

DODDINGTON PARISH COUNCIL

Minutes of the Parish Council Meeting held at Doddington Village Hall on Monday 13 June 2016 at 7.30pm

Present: Cllr K Attwood (Chairman), Cllr G Cuthbert; Cllr P Duckworth, Cllr K Fraser, and Cllr C Jones and Mrs W Licence (Clerk). Also present were SBCllr C Prescott and two members of the public.

1 Apologies

Cllr Attwood signed the Declaration of Acceptance of Office of Chairman in the presence of the Clerk.

Apologies had been received from Cllr Coates (holiday) and Cllr Haynes (work): apologies accepted.

2. Declarations of Interest

Cllr Jones declared a non-pecuniary interest in item 10. Iv and duly signed the declaration of interests book.

3. To Determine whether any items should be discussed in closed session

None were identified.

4. Minutes of the Annual Parish Meeting and the Annual Parish Council Meeting held on 9 May 2016

Councillors considered the minutes of the Annual Parish Meeting and the Annual Parish Council Meeting held on 9 May 2016. It was **AGREED UNANIMOUSLY** to accept the minutes as a true record of the meetings. The minutes were duly signed by Cllr Attwood.

5. MATTERS ARISING

The Village Hall Committee have made separate arrangements for their website and are no longer seeking financial support from the Council.

6. COMMUNITY WARDEN REPORT

Apologies had been received from the Community Warden who was on annual leave. Mr Osborn reported that he had been contacted by several residents concerning the parking on Chequers Hill and he has contacted the PCSO to investigate the matter.

Cllr Attwood said that he had been contacted by a resident, on behalf of several residents, about the problem of inconsiderate parking by contractors.

ACTION: Clerk to write to developers and SBC about the problem.

Information was circulated about the latest scams.

7. NEIGHBOURHOOD WATCH REPORT

Mrs Jackson sent her apologies for being unable to attend and had sent a written report had been circulated prior to the meeting.

Cllr Cuthbert informed Members that a Newnham resident had had his wallet stolen whilst he was unloading his van.

8. PUBLIC QUESTION TIME

The meeting was adjourned for the Public Question Time.

A resident expressed concern at the inconsiderate parking at the bottom of Chequers Hill and reported a pothole outside the Vicarage and also one outside Woodstock.

ACTION: Clerk to report.

9. PLANNING MATTERS

i. APPLICATION: 16/504191/SUB

ADDRESS: Chequers Hill Doddington ME9 0BG

PROPOSAL: Submission of details pursuant to Condition 10 - Parking for Site Personnel & Visitors, Condition 12 - Retaining Wall, Condition 14 - Ecological Enhancements, Condition 25 - Proposed Site Layout and Condition 28 - Footway Levels of 14/501545/FULL.

ii. APPLICATION: 16/504258/SUB

ADDRESS: Chequers Hill Doddington ME9 0BG

PROPOSAL: Submission of details pursuant to condition 11 (Surface water) of planning application 14/501545/FULL.

Cllr Attwood informed Members that these applications were part of the submission of details to the planning application.

iii. APPLICATION: 16/503982/FULL

ADDRESS: Graces Place Homestall Road Doddington Kent ME9 0HF

PROPOSAL: Retrospective application for change of use to residential - for one gypsy family, comprising one mobile home, one touring caravan and one utility shed.

Councillors considered this application and noted there had been temporary permission granted but this had run out previously. Councillors **AGREED** to object to the application and that the previous objections still stood. Under the terms of the Gypsy and Traveller Planning Policy, the site is not a suitable place as it is in an Area of Outstanding Natural Beauty and remote from services and amenities. It is a random site and there are sufficient Gypsy and traveller sites in the emerging Local Plan.

iv. Any other planning matter received by 9 May 2016

No other planning matters had been received.

10. FINANCE

i. Annual Governance Statement- To agree the statement.

Councillors considered the Annual Governance Statement and **AGREED UNANIMOUSLY** to accept the Annual Governance Statement.

ii. Annual Return for the Year Ended 31 March 2016- To receive the end of year return and to consider the adoption and signing of the return.

Councillors considered the Annual Return and **AGREED UNANIMOUSLY** to accept the Annual Return.

iii. National Salary Awards- To consider adopting the National Salary Awards 2016/17 and 2017/18

Councillors **AGREED UNANIMOUSLY** to adopt the National Salary Awards

iv. To consider a request for a grant from Swale Citizens Advice Bureau

Cllr Jones had declared a non-pecuniary interest and did not take part in the discussion or vote on the request.

Cllr Cuthbert said the Parish Council usually supports the CAB on the grounds that it is available to everyone and he knew of residents who use the service.

