED: It was agreed that Peter Richardson would be co-opted onto the Parish Council.
PROPOSED: Councillor Melson **SECONDED:** Councillor Dennington
- 23.141 Assignment of Responsibilities:**
- a. Finance – Cllr Matthissen
 - b. Planning – Cllrs Dennington & Avison
 - c. Capital Projects – Cllrs Dennington, Avison & Matthissen
 - d. Open Spaces – Cllr Richardson
 - e. Roads, Transport & Highways – Cllr Smith
 - f. Combatting Climate Change – Cllr Hawkesford
 - g. Website and ICT – Cllr Hawkesford
 - h. Footpaths and RoW – Cllrs Richardson & Melson

- 23.151 Green Spaces Report:** Noted. Cllr Melson is to forward the Cricket Club agreement to Cllr Richardson. Volunteers are needed to help keep the Garden of Reflection clear of sycamore leaves.
- 23.152 Highways Report:** Noted. A landowners meeting is to be set up for November. Cllr Smith is liaising with WCC on the White Gates initiative and this will be discussed in depth at the next meeting.
- 23.153 Footpaths & RoW:** Noted. A number of paths are overgrown. The **Clerk** is to contact Andrew Wilkinson regarding the path down to Mill Lane. The path up to the motorcycle track also requires attention.
- 23.154 Sustainable Droxford:** The Waste Prevention grant from HCC was used to set up the Toy Swap, which was held on September 16th, where 210kg of unwanted toys were recycled, with only 1.5kg going to landfill. The aims of the event were to help people connect; increase recycling and to help people save money, which were all met successfully. A future event will be set for March 2024 using the remaining funding.
- 23.155 Correspondence received:**
- a. **NOTED:** Email re. hollyhocks on Park Lane from D Foster. Signs cannot be put up by the Parish Council as the walls/buildings are privately owned.
 - b. **APPROVED:** Grant requests. It was agreed to fund the organisations as per the agreed budget.
 - c. **APPROVED:** Email re. land next to the Fire Station. Agreed as per agenda item 23.146.
 - d. **NOTED:** Email re. request for updated cemetery fees. **Clerk** and **Chair** to review and make recommendations to Full Council re. any changes.
 - e. **NO OBJECTION:** FP 10 proposed diversion consultation from the Countryside Access Team.
 - f. **APPROVED:** HALC's Articles of Association with amendments from WDALC.
- 23.156 Agenda Items for next Full Council meeting**
- a. White gates consultation
 - b. External audit report
- 23.157 Date of the next meeting:** 6.00pm Thursday 19th October 2023, Droxford Village Hall