

Yattendon Parish Council

MINUTES of the PARISH COUNCIL MEETING

Held on **Thursday 30th June, 2016 at 7:30pm** in Yattendon Village Hall.

Councillors present: Gordon Robertson (Chair), Anne Harris (Vice-chair), Wendy Mole and Chris Turner.

In attendance: Sarah Marshman (Clerk).

The meeting started at 7.30pm.

1 Apologies for absence

Apologies were received from Cllrs. Dean Foster and Philip Bickford Smith and from David Slack.

2 To receive any declarations of pecuniary interests by members or the Clerk

GR declared a pecuniary interest in item 12.

3 To receive: Questions or comments from members of the public Representations from any member who has declared a pecuniary interest

There were none.

4 To approve the minutes of the Parish Council Meeting held on 12th May, 2016

It was resolved that the minutes be accepted as a true record and they were then signed by the Chairman.

5 Matters arising from the minutes of the Council Meeting on 12th May, 2016

There were none.

6 To receive a report from our District Councillor

VvC stated she had nothing to report on at this time.

7 Planning Applications

a) To consider new applications

App. Ref.	Location	Proposed Work	YPC Recommendation
16/01690 /COMIND	Frilsham Home Farm Dairy, Frilsham, Yattendon, RG18 0XT	Change of use of a former Dairy building to a microbrewery (B2) and classic car storage (B8) with associated external and internal works.	Support
Comments: We support this as it is currently a vacant building and it will bring local employment.			

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Chairman

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Date

b) To receive an update on planning applications since the previous meeting

App. Ref.	Location	Proposed Work	Response	WBC Decision
16/01143 /FUL	The Old Bakery, Yattendon, RG18 0UE	Change of use of ground floor (in part) from post office, shop area, stock room and store (use class A1) to use class C3 (residential).	Support	Granted

8 To approve and sign the 2015/16 audit accounting and annual governance statements

It was resolved to approve and sign the accounting and annual governance statements on the annual audit.

9 To review the feedback from our internal auditors on the 2015/16 accounts and consider appropriate actions

The internal auditors had provided two recommendations:

Recommendation 1: The Council's Standing Orders and Financial Regulations should be updated during 2016/17 to include reference to the Public Contract Regulations 2015.

Recommendation 2: To comply with the requirements of the Transparency Code in accordance with the attached guidance.

The Clerk will update the standing orders and financial regulations for the next meeting. The requirements of the transparency code involve displaying a variety of documents on the parish council website which is not possible on the current village site. The clerk will look into quotes for a new website to meet the transparency code and grants available to meet these requirements for the next meeting.

10 To consider whether to request West Berkshire Council implement a 20mph speed limit in the centre of the village

It was resolved to request a 20mph speed limit from where the current 30mph signs are on Everington Lane just before the corner where the road meets Chapel Lane, extending to just past the school.

Our District Councillor supported this decision and agreed to support it at the Speed Limit Task Group.

11 To consider whether to retain the three parish council owned salt bins and to take on the maintenance costs of refilling them

It was resolved to meet the costs of refilling the salt bins as needed. The clerk was asked to contact West Berkshire Council for confirmation of where the salt bins are as the council was only able to locate one bin.

12 To consider reimbursement of the costs of reprinting the Yattendon Footpaths booklet

The booklet recently needed reprinting and GR covered the costs for this of £174 for 200 copies. It was resolved to reimburse GR for this amount.

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Chairman

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Date

13 To receive the finance report and approve cheques due for payment

It was resolved to approve the following payments:

	<u>RECEIPTS</u>	<u>PAYMENTS</u>
Balance at last meeting 12th May, 2016	£4,888.55	
Came and Company Insurance 2016/17		£273.75
Miss J. Lovelock Litter picking 01/04/16-30/06/16		£125.00
Clerk Holiday pay Sept 14 - Mar 16		£227.84
HMRC PAYE		£57.00
C. Turner Reimbursement of refreshments for APM and Broadsheets for Clerk		£38.32
CCB Subscription 2016/17		£30.00
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	£4,888.55	£751.91
Balance at bank on 30th June, 2016	<u>£4,136.64</u>	

14 Correspondence

There was none.

15 Matters for consideration and information

The need to use the SID equipment again soon was discussed. The Clerk will contact PBS to arrange a new date.

A small sewage leak has been reported on Chapel Lane. The Clerk will contact Yattendon Estates to see if they can resolve this.

Meeting closed 8:15pm.

Date and time of next scheduled meeting:

Parish Council Meeting: Thursday 1st September, 2016 at 7:30pm in the Village Hall

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Chairman

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Date