

WARBLETON PARISH COUNCIL

To all Members of the COMMUNITY INFRASTRUCTURE LEVY (CIL) Committee

You are summoned to attend a virtual meeting on TUESDAY 29th SEPTEMBER 2020 AT
7.00pm via zoom video conferencing
Meeting ID: 876 0571 2300 Password: 848076



Jackie Cottrell
Parish Clerk
warbletonparishcouncil@gmail.com
24th September 2020

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST**
3. **MINUTES – Resolution needed 3.1.**
 - 3.1. Minutes of the CIL Committee meeting held on the 21st July 2020
 - 3.2. Matters arising from the minutes not covered on the agenda
4. **PUBLIC PARTICIPATION**
 - 4.1. Up to fifteen minutes will be available for the public to make representations, answer questions or give evidence in respect of any items of business included in the agenda
5. **REVIEW OF THE FORMAT DISPLAYING ITEMISED INCOME AND EXPENDITURE FOR CIL – Resolution needed**
6. **CLERK REPORT**
 - 6.1. Resolve the Cil Monitoring Report 1st April 2019 – 31st March 2020
 - 6.2. To agree a Committee Member can provide grid co-ordinates for the Bodle Street Gates
 - 6.3. Noticeboards
7. **TO CONSIDER AND RESOLVE IDEAS CHOSEN FOR FUTURE CIL SPEND – Resolution needed**
 - 7.1. See separate report and resolve that all ideas can be shared with the parish residents
8. **TO CONSIDER AND RESOLVE TO GO AHEAD WITH THE FLYER ADVERTISING CIL IDEAS AND THE NEW PARISH COUNCIL WEBSITE WITHIN THE AGREED SPENDING LIMIT RESOLVED AT FULL COUNCIL – Resolution needed 8 & 8.1. & 8.2. & 8.4. & 8.5. & 8.6. & 8.7. & 8.8.**
 - 8.1. To resolve which company to use
 - 8.2. To agree that a summary of the ideas detailed in 7.1. will feature on the flyer, with further details on the website
 - 8.3. To agree the Chairman of CIL and the Clerk will be responsible for the copy and design of the flyer

- 8.4. To resolve the flyer can go to print once the Chairman is satisfied all feedback via email from the CIL Committee has been taken into account
 - 8.5. To agree a design deadline
 - 8.6. To agree a distribution deadline
 - 8.7. To agree a public feedback deadline
 - 8.8. To confirm which Committee Member will process responses
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9. **TO CONSIDER AND RESOLVE THE USE OF CIL FUNDS TOWARDS THE DAVID BYSOUTH BENCH COSTS – Resolution needed**
 10. **TO REVIEW THE DESIGN AND COST OF THE NOTICEBOARDS**
 11. **TO CONFIRM THE FOUR DATES FOR CIL COMMITTEE MEETINGS IN 2021**
 12. **DATE OF NEXT MEETING**