
BISHOP MONKTON PARISH COUNCIL

Minutes of the Parish meeting held on 20th February 2020 at Bishop Monkton Methodist School Room.

Commenced: 6.00pm

Concluded: 8.10pm

Present: Cllr Pamela Brown (Chairman)

Cllr Stephen Verrill

Cllr Tony Garnett

Cllr Ken Harper

Cllr George Ayliffe

Clerk: Rebecca Crabtree

1920/197 Reminder by the Chairman of the Council's expectations for the audio or visual recording of this meeting.

Cllr P. Brown welcomed all and stated that the Clerk was recording the meeting.

1920/198 Public participation

There were seven members of public present and raised the following concerns:

- Concerns regarding the willow trees
- Recent flooding on Mains Lane
- Traffic calming measures
- Archbishops Palace
- Cherry trees

1920/199 To receive apologies and approve reasons for absence.

Apologies were received and reasons were approved for Cllr Cairns.

1920/200 Declaration of interest

a) To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.

Cllr Verrill declared an interest in planning application 20/00340 and 20/00339.

b) To receive, consider and decide upon any applications for dispensation

None received.

1920/201 To confirm the minutes of the meeting held on 16th January 2020 as a true and correct record.

Resolved that the minutes from the meeting held on 16th January be approved as a true and accurate record and signed by Cllr P. Brown.

1920/202 To receive a report from Cllr Harrison from North Yorkshire County Council

Cllr Harrison was not present.

1920/203 To receive a report from Cllr Brown from Harrogate Borough Council

Cllr Brown gave a report on the following:

- The budget has now been approved with an increase of 1.9%.
- Cllr Brown is raising questions about the cost and insurance cover for the UCI Bike Race.
- Cllr Brown requested the Council to contact him if they need his support on planning applications.
- The inspector has improved the Local Plan. It will go to Harrogate Borough Council on 4th March for approval and then Secretary of State. This was discussed.

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1920/204 Financial matters:

a) To approve the schedule of payments

Resolved that the schedule of payments and additional invoices were approved.

	Payee	Date	Description	Total
B/Transfer	HMRC	19/02/2020	PAYE and NI	£74.60
B/Transfer	R. Crabtree	19/02/2020	Stationary/Stamps	£10.44
B/Transfer	R. Crabtree	31/01/2020	Salary	£318.53
B/Transfer	R. Crabtree	19/02/2020	McAfee subscription	£94.99
B/Transfer	YLCA	19/02/2020	Training conference	£105.00
B/Transfer	Bishop Monkton Village Hall	19/02/2020	Room hire	£35.00
B/Transfer	Bishop Monkton Methodist Church	19/02/2020	Room hire	£90.00
				£728.56

Cllr Ayliffe requested the Clerk to look at a free Ant-Malware subscription that is available.

b) To note RFO's report

The RFO report was noted.

c) To approve the Clerks Timesheet for January 2020

Resolved to approve the timesheet.

1920/205 To receive an update on the following ongoing issues and decide upon further action where necessary:

a) To consider and agree a History Walk noticeboard for the village

The History Committee gave a presentation and answered questions. The design was discussed.

Resolved that the Council supports the noticeboard and thanked the History Committee for their hard work. The Committee will finalise the design and it will then be approved at a meeting of the Council. The Clerk will contact NYCC and request information including planning permission. Cllr Verrill will work with the Committee to obtain commuted sums for this project.

b) To receive an update on traffic calming measures

Cllr Garnett gave an update on the recent meeting with T. Simpson and Cllr Harrison.

Resolved that a double chicane will be installed just after the 30mph limit as vehicles approach from the Ripon end, before the new development. Priority will be for traffic leaving the village.

Improvements at the junction was discussed, there is a possibility that the junctions could be staggered (by moving it by a width of a carriageway), this will be sought as part of any development in the land allocated adjacent to the junction.

c) To note the amendments to the meeting dates and make arrangements for the Annual Parish Meeting

It was noted that the next Parish Council meeting is being held on 26th March in the School Room and the Annual Parish Meeting will be held on 16th April at the Village Hall.

