

MINUTES OF A MEETING OF BISHOPS CAUNDLE PARISH COUNCIL

HELD ON TUESDAY, JULY 17th, 2018 AT 7.30 P.M. IN THE VILLAGE HALL

1.	<p>Present: Chairman A. Jones, P. Blundell, D. Gardner, T. Loveless, Clerk J. Walsh-Quantick.</p> <p>In attendance:</p> <p>Public - No members of the public attended.</p>	Action
	<p>Apologies for Absence:</p> <p>District Councillor Gould, County Councillor Penfold, A. Tuffin, S. Meads</p>	
2.	<p>To Approve Minutes of the Meeting held on Tuesday, 15th May 2018.</p> <p>The minutes of the meeting were approved and signed by the Chairman with no amendments having been circulated previously. Proposed by D. Gardener, seconded by P. Blundell</p>	
3.	<p>Matters Arising Therefrom:</p> <p>Closed Graveyard</p> <p>Following a number of complaints, photographs have been sent to both WDDC and DCC requesting feedback on the poor standard of grass cutting and alleged damage to graves. Clerk to continue with correspondence and feedback to affected parties and the Rector once a response is received. The rear hedge also needs some attention. The purple chippings are a church matter.</p>	Clk
	<p>Highway Maintenance</p> <p>Holt Lane – No issues since previous meeting.</p> <p>Church Green – weather has not caused any issues since the previous meeting. Photographs of flooding in this area have been forwarded to P. Thatcher for action. T. Loveless reported that there is a culvert running under the main road to behind the White Hart garden which may be blocked and that a camera survey may be required.</p>	Clk
	<p>Manor Farm Update</p> <p>It is confirmed that the drainage queries are a condition of the planning permission.</p> <p>There is no further feedback from the Community Land Trust since their previous meeting.</p> <p>A complaint has been raised regarding the sale of the farm being 'Commercial' as this is included on the sales board. It has been confirmed that the only development at the site will be the housing.</p>	
	<p>Litter Picking</p> <p>To discuss at next meeting as S. Meads not present.</p>	
	<p>BCPC Vacancy / Colin Mitchell.</p> <p>Colin Mitchell has agreed to accept the post of Parish Councillor but is unable to start until the November meeting. Clerk to notify the Parish Council if any other interest in the vacancy is received in the interim.</p>	Clk
	<p>Neighbourhood Plan Revision and Update</p> <p>A neighbourhood plan is a significant undertaking for the village, Clerk to identify the work needed.</p>	Clk

[Signature]
15/09/18

	<p>The current Parish Plan is outdated and will need updating. A copy is to be sent to all parish councillors for comment so amends can be made over the next three meetings. Holwell have a draft Neighbourhood Plan in place awaiting comment.</p>	Clk
	<p>Village Engagement Update To carry forward to next meeting. Proposed P. Blundell, seconded D. Gardner</p>	SM
	<p>Speeding Signs Update Signs confirmed as costing upwards of £2000 each plus the cost of mounting which is considered too expensive for the village. Proposed T. Loveless, seconded D. Gardner Clerk to investigate costs of '30' to be painted on the road surface. Complaints raised about the speed of tractors passing through the village and traffic at commuting times. Clerk to contact speed enforcement unit to ask for advice and frequency of speed enforcement cameras.</p>	Clk Clk
4.	<p>Risk Assessments (GDPR Transparency Code) Compliance Checklist has been issued and signed by meeting attendees, remainder to be completed at next meeting.</p>	Clk
5.	<p>Play Area</p> <ul style="list-style-type: none"> Weeding (and miscellaneous other jobs) to be completed over the next month by A DeBathe, agreed at £13 per hour. Not in Use signs have been removed for the third time, D Gardner to arrange for a quote for a hard plastic sign. Tyre to be replaced and concrete smoothed off. Hedge on corner needs to be cut, A DeBathe to be asked. <p>H&S Inspection To be arranged once wood chip has been laid. Documented checks to begin once RA completed.</p> <p>Woodchip A Tuffin to organise delivery and tipping to the side of the play area. To be laid once the area has been weeded.</p>	Clk DG AT
6.	<p>Football Club and Ground Signage – A number of signs are in disrepair. Photographs of all signs affected to be sent to D Gardner for costing for replacement. D Gardner to email PC members with quote.</p>	Clk / DG
7.	<p>Sherborne Transport Action Group / Public Transport The Clerk and B. Williams have contacted Folke Parish Council to identify potential numbers for the requested bus service from the Alweston catchment area. There will continue to be a form left in the village shop for signatures which will be forwarded to Sir. O. Letwin once completed by B. Williams.</p>	Clk
8.	<p>Training</p> <ul style="list-style-type: none"> All training to be requested through the Clerk. Clerks seminar date now available, unanimously agreed that the Clerk can attend. 	Clk

Mr. Jones
15/09/18

9. Finance**STATE OF FINANCES AS AT 20.03.2018**

CURRENT ACCOUNT	£5006.41	
DEPOSIT ACCOUNT	£15286.16	
TOTAL		£20,292.57
TENNIS MONIES	£3148.67	
TOTAL		£3148.67

CHEQUES APPROVED AND SIGNED BY THE CHAIRMAN SINCE THE LAST MEETING

OTHER PAYMENTS SINCE PREVIOUS MEETING

001315	Mrs. J. Walsh-Quantick PAYE to end June	Confirmed at £105.00

CHEQUES TO APPROVE AT THE MEETING

001318	M Moore Grass Cutting July	£100.00
001319	M Moore Grass Cutting August	£100.00
001320	Village Hall Rent (July Meeting)	£18.00
001321	Gravel for playing field entrance pot hole.	£10.98
001322	Mrs. J Walsh-Quantick Clerks Expenses Owing to 17/05/18 (2 months)	£22.11
001323	Mrs. J. Walsh-Quantick Clerks Salary	£420.56
001324	Peter Blundell Noticeboard	£500.00
001325	DAPTC Subscription for 2018	£140.17

Proposed by: D. Gardner

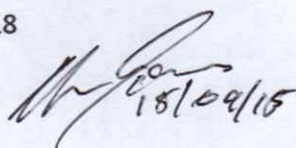
Seconded by: T. Loveless

The setting up of a replacement to the Barclays account is still in progress, a suitable alternative has not yet been found.

N.b. Pension scheme for Clerk has not been joined as annual income is low.

Internal Audit –

- Completed audit has been sent to the External Auditor.
- Cheque for £50 for Nigel Ladd (Internal Auditor) to be sent. Proposed: D. Gardner, Seconded A. Jones
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10. Routine Correspondence –
See list circulated in meeting.**11. Members of the Public Questions**
No members present.


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12.	Matters for Further Discussion <ul style="list-style-type: none"> Ash saplings are growing through the path surrounding the village school. Clk to contact school re. Complaints have been received by the Chair regarding parking around the school entrance, nearby pavements and the junction on the main road. Clk to contact school re. Tree Preservation Orders – Is there a list of trees in the village which have preservation orders? Clk to investigate. Skip Lorry – complaints have been made about the lorry parked outside of the shop. To monitor parking in this area. 	<p>Clk</p> <p>Clk</p> <p>Clk</p> <p>All</p>
13.	Time of Closure: The meeting closed at 9.20p.m.	
14.	Date of Next Meeting: There is no meeting in August Tuesday, September 18th, 2018 at 7.30 in the Village Hall.	

Future Meeting Dates:

Tuesday, September 18th, 2018

Tuesday, November 20th, 2018

Sh. Jones
18/09/18