

Stoneleigh & Ashow Joint Parish Council

Minutes of the Ordinary Meeting held on Thursday 13th October 2022
At Ashow Village Club

PRESENT:

Cllr R Hancox (Chair)
 Cllr J Astle
 Cllr L Rolli
 Cllr D Jack
 Cllr S Matthews
 Cllr W Redford (WCC)
 Cllr P Redford (WDC)
 Cllr T Wright (WDC)
 B Maoudis (clerk)

There was one member of the public present.

76. Apologies and Acceptance of Apologies

Apologies were received and accepted from Cllr Bianco.

77. Declarations of Interest

There were no declarations of interest.

78. Minutes of the last meeting

Minutes of the Ordinary meeting of 8th September 2022 were approved.

79. Public Session

No issues raised.

80. Finance and Administration

Finance Report 1st October 2022

Income / Expenditure

Balance brought forward from 1st August 2022	<u>£50,900.34</u>
Payments to 30th September 2022	
Clerk salary & expenses B Maoudis (August)	£731.29
D Malley Payroll Services	£60.00
WALC CiLCA Introduction & Unit 1	£54.00
WALC CiLCA Units 2 & part Unit 3	£54.00
Bank charges	£18.00
NEST (July & August)	£98.66

Income:	
WDC Precept	£9,176.00
Bank interest	£30.29

Balance **£59,090.68**

Funds at Unity Bank

Current Account T1	£39,031.04
Instant Access account	£20,059.64

£59,090.68

Online payments to be authorised

Clerk salary & expenses B Maoudis (September)	£1,443.85
NEST (September)	£49.33
WALC CiLCA part Unit 3 & Unit 4	£54.00
ROSPA Annual inspection	£100.80

- a) Invoices and payments received were noted.
- b) It was agreed that all payments were authorised.
- c) The finance report was noted.
- d) The quarterly budget reviewed and agree (appendices 1)
- e) Chairman to complete the Public Realm Projects Questionnaire
- f) The Annual Playground Inspection Report was noted.

81. Planning

October 2022

New Planning Applications

Application No: W/22/1584/TP

Description: T1 x Norway maple – Tip reduce by 1.5, to 3m and reduce to balance crown resulting in height of 17m.

Address: 1 Wentworth House, Vicarage Road, Stoneleigh, CV8 3DH

Applicant: Mrs J Vaughan

Closing date: unknown

Planning Officer: Planning Enforcement

The parish Council support this application.

Application No: W/22/1506/TP

Description: 1 x Poplar – Fell to ground.

Address: Land rear of 12-15 Birmingham Road, Stoneleigh, CV8 3DD

Applicant: Sheldon Bosley Knight

Closing date: unknown

Planning Officer: Planning Enforcement

The Parish Council object to this application on the grounds that they would like to see an arborist report carried out to determine if the risk could be reduced by cutting rather than felling the tree.

Application No: W/22/0720

Description: Change of use. New materials to building. Use to include, food workshop & displays, cafe takeaway, cafe, bakery area and craft workshop. Existing use, Cattle Society and associated workshops.

Address: Unit 68, 4th Street, Stoneleigh Park, Kenilworth, CV8 2LG

Applicant: Farmers Fayre

Closing date: 9th September 2022

Planning Officer: George Whitehouse

The Parish Council support this application.

Progress of planning applications

Application No: W/22/1108/LB

Description: Partial re-roof with reclaimed tiles to match existing

Address: 4 Vicarage Road, Stoneleigh, Coventry, CV8 3DH

Applicant: Mr R O'Connor

Closing date: 9th September 2022

Planning Officer: Lucy Shorthouse

Planning permission has been granted.

Application No: W/22/0715

Description: Installation of solar panels on two outbuildings

Address: 1 The Bank, Stoneleigh, Coventry, CV8 3DA

Applicant: Mr Peter Bojan

Closing date: 9th September 2022

Planning Officer: Millie Flynn

Planning application has been withdrawn.