Resolved that the Clerk will prepare an Annual report and a handout. The Clerk was requested to invite T.Simpson, G.Shervington, Cllr Brown and Cllr Harrison to give a report.

d) To consider the option of a free website

Resolved that the Clerk will look into this further.

e) To note funding available and consider applying for the footpath/cycle path

This was discussed and it was noted that the Council would need to undertake a Feasibility Study. The Clerk has contacted NYCC to request further information and advice on how to move the project along. This will be added to the next agenda.

1920/206 To review/adopt the following policies and procedures:

a) Complaints procedure

Resolved to approve the policy.

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1920/207 Matters requested by the councillors:

a) To consider improvements to the footpath and cycle track leading to the A61(SV)

See item 1920/205e.

b) To receive an update on the Beck trees and agree the costs (AG)

The Council had received three quotes for the willows, these were considered and a contractor was approved to undertake the works.

Resolved that Cllr Verrill will contact the agreed arborist and request that the work is completed as soon as possible due to it being nesting season shortly.

Cllr Garrett has submitted a planning application for the cherry trees at the church.

c) To consider the Parish Councils planning comments and if they serve a purpose (AG)

The Council is concerned that its planning comments are not making an impact and this was discussed.

1920/208 To receive the following planning decisions/information:

Reference Number	Brief description and Location	Comments	Status
19/03603/DISCON	Approval of details required under condition 3 (Drawings), conditions 4 and 6 (Highways Safety) and condition 5 (Drainage) of Planning Permission 17/01344/OUT -Outline application for 1 no. dwelling and access with all matters reserved. Paddock House, Hungate	Option A - No objection	Current
19/04934/PBR	PROPOSAL: Prior notification for conversion of agricultural building to form 1 dwelling with associated building works. LOCATION: Mill View Mill View Boroughbridge Road	See below	Approved

- To qualify for the permitted development rights afforded by Class Q, the building must be an Agricultural Building as defined in the General Permitted Development Order which reads as follows: A building (excluding a dwelling house) used for agriculture and which is so used for the purposes of a trade or business. The building is still used for equestrian use (stabling of two horses) and has been since its construction in late 2012 , awaiting the building of the new stable block which has recently been approved.
- A C/P/H number is a legal requirement to keep certain animals (including sheep) This is a legal requirement regardless of whether the animals are for agriculture or kept as pets.
- The actual building is a single storey, the proposed drawings are not to scale and clearly show it as a double storey, these plans are inaccurate and should be disregarded. Scaled drawing should be provided showing the correct openings and windows as existing. All drawings to show size and elevations.
- The applicant has few sheep and the council feels that this along with horse use does not fall under agricultural use.
- The applicant claims that the barn was on site in 2011 and that haylage was stored in it from July 2012 but the Google map photo attached from July 2012 clearly shows that there is no barn on site at that time or any signs of it being built. To meet the criteria for Part Q it states that the building has to be part of and used for 100% agriculture as part of an established sustainable business. If the building was not even built in July 2012 it is not possible for it to be part of an established business. Neither is it part of a larger established agricultural unit or working farm. If the applicant claims it is an established agricultural business then evidence should be available and provided to support this, ie flock sizes, vet bills accounts etc.
- The applicant has previously had an application approved for holiday units and temporary residence/managers house. Harrogate Borough Council approved the application (with conditions and stated the following reasons for the conditions on the public notice:
 - o The dwelling house proposed would not be acceptable at this location if it was not necessary to support the holiday accommodation which benefits the rural economy and tourism.
 - o The holiday units will make a valuable contribution to the economy and to tourism and this benefit outweighs the harm to the character of the area. Without this benefit the proposal would not be acceptable.
 - o The dwelling house is necessary for the operation of the holiday units which will make a valuable contribution to the economy and to tourism and this benefit outweighs the harm to the character of the area. If the dwelling house was not necessary to meet the needs of the business it would not be acceptable at this location. o These facilities are necessary for the successful operation of the holiday business.

