

Minutes of the Parish Council Meeting held on Monday 18th September 2017 in the Village Hall

Present:

Charles Mathew	(CM)	Chairman
Matthew Judson	(MJ)	Councillor - Vice Chairman
Graham Dixon-Brown	(GDB)	Councillor
Jose Eaton	(JE)	Councillor
Joe Deane	(JD)	Councillor
Colin Wells	(CW)	Councillor
Trudi Gasser	(TG)	Parish Clerk

In Attendance: 6 Members of the public

MIN REF	ITEM	ACTION AGREED
17/096	APOLOGIES FOR ABSENCE	
	Steve Good (SG) WODC District Councillor Hilary Fenton (HF) WODC District Councillor	
17/097	DECLARATIONS OF INTEREST	
	<ul style="list-style-type: none"> CM owns property near the Leys, the Green and the School 	
17/098	APPROVAL OF MINUTES OF 29th AUGUST 2017	
	The Minutes were approved for publication. No Matters Arising	
17/099	APPROVAL OF MINUTES OF 3rd JULY 2017	
	<p>CW disagreed with the Draft record under Item 17/089 on several counts:</p> <ol style="list-style-type: none"> It was made clear that the PC does not <i>own</i> the Village Hall but holds it in Trust for the VH Trustees. CM did not <i>confirm</i> that the Car Park belongs to the PC: he <i>accepted</i> that there was documentary evidence of ownership. I circulated and read a written proposition, on which the vote was taken. The proposition should be quoted verbatim and not abbreviated as has been done in the Draft. The minute should therefore be corrected to show the actual wording of the proposition. I submit that for the Clerk to modify a proposition retrospectively is a breach of proper procedure. The action recorded is also incorrect: it was I who accepted an action to obtain a third quotation for the part-Tarmac/part shingle scheme that I nicknamed the 'National Trust' approach. (This was a step towards completing an action placed on Cllr Judson and Cllr Wells when the issue of resurfacing the Car Park was first raised.) <p>The amendments were discussed. The minutes should be amended for</p>	

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	approval at the October meeting.	
17/100	REPORTS FROM DISTRICT/COUNTY COUNCILLORS	
	DISTRICT: No Councillors present at the meeting.	
	COUNTY: CM confirmed that the CC are currently working on bids to Government for infrastructure funding, this includes improvements to the A40.	
17/101	PLANNING	
	<p>Current Applications:</p> <p>Appeal – Land South of Tudor Cottage – Erection of 2 dwellings An appeal has been lodged following the refusal of this application. Details to be published on the PC website.</p> <p>TG to circulate comments made on the application to submit to the Planning Inspectorate.</p> <p>17/02804/HHD – Mistletoe Cottage, Sutton Lane Removal of flat roof to an existing detached single bay garage with the construction of a new tiled & pitched roof.</p> <p>Application to be circulated to Cllrs for comment by the end of September.</p> <p>WODC LOCAL PLAN: CM confirmed that WODC will be discussing a number of proposed changes to the Plan. No significant changes for Stanton Harcourt. The proposed changes can be viewed on the WODC website. The changes include a considerable increase in housing in Eynsham and Woodstock.</p> <p>OCC : The amendment to the bridleway at Dix Pit is now official. TG reported that there was a problem with wire on the bridleway which was considered to be a danger to horses – a report and photographic evidence to be obtained.</p> <p>Butts Piece: CM explained the 106 proposal for Butts Piece. It was proposed that it would pay for the resurfacing of the Village Hall Car Park. There would also be funding to improve the access via a footpath near Leena Cottage, which would be extended along the hedge to avoid crossing on the corner.</p>	
17/102	QUESTIONS FROM MEMBERS OF THE PUBLIC	
	<ol style="list-style-type: none"> 1. It was resolved to close the meeting to take questions (see appendix). 2. It was resolved to reconvene the meeting. 	

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17/103	VILLAGE HALL CAR PARK	
	Further to CM's announcement regarding 106 funding, the Village Hall committee expressed concern regarding timing, as 106 funding could take time. The car park is now critical. CM proposed to explore all possibilities and gain an understanding of the 106 and would follow up with Jane Eagle, chair of Village Hall Committee.	
17/104	2018/19 BUDGET	
	<p>Potential projects for 2018/19 were discussed. Suggestions included:</p> <ul style="list-style-type: none"> • Maintenance on Playground • Stocks refurb • Restoration of the Pope Memorial • Restoration of the War Memorial • Trim Trail (equipment for adults) <p>It was decided to publish an article in Village Voice and send an email to the village list to ask for suggestions from the Parish.</p>	
17/105	MAINTENANCE/RISK ASSESSMENTS	
	<p>The Councillors were assigned areas to Risk Assess – TG to circulate the template for completion prior to the next meeting.</p> <p>TG to arrange ROSPA Inspections of the Playgrounds to determine what maintenance is required.</p> <p>Maintenance requirements to be discussed at October meeting when inspections complete.</p> <p>CM made an appeal for a village handyman to carry out maintenance.</p>	
17/106	REPORTS FROM PARISH COUNCILLORS	
MJ	Reported that trees on the playgrounds and the Green require trimming. Further details to be provided once risk assessment has been carried out.	
JD	The Steadys Lane noticed board refurb has been completed – thanks were expressed to Joe for the fantastic job.	
GDB	Nothing to report.	
CW	All bins are being emptied regularly – CW to determine whether bins are located in appropriate positions by assessing how regularly they are used and to report back.	
JE	Expressed concern regarding the current state of the Churchyard. More details to be provided once risk assessment has been carried out.	
CM	CM reported that the Post Office will be closed in Eynsham from 5.30pm 5th October to 1.00pm 27th. October for renovation works; it will re-	

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	<p>emerge as a main Post Office. Closest Post Offices will remain accessible at Standlake and Yarnton during this period. The Post Office facilities will also not be available at Stanton Harcourt during this period.</p> <p>CM proposed that the PC order £100 worth of mixed bulbs for Autumn planting – all agreed – TG to action.</p>	
17/107	FINANCIAL MATTERS	
	<p>Cheques were circulated for signature.</p> <p>CM requested that the Clerks pay rate be reviewed at the October meeting.</p>	
17/108	CORRESPONDENCE	
	Nothing to report.	
17/109	OTHER BUSINESS (for information only)	
	No other business.	
	NEXT MEETING	
	The next Ordinary Meeting – Monday 2 nd October.	

Signed

Date

APPENDIX TO MINUTES: PUBLIC SESSION NOTES

SPPEDWATCH AT LEENA COTTAGE

It was requested that Speedwatch be carried out at the corner by Leena Cottage to catch speeding cars around the bend.

CM responded that this was possible, although volunteer help would be required.