Application No: W/22/0671

Description: Erection of single storey rear kitchen and plant room extension, new single storey garden room and store to the back garden, relocation of car park spaces to the front, installation of solar panels to the south facing roof and associated reconfiguration of the back garden and new enlarged windows to the side and rear elevations.

Address: 1b Ridge House, Ashow Road, Ashow, CV8 2LE

Applicant: Mr J Dex

Closing date: 25th May 2022

Planning Officer: James Moulding

Planning permission has been granted.

Application No: W/22/0979

Description: Conversion of existing barn, to ancillary accommodation to include; store, games room, study and shower.

Address: Grove House Farm, Grove Farm Road, Ashow, Kenilworth, CV8 2LE

Applicant: Mr J Mills

Closing date: 15th September 2022

Planning Officer: Millie Flynn

Planning permission has been granted

Application No: W/22/0980/LB

Description: Conversion of existing barn, to ancillary accommodation to include; store, games room, study and shower.

Address: Grove House Farm, Grove Farm Road, Ashow, Kenilworth, CV8 2LE

Applicant: Mr J Mills

Closing date: 9th September 2022

Planning Officer: Millie Flynn

Planning permission has been granted

Application No: W/22/1163

Description: Proposed erection of screen walls to the garden/ drive edge (with brick and railings) and decorative gates. A revised re-submission of application W22/0626.

Address: 4 Church Lane, Stoneleigh, Coventry, CV8 3DN

Applicant: Ms A Smith

Closing date: 9th September 2022

Planning Officer: James Moulding

Planning permission has been granted

Application No: W/22/1164/LB

Description: Proposed erection of screen walls to the garden/ drive edge (with brick and railings) and decorative gates. A revised re-submission of application W22/0626.

Address: 4 Church Lane, Stoneleigh, Coventry, CV8 3DN

Applicant: Ms A Smith

Closing date: 9th September 2022

Planning Officer: James Moulding

Planning permission has been granted

Application No: W/22/0739

Description: Proposed single storey rear extension. Repair & maintenance externally (lowering ground) Fencing & shed. Replacement doors. Increasing openings.

Address: Calkin Cottage, 8 Birmingham Road, Stoneleigh, Coventry, CV8 3DD

Applicant: Mr Jordan Taylor

Closing date: 28th June 2022

Planning Officer: James Moulding

Planning permission has been granted

Application No: W/22/0740 LB

Description: Proposed single storey rear extension. Repair & maintenance externally. Fencing & shed. Replacement doors. Increasing openings.

Address: Calkin Cottage, 8 Birmingham Road, Stoneleigh, Coventry, CV8 3DD

Applicant: Mr Jordan Taylor

Closing date: 28th June 2022

Planning Officer: James Moulding

Planning permission has been granted

Progress of planning applications (No outcome yet)

Application No: W/22/0926

Description: Erection of first floor rear extension and replacement rear dormer.

Address: 14 Birmingham Road, Stoneleigh, Coventry, CV8 3DD

Applicant: Mr Hill
Closing date: 9th September 2022
Planning Officer: Lucy Shorthouse

Application No: W/22/1192
Description: Replacement boundary treatment
Address: Oaks Hollow, Grove Farm Road, Ashow, CV8 3LE
Applicant: Mr R Al-Dabbagh
Closing date: 27th September 2022
Planning Officer: Thomas Senior

Application No: W/21/0315
Description: Construction of timber framed all weather Driving Range with 4 bays, 1 teaching bay and rear store room
Address: Coventry Golf Course, St Martins Road, Finham, Coventry, CV3 6RJ
Applicant: Course Director, Coventry Golf Club Ltd
Closing date: 6th July 2021
Planning Officer: Dan Charles

Application No: W/20/2013
Description: In conjunction with the scheduled Warwickshire County Council alignment of the A46 Link Road Scheme, this application proposal seeks highway improvement works along a section of Stoneleigh Road. The highway works proposed includes the construction of a 4-arm roundabout to provide two additional access roads. One to access the proposed relocation of the Rugby Farmers' Market; The other to a HS2 46/Ashow Road Main Works Civils Contractors compound.
Address: Stoneleigh Road, Stoneleigh
Applicant: High Speed Two (HS2) Limited
Closing date: 24th March 2021
Planning Officer: Rob Young

Appeal Ref: APP/T3725/D/22/330332
 4 Church Lane, Stoneleigh, Warwickshire, CV8 3DN
The appeal was dismissed.

