

ACOL PARISH COUNCIL

**Apartment 3, 85 Sea Road,
Westgate on Sea CT8 8QG
Phone: 01843 832243**

AGENDA

A Meeting of Acol Parish Council will be held in the Village Hall, Acol, on Monday 2nd December 2019 at 11.00am to consider the business set out below and to pass such resolutions as deemed necessary on those items set out within the agenda.

1. MINUTES

To approve the minutes of the Meeting held on 7th October 2019 (copy attached – Appendix A).

2. APOLOGIES FOR ABSENCE

To receive apologies for absence (if any).

3. DECLARATIONS OF INTEREST

Members are invited to disclose any interest in any of the matters referred to within the agenda.

4. CO-OPTION TO PARISH COUNCIL

Notice of the vacancy was displayed on the village notice board inviting residents to apply for co-option to the Council. No applications have been received and the further instructions of Council are requested.

5. REPORTS OF THE POLICE/COMMUNITY WARDENS/PCSOs

To receive reports as appropriate.

6. ACOL PARISH COUNCIL – FINANCIAL STANDING ORDERS

The Clerk has circulated an electronic copy of the draft Financial Standing Orders: a hard copy will be tabled at the meeting.

Council's approval to the Financial Standing Orders is requested to allow them to be placed on the Council's website.

7. CHAIRMAN'S REPORT

The Chairman will report upon the following matters which have arisen since the last meeting:-

- (i) Update on Highways matters.
- (ii) The current position of the BT Telephone Kiosk.
- (iii) The latest events concerning the complaints to Stagecoach.
- (iv) The next stage of Kent Highways' application for government funding to build a Birchington/Acol/Westgate link road and extension to Columbus Avenue.
- (v) Update from the TDC Parish Forum meeting.

8. QUEX PARK ESTATES – LEASE OF VILLAGE RECREATION GROUND

The Chairman will report on correspondence with Quex Park Estates in respect of the renewal of the lease for the tenancy of the Recreation Ground that the Parish Council holds.

9. RECREATION GROUND – PROPOSED IMPROVEMENTS

Councillor David Hayfield has prepared a draft and costed scheme for the possible improvement and enhancement of the play area for discussion by Members.

10. DRAFT BUDGET 2020/21

A draft budget is attached for Members' consideration.

11. INTERNAL AUDIT OF PARISH COUNCIL'S FINANCIAL RECORDS

The Clerk will report as appropriate.

12. PARISH WEBSITE/BROADBAND

Website – Ray Owen has been invited to attend Council to update Members on the development of the site.

13. CLERK'S REPORT

(i) Parish Elections - Council has been invoiced for the cost of the uncontested election in the sum of £232.38. The Clerk and the Chairman have queried the account with the Chief Executive (TDC) and the response, if received, will be reported to Council.

The instructions of Council are requested.

(ii) Salt Bin for Nursery Fields - A salt bin has been ordered and Kent Highways has said that it will fill the bin once a year. Kent Highways also said that it will need to agree the siting of the bin and Councillor Hayfield has discussed with Ms Ault and will report accordingly.

(iii) Back up of Parish records – the Clerk will report on measures to have a back-up system for safeguarding the Council records.

(iv) General - The Clerk will report upon any urgent matter that may have arisen since the despatch of the agenda.

14. FINANCIAL MATTERS

(i) Payments Schedule – A payments schedule will be tabled at the meeting.

(ii) Bank Balance - The bank balance at 1st November 2019 was £11,650.12.

(iii) General – The Clerk to report on any other financial matter as appropriate.

15. REPORT COUNTY & DISTRICT COUNCILLORS

To receive reports as appropriate.

16. MATTERS OF REPORT BY MEMBERS

To receive reports as appropriate.

17. DATE OF NEXT MEETING

Members are requested to agree the date for the next meeting.

Roy Wade

Clerk to Acol Parish Council

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25th November 2019