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<p>Further applications have been approved including a garage and tack room. The Parish Council is concerned that approving this application will lead to overdevelopment and a change of use of the site will occur. The Parish Council would like to request that HBC follow the same guidelines when considering this application as they did with the holiday lets/managers house and deem that the dwelling is not acceptable at the location as stated above.</p> <ul style="list-style-type: none"> • The Parish Council cannot see any measurements on the plans and would request that HBC seek these to ensure they have a to scale plan when considering. • A structural engineers report should be provided as proof that this building would be suitable to convert without major structural changes. • The site borders the conservation area and is opposite a listed building, The Corn Mill. 			
19/04912/FUL	<p>PROPOSAL: Raising of roof and alteration of pitch; Erection of dormer extension. LOCATION: 10 Meadowcroft Drive</p>	C The Parish Council does not object or support the application.	Approved

**1920/209 To consider and decide upon the following planning applications:
Cllr Verrill left the room when the applications he declared an interest in were discussed.**

Reference number	Brief description and address	Comments
20/00138/OUT	<p>PROPOSAL: Outline application for erection of 5 no dwellings with access considered. LOCATION: Land Off Station Lane South Stainley</p>	No comment
20/00340/REM	<p>PROPOSAL: Reserved matters application for the erection of 1 No dwelling with Appearance, Layout and Scale considered, under outline permission 17/01345/OUT. LOCATION: Paddock House Hungate Bishop Monkton</p>	No comment
20/00339/FUL	<p>PROPOSAL: Erection of 1No dwelling and detached garage (Amended design of house 2) LOCATION: Paddock House Hungate Bishop Monkton</p>	No comment
20/00112/FUL	<p>PROPOSAL: Erection of single storey porch extension LOCATION: Victoria Cottage 1 Victoria Terrace Main Street Bishop Monkton</p>	No comment
NY/2019/0196/FUL	<p>Consultation on planning application for the purposes of the erection of a cycle shelter (2.43 sq. metres) and paved hardstanding (27 sq. metres) on land at Bishop Monkton CE Primary School, St John's Road, Bishop Monkton,</p>	No comment
20/00402/FUL	<p>PROPOSAL: Demolition of dwelling; Erection of dwelling with alterations to access and associated hardstanding and landscaping works. LOCATION: The Red House Moor Road</p>	<p>The PC would like to request that a footpath is installed. The PC would question that drainage on the access road does not go onto Moor Road.</p>

1920/210 To consider the following new correspondence received and decide action where necessary:

a) To note the planning enforcement notification

Noted. The Clerk was requested to contact HBC and request updates on previous planning enforcements.

b) To consider correspondence received by resident regarding cold calling

Resolved that the Clerk will upload information about this on the PC website and will respond to the resident.

c) To consider correspondence received regarding Boroughbridge Road

The Clerk was requested to contact the Highways Department and request that a site survey is completed. The Clerk will respond to the resident.

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d) To note correspondence from HBC about the bulb/wildflower scheme

Harrogate Borough Council have offered a limited number of bulbs to Parish Councils.

Resolved that the PC would like to take up the offer and Cllr Garnett will collect them.

e) To note that new equipment is due to be installed at the HBC play area.

The Clerk told councillors that new play equipment is due to be installed. A date is yet to be confirmed but the Clerk will update the PC website once it has been confirmed.

f) To consider any preparations required for winter weather

Meadowcroft was discussed and all agreed to monitor this.

Cllr Verrill confirmed that there are sand bags available.

1920/211 To notify the clerk of matters for inclusion on the agenda at the next meeting

- Noticeboard
- Footpath/cycle path

1920/212

a) In accordance with Schedule 12A, Local Government Act 1972, the following item will be likely to disclose exempt information relating to establishment and contractual matters. It is therefore recommended pursuant to the provisions of the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded

Members of public were excluded.

b) Village hall and playing fields

Correspondence from a resident was noted.

Cllr Ayliffe gave an update about the Village Hall and the proposed projects.

1920/213 To confirm the date of the next meeting as Thursday 26th March in accordance with the agreed schedule

The next meeting is to be held on 26th March 2020 at 6pm.