Appeal Ref: APP/T3725/D/22/3296843
 Bridge End, 2 Coventry Road, Stoneleigh, CV8 3BZ
The appeal was allowed, and planning permission was granted.

82. Stoneleigh Park Events

The Parish Council has still not received any communication from Stoneleigh Park Events.

Clerk to contact Stoneleigh Park Events to request future events calendar and information and to invite a representative to attend the next parish Council meeting.

83. HS2 Update

At the recent HS2 meeting, the issue of the closure of the footpath to Stoneleigh Park across Stare Bridge.

Noise monitoring was discussed however it is difficult because there is no baseline data so there is no comparison.

It was also pointed out that the new saplings that have been planted have all died. It was suggested that established trees should be planted.

The traffic lights at the crossroads seem safer and road users are respecting the 'no right turn'. The signs were moved as they were initially placed too close to the lights.

The 'new junction layout' signs have been placed in the hedges as they cannot obstruct the footpath. Temporary A-frames have been put in place.

Clerk to contact the Locality Officer to establish ownership of the hedges.

84. South Warwickshire Local Plan

No update.

85. Neighbourhood Plan

The Parish Council unanimously agreed that they would like YourLocale to develop a Neighbourhood Plan.

Clerk to contact YourLocale to organise a meeting to discuss next steps.

86. Crewe Lane Report

The road after the bridge (not in Stoneleigh & Ashow Parish) has some very deep ruts.

Clerk to contact Cllr Tracey Drew about road repairs.

87. Community Speed Watch

Five people have volunteered to assist with the Community Speed Watch, and training dates have been released.

88. Masterplanning Framework for Land to the North and East of Kenilworth/South of Coventry

Cllr Hancox attended the Masterplanning meeting on Monday 10th October. The head of planning, Business manager (Policy & Site Delivery) and the leader of the council were all in attendance. WDC are intending to rewrite the Local Plan to cover 2025-2050, legally it must be reviewed every five years.

Meetings will be on going on a quarterly basis and Cllr P Redford urged members to keep attending so that they can be vocal in the plan and ultimately protect the green belt.

The next meeting will be early in the New Year.

89. A46 Stoneleigh Road Junction Improvement Scheme

There appears to be some confusion and lack of information regarding the commencement of the proposed works.

The Parish Council would like to know how the planned closure shortens the critical path of the development and how the closure would benefit local residents and Warwick University users.

Clerk to respond, with comments above, to WCC planning.

The new bridge is still waiting to be moved into place. Contractors were hoping to move it before Christmas but it is looking more likely that it will be moved in February.

90. Updates from Warwickshire Police, WCC Cllr Redford, WDC Cllrs P Redford and T Wright

Crime reports received from PCSO 6178 Sharron Underwood, for September and October 2022 (appendices 2).

Warwickshire County Council Update - Cllr W Redford

The Birmingham Road closure scheme is still progressing. An engineer has been appointed to draw up a revised design (to include new signalised junction), and the Parish Council should receive a date for the action of the TRO in October.

HS2 have agreed to give WCC £106,000 a year until 2025, to be used towards maintenance of haul roads used by HS2.

Coventry have announced an all-electric bus service, which should be online by December 2022. The buses will get approximately 280 miles per charge. WCC are hoping to get the service extended into Warwickshire and are considering installing an electric charging point in Warwickshire.

WCC have recently trialled four areas with average speed cameras. The results have proved better than the use of Vehicle Activated Signs (VAS). Whilst the cameras are more expensive, there has been a far greater effect on driver speed. The cameras are only recording at present but the intention is to enforce, going forward.

