



# CLIPSTON PARISH COUNCIL

c/o 20 Styles Place, Yelvertoft, Northamptonshire, NN6 6LR

Email: [clerk@clipstonparishcouncil.org](mailto:clerk@clipstonparishcouncil.org)

Website: <http://www.clipstonparishcouncil.org.uk>

## Minutes of the Ordinary Parish Council Meeting

Held on Wednesday 2<sup>nd</sup> August 2023 at 1930 hrs  
in Clipston Village Hall.

Mrs C Valentine - Clerk to the Parish Council 07581 490581

Attendees: Chairman Councillor A Wilford; Councillors Warren, Price, Alderson-Smith, Fellowes, Kemsley-Pein and Burnham.

Unitary Councillor Parker. No members of public.

219/23	<b>APOLOGIES</b> Apologies of absence were received and accepted from Councillor May. (Personal)
220/23	<b>DECLARATIONS OF INTEREST</b> Councillor Price item 229/23 (c)
221/23	<b>PUBLIC PARTICIPATION</b> No members of public present.
222/23	<b>UPDATE FROM UNITARY COUNCILLORS</b>  Apologies received from Unitary Councillors Irving-Swift and Harris.  Unitary Councillor Parker advised that The Boundary Review has been published. The information can be found on the LGBCE Website <a href="https://www.lgbce.org.uk/">https://www.lgbce.org.uk/</a> For the Clipston area there are no further changes to the proposed rural North East Ward with one Councillor for each of the three Brixworth Wards. It was noted the Boundary review appears consistent with the Clipston Parish Boundary. Councillor Parker was asked if there is a policy in place with West Northants Council to renew the faded road markings and signs,. Not aware of a policy to automatically renew the markings, but matters should be reported to Highways via Fix My Street.  Regarding planning, Councillor Parker has spoken to the Planning Department about explanations of Planning Application categories. The 28 Day Prior Application we are advised will go into the Town and Parish Council newsletter along with other explanations of references. It appears that an example of a 28 day application would be an application to the planning authority to ask if permission is required or permitted development.
223/23	<b>APPROVAL OF MINUTES</b>  It was <b>RESOLVED</b> to approve the Minutes of the Ordinary Parish Council meeting on Wednesday 5 <sup>th</sup> July 2023. With the addition of 209/23 Councillor Price asked Councillor Parker for clarification of "28 Day Prior Applications". This was signed as a correct record.
224/23	<b>PLANNING</b> a) No new applications for consideration that were not otherwise on the agenda.  <b>NEW</b> <b><u>2023/5950/FULL</u></b> Harkwell 9 Pegs Lane Clipston Demolition of Existing Dwelling and Deadline to respond. Northamptonshire LE16 9SB Erection of a Replacement Dwelling. 07.08.23 <i>It was <b>RESOLVED</b> as no objection, but to comment a slate roof would be appropriate and the PC would like confirmation of how the application will adhere to the Neighbourhood Development Plan Policy CC4</i> <b><u>2023/6160/LBC</u></b> The Old Manse 3 Chapel Lane Replacement of three windows. Deadline to respond. Clipston West Northamptonshire LE16 9RL 24.08.23 <i>It was <b>RESOLVED</b> as no objection.</i>