Councillors considered the request and **AGREED UNANIMOUSLY** to make a grant of £60.00 to the Swale Citizens Advice Bureau (cheque no 1089)

v. Councillors Expenses

There were none

vi. Invoices for Payment

IT WAS **AGREED UNANIMOUSLY** to renew the subscription to LCR for £17.00 (Cheque no 1088)

vii. Any invoice for approval received by 13 June 2016

There were no other invoices received.

11. DEFIBRILATOR

Cllr Duckworth reported the flagstone still had not been laid.

ACTION: Cllr Cuthbert to contact the Doddington in Bloom Group.

12. SPEED WATCH

Cllr Fraser reported to Members that there are a lot of volunteers and the Speed Watch team were out four times last month and it was very successful. During the first two sessions four people were reported for speeding and there were no problems during the second two sessions. Speed Watch is educational and it reminds people to slow down.

There was an incident where a motorist drove straight through the traffic calming near Chequers Hill, mounted the cobbles and hit the mirror of an oncoming car.

Cllr Duckworth said the signs at the traffic calming are not visible from the Newnham side.

ACTION: Clerk to report to Kent Highways.

Cllr Attwood thanked Cllr Fraser for his work on Speed Watch.

13. PLAYING FIELD

i. To receive an update

Cllr Duckworth informed Members that he has been monitoring the mowing of the Playing Field and reported the gang mower had been out five times since March but the small mower had only been out twice.

ACTION: Clerk to contact Landscape Services.

Cllr Duckworth reported the area bordering the garage which was been planted with shrubs last year needs to be trimmed but because there are no guards on the shrubs they could be damaged.

Cllr Fraser informed Councillors that the In Bloom group has a working party on Saturday and this is an area they will be working on.

ii. To consider quotations for a portaloo for the Fun Day

Councillors considered three quotations for the portaloo and Cllr Duckworth **PROPOSED** accepting the quotation from Four Jays; **SECONDED** by Cllr Cuthbert: **AGREED UNANIMOUSLY**.

iii. To consider quotations for play area inspection

Councillors considered two quotations for the inspection of the Play Area. Cllr Duckworth **PROPOSED** accepting the quotation from Craigdene; **SECONDED** by Cllr Cuthbert: **AGREED UNANIMOUSLY**.

14. HIGHWAYS

Cllr Haynes had reported prior to the meeting that the highway maintenance by the water works has actually made the flooding worse.

Cllr Duckworth reported that there was flooding in the area after recent rain.

ACTION: Clerk to inform KCC

Concern was also raised that mud is still being brought out onto the road by vehicles leaving the wood yard. The wood yard has a machine to remove the mud from the road and the situation will be monitored.

15. CORRESPONDENCE

1. 10.05.15- Rev Birch: response to WM Risk assessment suggesting hi-vis jackets and bollards would be beneficial.

Cllrs **AGREED UNANIMOUSLY** to order two hi-vis vests at £4.50 each plus postage.

Cllr Fraser said he knows someone who might give two bollards to the War Memorial Maintenance Group.

2. 13.05.16- SBC: Swale Events Calendar

3. 19.05.16- KALC: Councillors' Conference on 7 July- attached.

4. 19.05.16- MisterWhatUK: request to add commercial link to the website

Councillors considered the request and **AGREED** it would not be appropriate to add a commercial link to the website.

5. 20.05.16- KALC: Draft Training/ Learning & Development Policy
Councillors considered the draft policy and **AGREED** to accept the policy.
6. 20.05.16- Kent Tree and Pond Partnership: free courses 4 & 25 June
ACTION: Clerk to resend to Cllr Fraser.
7. 22.05.16- KCCllr Bowles: Newsletter
8. 06.06.16- EiS: notification of website charges from October 2016
Councillors considered the charges for the website.
ACTION: Clerk to investigate other options.

16. Any Other Business
Cllr Fraser said he has been approached by residents to see if Doddington can become a Cold Calling Controlled Zone.
ACTION: Item for next agenda
Cllr Fraser said residents have contacted him to express concern at the very large foreign lorries which come through the village from the A20.
ACTION: Clerk to write to Lenham Storage to request drivers be made aware that the route through the village is unsuitable for lorries.
SBCllr Prescott asked how many people are trained to use the defibrillator and suggested that there should be two people using it and the ambulance service is contacted.
Cllr Cuthbert said it is important that residents are not put off from using the defibrillator if they have not had any training. The pads are in a separate pouch and need to be secured to the defibrillator.
ACTION: Clerk to check with Cllr Coates.

Date of next Meeting:- Monday 11 July 2016

There being no further business, the meeting closed at 8.35pm.

Signed as a true record of the proceedings:

.....Chairman
Date: 11 July 2016