Warwick District Council – Cllr P Redford & Cllr T Wright

The noise app is a new way for WDC to tackle noise complaints. The app can be used to capture nuisance noise from your house or garden, which is then sent directly to WDC. It is hoped that the app will help capture noise from both Stoneleigh Park and the Chesford Bridge events.

The government Energy Bills Support Scheme payments have started to be paid. The payment method is dependent on the supplier, with some appearing to be more complicated than others. Home heating oil users will also benefit from a £100 payment.

The fees and charges for the 2023-24 budget, are being looked at. The take up of the green bin scheme has been higher than anticipated which has raised revenue.

Councillors raised the issue that not many food caddy bins were being put out for collection, in the area. It was suggested that uptake for this service may be higher in less rural areas.

91. Correspondence

A letter of condolence sent to His Majesty the King on behalf of the Parish Council. This will be added to the website.

The Parish Council has been contacted by a resident from Cubbington that regularly parks in the lay-by between the bridge in Stoneleigh and the Stoneleigh Showground to walk her dog. She is concerned about the amount of rubbish on the verges and the increase in dog poo bags accumulating. She has asked if a lockable skip-type container can be installed and regularly emptied. She is happy to pick up the litter but claims there is nowhere to dispose of it.

The Parish Council felt that whilst they understood the issue, they felt that they could not spend money on installing and emptying bins that would for the benefit of Parish residents.

Email received from PCSO Ed King regarding vehicles transporting abnormal loads through the 2.5t weight restriction in Stoneleigh Village. It has since come to light that ESDAL have not been notified that there is a 2.5t weight limit through the village by any authority, and so it does not flag as a restriction when submitting a route request. ESDAL are supposedly unable to mark a restriction without instruction from an authority. PCSO Kind has forwarded all information to the Vehicle Recovery and Abnormal Loads Team to ask that they update ESDAL to prevent future incidents of a similar nature occurring.

92. Questions to Chairman

No questions raised.

93. Date of next meeting:

- Thursday 10th November 2022 at 7pm at Stoneleigh Village Hall.

94. Closure

The meeting was called to a close at 9.15pm.

Quarter Two 2022/23 Budget Update: Stoneleigh & Ashow Joint Parish Council

Appendices 1

Expenditure:	<u>Qtr 1</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Total spend in Q2</u>	<u>Total spend year to date</u>	<u>Anticipated total spend</u>	<u>Budget</u>	<u>Comments</u>
Salary (including tax)	£2,258.16	£704.21	£676.41	£736.41	£2,117.03	£4,375.19	£9,057.00	£9,500.00	Overspend likely due to cross-over with new clerk
Stationery	£27.49				£0.00	£27.49	£150.00	£100.00	
Postage & Telephone	£6.85				£0.00	£6.85	£320.00	£325.00	New PO Box
Clerk Travel expenses	£76.05	£54.40		£26.10	£80.50	£156.55	£100.00	£250.00	Likely to increase next year when local meetings resume
Playground equipment	£0.00				£0.00	£0.00	£0.00	£0.00	
Playground maintenance	£0.00				£0.00	£0.00	£2,500.00	£1,000.00	Potential repairs to spinner
Office equipment	£0.00				£0.00	£0.00	£0.00	£1,000.00	Potential laptop replacement
Equipment maintenance	£0.00				£0.00	£0.00	£0.00	£3,000.00	Potential cost for replacement posts
Insurance	£432.26				£0.00	£432.26	£388.75	£450.00	
Grants	£0.00				£0.00	£0.00	£0.00	£0.00	
Training	£30.00			£500.00	£500.00	£530.00	£25.00	£250.00	Potential training for new clerk
Audit (External and internal)	£230.00				£0.00	£230.00	£300.00	£350.00	Increased cost of internal audit
Village Hall hire/ room hire	£0.00	£178.20			£178.20	£178.20	£150.00	£500.00	Will increase with return of physical meetings
Subscriptions	£325.17	£44.38		£28.78	£73.16	£398.33	£500.00	£525.00	
Chairman's Allowance	£0.00				£0.00	£0.00	£0.00	£80.00	
VAT	£98.00			£18.00	£18.00	£116.00	£200.00	£250.00	
B'ham Road consultation					£0.00	£0.00	£0.00	£0.00	
Bank account charges	£18.00			£18.00	£18.00	£36.00	£72.00	£72.00	New online bank account
Misc					£0.00	£0.00	£300.00	£300.00	Painting of phone boxes
TOTAL	£3,501.98	£981.19	£676.41	£1,327.29	2,984.89	6,486.87	14,062.75	17,952.00	