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	<p><b><u>AWAITING DECISION - noted</u></b></p> <p><b><u>2023/5790/TCA</u></b> Thornhill Farm The Green Clipston West Northamptonshire LE16 9RS</p> <p>Tree A Ash -Fell. Tree B Ash - Fell Tree C Ash - Fell. Tree D Ash - Fell.</p> <p>To search, comment and view decisions: <a href="https://www.westnorthants.gov.uk/planning-and-building-control/view-and-comment-planning-application">https://www.westnorthants.gov.uk/planning-and-building-control/view-and-comment-planning-application</a></p> <p>b) Land at Naseby Rd/Gold Street – Fly tipping – Awaiting news on matter at time of meeting.</p> <p>c) Update on how to deal with information only types of planning applications. Councillor Price advised we still need more information on this type of application notice.</p> <p>d) Neighbourhood planning. As mentioned at the July meeting Clipston P.C. was the only Parish Council completing the Neighbourhood Plan survey. No further action on this matter.</p> <p>e) WNS/2022/2384/MAF at Land East Of Northampton Road, Roade, Northamptonshire Roade Parish Council are requesting help to attend Planning Committee 3<sup>rd</sup> August 2023 in support of the Parish Council's concerns. Parishes with Neighbourhood Development Plans have been contacted.</p> <p>Councillor Price provided a report having investigated the application a little further. There are a number of questions that have arisen on how Neighbourhood Development Plans will stand against Government led incentives for affordable housing and policies. Developments outside village confines maybe permitted under a new rural type of exception. Therefore it was decided that there was sadly no point in attending the meeting as it appears permitted within these new rules, but to note awareness of this type of application.</p>
<b>225/23</b>	<p><b>MATTERS ARISING AND OUTSTANDING FROM THE MEETING OF THE 5<sup>th</sup> July 2023.</b></p> <p>a) Land registry update and any actions for consideration regarding the Village Greens and The Pound. Councillor Price advised no further update, but in progress.</p> <p>b) To receive progress on registering the pub as an Asset of Community Value. The application has been submitted and takes approximately 8 weeks to decided. The Clerk has tried to progress and Councillor Alderson-Smith will seek to obtain and update for the next meeting.</p> <p>c) Access to mowing- It was <b>RESOLVED</b> to carry forward the matter for discussion at the next meeting.</p>
<b>226/23</b>	<p><b>STREET LIGHTING</b></p> <p>a) Streetlight number 7 - E.On Maintenance reported they have inspected the light, a manufactured shield is required as it is a heritage style lamp, seeking quote for parts and labour. – It was noted await quote. Clerk to progress.</p> <p>b) Street light no. 21 along Kelmarsh Road – fault reported – It was reported that the light is still not working. Clerk to progress.</p> <p>c) Npower Street lighting energy prices price increase 1<sup>st</sup> Sept 23. The Council considered quotes for a three year fixed quote via Clear utility Solutions.</p> <p>Clerk to check and clarify rates on the standing charge for the Council. Suspected standing charge consolidated with previous contract and is now chargeable. If this is the case, it was <b>RESOLVED</b> for the Clerk to then proceed and sign the contract with YU Energy as the new contract is better value for money and estimated saving of £1000 per annum.</p>
<b>227/23</b>	<p><b>CORRESPONDENCE</b></p> <p>a) Part of Kelmarsh Road will be closed between 31<sup>st</sup> July and 1<sup>st</sup> August to allow Kier to complete trial holes to a wingwall. It was noted.</p> <p>b) 76<sup>th</sup> Northants CALC Annual Conference, Saturday 7 October 2023 at Moulton Community Centre 10:00 a.m -1:00 p.m – 2 spaces available for Clipston Parish Council. It was noted.</p>



