

# MINUTES OF THE ANNUAL GENERAL MEETING OF WHADDON PARISH COUNCIL

Held: Thursday, 14<sup>th</sup> May 2020, at 7.30pm via Zoom meeting reference

<https://zoom.us/j/96643734693?pwd=OHNmWSt3R1o2N2tOdkRBMk1FVVZPdz09>

Meeting ID: 966 4373 4693 Password: 3yS9qr

Present: WPC Cllrs Sir Beville Stanier Bt (Chairman), Graham Hain, Hazel Hedges, Helen Hickman, Peter Lemagnen, Graham Stewart. Other Cllrs J Chilver, L Monger, S Renshaw

Members of the Public: One

Clerk: Suzanne Lindsey

## 1. PUBLIC SESSION

A resident attended the meeting to request clarification of new mowing arrangements adjacent to his property in Old Manor Close. Cllr Stewart clarified that ownership of the land was unclear and being investigated, and interim arrangements to mow the area were in place while information was awaited. The Clerk was instructed to forward copies of the letters sent to BC requesting clarification, Cllr Chilver agreed to assist.

## 2. ELECTION OF A CHAIRMAN

Following a request for nominations, Cllr Stewart proposed and Cllr Hickman seconded the nomination of Sir Beville Stanier as Chairman. Sir Stanier agreeing to stand and the vote being unanimous Sir Stanier was duly elected.

## 3. APOLOGIES

Cllr Derek White

## 4. DECLARATIONS OF INTEREST

No declarations of interest

## 5. MINUTES

The minutes for the previous meeting were adopted and signed.

## 6. UPDATE ADMINISTRATIVE MATTERS AND WQ

### a. Administration

- i. The Clerk reported that the Whaddon C of E School was seeking comments and support from WPC for a change of status from a Voluntary Controlled to Voluntary Aided School. Both Governors and Staff are in unanimous support of the change. It was agreed Cllrs would complete and return the form provided.
- ii. The Clerk reported a great deal of communications work had been done since the last meeting. Covid-19 information circulated, via noticeboards, email alerts, Facebook updates etc.
- iii. The Clerk advised that despite Covid-19 issues, WQ had been issued by email and arrangements for printing and hand delivery made and completed. The Editor has decided to retire and his position has been advertised. Cllrs expressed determination that WQ needed to continue and a new editor found.
- iv. The Clerk presented audited accounts for review and signature by Cllrs. Accounting management and procedures were reviewed and approved. Sir Beville Stanier (Chairman) signed the accounts. The Clerk advised that a gift voucher and thank you note had been provided to the internal auditor.

### b. Highways

- i. The Clerk advised that new mowing and hedging contracts were in place and working well.

- ii. Cllrs reviewed MVAS data and noted a drop in traffic from 43k monthly movements to 10k due to road closure at Calverton Lane and Covid-19 lockdown.
  - iii. The Clerk advised the hedge on the corner of Vicarage Rd had been cut back and the bill sent to the land owner.
  - iv. Cllr Hain queried electricity costs for street lighting. The Clerk advised that the Unmetered Supply Certificate would be updated shortly with the new LED lamps which would reduce consumption, but the unit rate had gone up considerably. It was agreed cheaper providers should be investigated. Cllr Monger offered the assistance of the Winslow Clerk in this matter.
- c. Property
- i. Constable's Plot. No items.
  - ii. Recreation Ground. The Clerk reported that the play equipment had been cordoned off in accordance with Covid-19 requirements and notices put up closing the play area. Grass areas continued to be used. Mowing had been completed satisfactorily. F Hayward had been instructed not to pick litter for safety reasons.
  - iii. Allotments. The Clerk reported that four large plots had been dug over in preparation for new tenants, and water tanks repaired. Community Food Ark, run by Lee Anne Stephens, had agreed to form an allotment co-operative and club and had attracted new allotment holders; five micro-plots and one large plot had been leased. Leases had been issued and peppercorn rents of £1 per plot had been collected as an introductory offer. Rents will revert to normal levels in September.
  - iv. Bus Shelter. The Clerk reported that renovation work was progressing well; the interior and the noticeboards had been repainted. The brickwork around the base of the shelter was in very bad condition and had been repointed and sealed. Fasciae and guttering remained to be done. The bus shelter has been repurposed as a 'Swap Shop' for parishioners to exchange books, toys, magazines etc., during the Covid-19 lockdown. A grant for £250 to assist with Covid-19 work had been applied for, but refused, and an appeal requested.
- d. Finance
- i. The Clerk presented income and payments for approval, as follows:

#### Income

The following payments have been received:

28/3/20	D Taylor – rent Constable's Plot	£150.00
29/4/20	VAT Refund	£3,833.91
1/5/20	Precept	£10,500.00
Various	WQ advertising income	£120.00
Various	Allotment income	£80.00
	Misc Interest	£8.62
	<b>Total</b>	<b>£14,692.53</b>

#### Expenditure

The following invoices have been received for approval:

230	BHIB Insurance – general insurance	£544.98
231	Ross Lawry – mowing and hedging	£375.00
232	D Taylor – Bus shelter refurbishment, mowing, allotments	£755.00
233	B&MKALC – Membership	£96.19
234	St. Mary's Church – burial ground maintenance	£100.00
235	Parish Magazine Printers Ltd – Printing WQ	£298.00
236	E.On Energy Solutions – street lighting new/upgrades	£5,833.38
237	Whaddon Jubilee Hall – cleaning grant	£250.00

238	Harlequin Press – Artwork/scanning for WQ	£18.00
239	S Lindsey – Salary Mar/Apr 2020	£1,180.22
240	S Lindsey – Expenses Mar/Apr 2020	£210.74
241	E.On Energy Solutions – street light maintenance	£125.01
242	E.On – electricity street lighting	£305.87
243	Claire (Lee Anne) Stephen – allotment maintenance	£600.00
244	NBPPC – membership	£20.00
	Total	£10,712.39

#### Bank Balances as at 14/5/20

Metro Bank Account – current	£16,266.80
Metro Bank Account – deposit	£17,209.62
	£33,476.42

### 7. PLANNING

- a. Cllr Stewart reviewed the planning report he issued prior to the meeting.
  - i. MKFutures2050. Public meetings had been cancelled due to Covid-19 and deadline extended. Cllrs agreed that because the Expressway had been ‘paused’ back in March and due to the impact of Covid-19 the ‘Engagement’ of the MK2050 document should be held in abeyance until the effects of Covid-19 could be understood and evaluated.
  - ii. VALP. This is held up for Covid-19.
  - iii. Calverton Lane Closure. This is delayed by 5-6 weeks until the end of July due to Covid-19 and MK apologised for the delay. The Clerk was requested to issue a WPC Email alert to inform parishioners.
- b. New Applications.
  - i. 20/01459/APP Land and Coddimoor Lane, vehicular access. Cllrs agreed that there would be no formal objection but a letter emphasising the dangerous nature of the corner and suggesting moving the access further south should be sent.
  - ii. 20/01398/APP 5 Old Manor Close, extension. Cllrs agreed that there would be no formal objection but a letter regarding the window overlooking the church yard should be sent confirming that in this instance the first floor side elevation window was acceptable due to no overlooking impact and the previous precedent at No. 6 Old Manor Close.
- c. Updates on Current Applications. Cllr Stewart reviewed progress on 19/02309/APP The Oaks, 19/03666/AOP, Freshfields, 18/01333/APP and 18/02929/APP Stratford Rd, regarding the reconstruction of the demolished agricultural building and 20/00723/APP 25 Stock Lane x 2. No progress had been made on The Oaks, Freshfields and 25 Stock Lane. However, a dismissal notice for the appeal had been issued regarding Stratford Rd. Cllr Stewart advised that it was uncertain how this would progress at this point in time.

### 8. OTHER PARISH MATTERS

- a. Cllr Stanier (Chairman) advised that elections for the new Unitary Authority were postponed until May 2021.
- b. Calverton Lane – see sec. 7, a, iii.

### 9. DATE OF NEXT MEETING(S)

The next meeting(s) of Whaddon Parish Council will be; 9<sup>th</sup> July 2020, 10<sup>th</sup> September 2020, 12<sup>th</sup> November 2020, 14<sup>th</sup> January 2021, 11<sup>th</sup> March 2021.