Earmarked funds

Defibrillator	£0.00				£0.00	£0.00	£528.00
Neighbourhood Plan*	£0.00				£0.00	£0.00	£4,346.76
Elections	£0.00				£0.00	£0.00	£7,050.00
Planning campaigns	£0.00				£0.00	£0.00	£1,085.00
Grant Speed Gun	£0.00				£0.00	£0.00	£1,080.50
Ashow Notice Boards	£0.00				£0.00	£0.00	£25.13
Planning Consultation	£0.00				£0.00	£0.00	£100.00
Transparency Fund	£0.00				£0.00	£0.00	£400.85
Village Fund	£0.00				£0.00	£0.00	£2,000.00

	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£16,616.24
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Total payments	£3,501.98	£981.19	£676.41	£1,327.29	£2,984.89	£6,486.87	£14,062.75
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Income received Quarter 2	<u>Qtr 1</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Total income Q2</u>	<u>Total income year to date</u>
Interest	£17.27			£30.29	£30.29	£47.56
Precept	£9,176.00			£9,176.00	£9,176.00	£18,352.00
VAT refund			£204.90		£204.90	£204.90
Other				£365.00	£365.00	£365.00
	£9,193.27	£0.00	£204.90	£9,571.29	£9,776.19	£18,969.46

Quarter 2: 1st July - 30 September 2022

Balance as at 30th June 2022	£52,398.04
Total income Q2	£9,776.19
Total expenditure Q2	£2,984.89
Balance as at 30th September 2022	£59,189.34
<i>Account balances:</i>	
Unity Trust Current Account	£39,129.70
Unity Trust Instant Access Account	£20,059.64
Total:	£59,189.34

Appendices 2

Report compiled by PCSO 6178 Sharron Underwood

14/07/2022 –Theft from vehicle – Stoneleigh Hill, Stoneleigh.

15/07/2022 –Burglary – Site office on Southam Road, Radford Semele.

20/07/2022 –Theft of vehicle – Range Rover/trailer/golf buggy – Leamington Road,
Bubbenhall.

31/07/2022 –Burglary – handbag stolen by an offender reaching through an open
downstairs window – Kenilworth Road, Cubbington.

06/08/2022 –Theft – wallet – Offchurch Lane, Radford Semele.

10/08/2022 –Burglary – bag stolen – offender/s had used garden shears and garden fork to
gain access by opening a door and window – Weston Lane, Hunningham.

11/08/2022 – Attempted Burglary – Long Itchington Road, Hunningham.

19/08/2022 – Theft – laptop – Woodland Grange Conference Centre, Old Milverton.

19/08/2022 – Theft from motor vehicle – power tools stolen – Offender drilled holes near
lock to open van – Woodland Grange Conference Centre, Old Milverton.

07/09/2022 – Theft - £6,000 HGV equipment – Old Mill Hotel car park, Baginton.

26/09/2022 – Burglary – entry gained at the rear – 2 televisions/ 1 xbox console/ 1 cctv
camera were stolen – Wappenbury

02/10/2022 – Damage to grassed area – Baginton village hall

05/10/2022 – Damage to fire alarms – North Leamington School, Sandy Lane

13/10/2022 – Theft of motorbike – Parcel Force, Siskin Parkway, Baginton