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	<p>c) <u>To note several consultations: See West Northants Consultation Hub: The Following were noted; <a href="https://westnorthants.citizenspace.com/">https://westnorthants.citizenspace.com/</a></u></p> <ul style="list-style-type: none"><li>Community Governance Review Closes 18 August 2023.</li></ul> <p>It was <b>RESOLVED</b> for the Clerk to request Clipston is included in the review.</p> <ul style="list-style-type: none"><li>Resources and Waste Strategy Closes 21 August 2023</li><li>Draft Street Trading Policy 2023 Closes 27 August 2023</li><li>Draft West Northamptonshire Council Housing Allocation Scheme Closes 26 September 2023</li></ul> <p>It was <b>RESOLVED</b> for the Clerk to respond and ask if it is understood if the social housing proposals consider the affordable housing in Clipston ( Marecroft), and that the proposal/scheme will not conflict with the S106 agreement in place, and its conditions are known.</p> <ul style="list-style-type: none"><li>West Northamptonshire Parks Visitors Feedback Survey Closes 30 September 2023</li><li>Feedback on the school holiday food voucher scheme closes Friday 11 August 2023.</li><li>Draft West Northamptonshire Council Housing Allocation Scheme closes Sunday 26 September 2023.</li><li>July edition of the Town and Parish Briefing – Noted.</li></ul>																																
228/23	<p><b>VILLAGE MAINTENANCE</b></p> <table><tr><th>Date</th><th>REF</th><th>Issue</th><th>Status/Action</th></tr><tr><td>July 23</td><td>4802162</td><td>Dead tree top of Bassett Way</td><td>Work to tree 28 days from 19.07.23. Cllr AF advised inspected</td></tr><tr><td>August 23</td><td>New report required</td><td>Potholes Longhold Road/Naseby Road</td><td>Photos and pin points for fix my street required</td></tr><tr><td>June 23</td><td>4693591</td><td>Road Signs – repainting- Stop sign at crossroads worn</td><td>Completed</td></tr><tr><td>March 23</td><td>4313946</td><td>Kelmarsh Road bends hedges. Reference : 4313946</td><td>Cutting these branches back within 26 weeks’ time as from 20.07.23</td></tr><tr><td>Oct 22</td><td><del>3901102</del> new ref:EM1qfu86</td><td>Overgrown hedge at the Harborough Road – hidden light</td><td>Highways inspected, looked at incorrect light. They have since advised they have now reported overgrown hedge to BT due to the telegraph pole.</td></tr><tr><td>Jan 23</td><td>101002694995</td><td>Harborough &amp; Naseby Road – Leaves and debris on footpath</td><td>WNC Customer Services requested street cleaning to be carried out Norse under reference 2748417 dated from 04.07.23 Street Cleaner attended to roads, but not the footpath</td></tr><tr><td>June 23</td><td>4689776</td><td>Right Of Way Ch6 – route changed/blocked addition of electric fence and concern of temperament of horse</td><td>Rights Of Way Officer -dealing with matter.</td></tr></table> <p>It was noted to reactivate The over grown trees and hedge at The Paddocks as this has not yet been resolved by Highways Clerk to investigate.</p>	Date	REF	Issue	Status/Action	July 23	4802162	Dead tree top of Bassett Way	Work to tree 28 days from 19.07.23. Cllr AF advised inspected	August 23	New report required	Potholes Longhold Road/Naseby Road	Photos and pin points for fix my street required	June 23	4693591	Road Signs – repainting- Stop sign at crossroads worn	Completed	March 23	4313946	Kelmarsh Road bends hedges. Reference : 4313946	Cutting these branches back within 26 weeks’ time as from 20.07.23	Oct 22	<del>3901102</del> new ref:EM1qfu86	Overgrown hedge at the Harborough Road – hidden light	Highways inspected, looked at incorrect light. They have since advised they have now reported overgrown hedge to BT due to the telegraph pole.	Jan 23	101002694995	Harborough & Naseby Road – Leaves and debris on footpath	WNC Customer Services requested street cleaning to be carried out Norse under reference 2748417 dated from 04.07.23 Street Cleaner attended to roads, but not the footpath	June 23	4689776	Right Of Way Ch6 – route changed/blocked addition of electric fence and concern of temperament of horse	Rights Of Way Officer -dealing with matter.
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229/23	<p><b>FINANCE AND POLICIES</b></p> <p>HSBC paper statements 01/07/23 3 accounts £26,224.89; £16,633.98 and £0.72.</p> <p>Clerk has no access to HSBC and access to Unity Trust Bank is in process. - Noted</p>																																
a)	<ul style="list-style-type: none"><li>Unity Bank and HSBC awaiting mandate change for Clerk – signatories required to contact Unity to verify application to progress further with access to the account. It was noted Councillor Warren is attending to the matter.</li><li>To confirm the Euromec documents are stored in the village hall.</li></ul>																																



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b)	It was <b>RESOLVED</b> to approve the following payments for August 2023. The WNC mowing contribution for £355.84 received on the 12 <sup>th</sup> April 2023 was approved. Domain Reg name due for renewal 06.08.23 was approved.		
c)	<b>PC Expenditure August 2023</b>		
	Clerk salary August 2023	341.10	LGA 1972 (s112)
	HMRC (Tax)	85.20	LGA 1972 (s112)
	Cloudy IT annual renewal hosting services inv 5016	148.32	LGA 1972 S111
	E.On Energy Solutions Ltd Inv 0119010	256.80	Highways Act 1980
	Npower Commercial Gas Ltd Bill - IN07621694 (01/04/2023 to 30/06/2023)	1279.84	Highways Act 1980
	Clipston Village Hall hire Jan – June 23 inv 1/2023	114.00	Local Government Act 1972, s. 111
	A Price reimbursement land registry	12.00	Local Government Act 1972, s. 111
	Wartnaby Hefford inv 472561	912.00	LGA 1972, ss124
	Total	£3149.26	
d)	Councillor Warren completed The OPFCC (Office of the Police, Fire and Crime Commissioner) grant monitoring form for 2022/23. Clerk to submit.		
e)	<b>IT</b> The Clerk has obtained three quotes and will circulate to the Council for consideration. This is for .gov.uk email for Councillors and Clerk and .gov.uk website as recommended for a Parish Council.		
230/23	<b>TO REVIEW AND ADOPT THE FOLLOWING POLICIES:</b> It was <b>RESOLVED</b> to approve the Mower risk assessment Clerk to finalise agreed amendments.		
231/23	<b>ANY OTHER BUSINESS</b> (for discussion only no items can become decisions) Parking on the High Street - School newsletter? Guilsborough – recent 40mph speed limit changes how did they do it?  Next Meeting Wednesday 6 <sup>th</sup> September 2023  Meeting closed at 21:00 hrs		