

NORTHFIELD MANAGEMENT COMMITTEE
Minutes of the Meeting held on Monday 03 September 2018 at 10.30am at
Ash Green Sports Centre, Ash Road, New Ash Green, proceeded by a walk
around Northfield at 9.30am.

Present: Cllr M Brown
Cllr Mrs Brammer
Cllr Mrs Oxtoby
Cllr V Sewell

In Attendance: Mrs A de Jager – Secretary
Mrs H Boden - Treasurer

1. **Apologies for Absence**

Apologies were received from Cllr D Graeme

2. **Declarations of Interest**

None.

3. **Minutes of the Meeting of 14 May 2018**

Cllr M Brown PROPOSED that the minutes of the meeting of 14 May 2018 were signed as a true record. SECONDED: Cllr Mrs Oxtoby and AGREED.

4. **Financial Report**

4.1 The balances were received and NOTED.

4.2 The financial statement was NOTED.

4.3 The following payments were authorised for payment PROPOSED:
Cllr Mrs Oxtoby SECONDED: Cllr M Brown and AGREED.

Chq no	Payee	Particulars	Net	VAT	Gross
100434	Mylyn Security Ltd	Service of bollard Inv 3855	195.00	59.00	354.00
100435	T D Munday	Grass cutting - play area April inv 8	50.00	0.00	0.00
		Visual inspection May inv 41	80.00		
		Visual inspection June inv 51	80.00		
		Visual inspection July inv 61	80.00		290.00
100436	Sevenoaks District Council	Dog bin emptying Apr-Jun inv 148986 (chq issued in error and returned by payee)	22.75	4.55	27.30

100437	T D Munday	Grass cutting – play area May inv 13	150.00	0.00	150.00
100438	T D Munday	Grass cutting – play area June inv 17	100.00	0.00	100.00
100439	Sevenoaks District Council	Dog bin emptying-Apr-Jun inv 149007	166.10	33.28	199.68
100440	T D Munday	Visual inspection Aug inv	80.00	0.00	80.00
100441	T D Munday		35.00	0.00	35.00

4.4 Standing Orders – Cllr Mrs Oxtoby PROPOSED that this item is deferred to the next meeting. SECONDED: Cllr Mr Brown and AGREED.

4.5 Budget 2019/20 – Cllr Mrs Oxtoby PROPOSED that the budget is set with an increase in the budget for hedge maintenance and that the deficit is met from General Reserves.

5. **General Data Protection Regulation.**

As the Data Report has not been received from the Data Protection Officer, this item is deferred to the next meeting.

6. **Land and Site Maintenance**

6.1 Boundary Hedges - Cllr Mrs Brammer PROPOSED that the quotation from Guardtop in the amount of £995.00 excluding VAT is accepted to carry out the specified hedge maintenance. SECONDED: Cllr Mrs Oxtoby and AGREED.

6.2 Ragwort – it was NOTED that the field was not sprayed for Ragwort due to weather conditions. It will be sprayed in May 2019, excluding the wildflower meadow.

6.3 Bumble Bees - it was NOTED that members of the Meopham U3A Bee Watch Group have been undertaking bumble bee surveys on Northfield over the last 2 years and their reports will be forwarded accordingly. .

6.4 Wild Flower Meadow - The recommendations for the species of plug plants have not yet been received from the resident.

6.5 Sevenoaks District Council Draft Local Plan – the contents of the letter were NOTED. It was suggested that to protect Northfield as an amenity for the public, that it should be registered as a Village Green. Cllr Mrs Oxtoby PROPOSED that this proposal is forwarded to the New Ash Green Village Association with a view to extending the lease to a 999 year lease. SECONDED: Cllr Mrs Brammer and AGREED.

It was AGREED that Cllr M Brown would formulate a response to the Draft Plan Consultation.

A quotation will be sought for the provision of four signs, green with white writing

Northfield Open Space

Managed by Ash-cum-Ridley and Hartley Parish Councils

To be placed at the Milestone School, Church Road entrances and the Ash Road footpath entrances.

6.6 Matters arising from the walk on Northfield. – no matters arising. The report of a 'camp' in Barnetts Wood was reported at the meeting, but was not evident on the walk.

7. **Horse Riding Route**

7.1 It was NOTED that the Horse Riding Route has re-opened with 17 members.

7.2 Cllr Mrs Oxtoby PROPOSED that the pony sanctuary is offered an annual membership of £50 for the year plus a £15 key deposit. SECONDED: Cllr Mrs Brammer and AGREED.

7.3 The date for the closure of the Horse Riding Route will be agreed with Cllr Mrs Oxtoby.

8. **Health and Safety**

8.1 The visual inspection sheets were available for members to view.

9. **Date of Next Meeting**

The next meeting of the Northfield Management Committee will be held on **Monday 14 January 2019 at 10.30am**, at Hartley Library, Ash Road, Hartley.

The meeting closed at 11.37am

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Chairman

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Date