



This is to inform you that a meeting of the
FINANCE & GENERAL PURPOSES COMMITTEE
will be held on **Monday 22nd January 2024**
Lenham Community Centre at 7.30pm

Public Participation

1. To accept apologies for absence.
2. Nominations for substitutions.
3. Declarations of interest on the agenda.
4. In accordance with the Public Bodies (Admission to Meetings) Act 1960, S1, the Council is to determine which items, if any, should be taken with the public and press excluded.
5. Minutes from F&GP Committee Meeting held on 18th December 2023
6. RFO Financial report and update on work in progress to include:
 - a. Review payment list for recommendation to full council
(Details of payments and income to be tabled)
 - b. Update on payment card and bank signatories
7. Update on Section 106 & CIL monies due / applications for funds made.
8. Review potential for part time post including information from other parishes;
 - a. Sense check on pensions
 - b. Review of current contracts against new NALC model contract
9. To consider the quotes for tree works required as identified in the tree survey:
 - a. Royton Avenue £450 + VAT
 - b. Cemetery £2500 + VAT
 - c. St Mary's churchyard £600 + VAT
 - d. William Pitt Field £450 + VAT
10. To consider change to gov.uk website and email addresses.
11. Projects update
12. Correspondence received (for information only)
13. Summary of recommendations to full council

L Westcott

