

CAYNHAM PARISH COUNCIL

Clerk: Mr C E Williams 2 Jockeyfields Ludlow SY8 1PU

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The minutes of the Annual Public and Annual Meeting of Caynham Parish Council held at Caynham Village Hall on Monday 16th May 2016 commencing at 7.00pm

Present:

Mrs B Ashford (Chairman)

Mr J Shew

Mr G Williams

Mrs S Lowe

Mr S Boden

Mr M Galbraith

Mrs D M Bromley

Mrs M M Clent MBE Mr I Loman-Brown

Mr C E Williams (Clerk)

Members of the Public were present

ANNUAL PUBLIC MEETING

1. Apologies:

Mrs H M Jones, Mr G Cummings and Shropshire Councillor Mr R Huffer

2. Chairman's Annual Report:

Cllr Mrs B Ashford gave her annual report to the meeting, highlighting the activities of the Parish Council during the last year with particular reference to Planning Matters. The Chairman thanked fellow Councillors and the Clerk for their help and also to Shropshire Councillor Mr Richard Huffer for attending the meetings and dealing with Parish Council Matters.

The Chairman was thanked by Councillors for the report and her work as Chairman of the Parish Council.

3. Financial Report:

The Clerk had produced a summary of income and expenditure for the financial year 2015/2016 which showed that the Parish Council had balances of £35,820 at the 31st March 2016.

4. Reports from the Representatives to the Village Hall Committees, Clee Hill Recreational Committee and the Clee Hill Forum:

A report was given by each representative who highlighted the activities and fund raising of each organisation.

5. Report from Shropshire Council:

The Clerk referred to the budget issues of Shropshire Council where there is a projected shortfall of £61m by 2018/19.

Shropshire Council wants to work with Town and Parish Councils and other local partners such as community groups, the voluntary and community sector to develop new service delivery models and funding streams for local services and assets such as the Library, Museum and Library Services in the Market Towns such as Ludlow.

If these local services are not taken over locally they could be discontinued by April 2017. It may be that neighbouring Parish Councils may be asked by the Town Council for an annual contribution in helping to maintain and deliver the services.

6. Members of the Public:

Linda Cox from The Ludlow Traveller attended the meeting to explain the local bus service that it provides to Ludlow on a Wednesday and Friday travelling through Clee Downton, Bitterley, Titterstone Cottages, Doddington Heights, Corley, Clee Hill, Knowbury, The Sheet and Tesco. There is a published timetable although times may vary as this service is "Demand Responsive" where you have to book your ride on telephone 01584 700 907.

There is a charge for the Service being an annual membership of £15 per year and a fare of £1 if you have a bus pass otherwise £1.75 each way.

Groups can also book the service for other events.

ANNUAL MEETING OF THE PARISH COUNCIL

1. Election of Chairman for the ensuing Year:

Mrs B Ashford was re-elected Chairman for the ensuing Year.

2. Election of Vice-Chairman:

Mr. I Loman-Brown be re-elected Vice-Chairman for the ensuing Year.

3. Election of Representatives of the Council to outside Organisations:

Clee Hill Village Hall – I Loman-Brown, Caynham Village Hall – B Ashford, Knowbury Memorial Hall – M Galbraith, Clee Hill Form – J Shew, Clee Hill Recreation Committee – S Boden, Local Joint Committee – G Williams

4. To Declare any Interests:

Personal and Prejudicial – Mrs D M Bromley – Planning application 16/01939/Ful

5. Minutes:

The Minutes of the Parish Council meeting held on the 4th April 2016 were approved and signed by the Chairman as a correct record.

6. Matters arising from the minutes not included on the agenda:

No Matters arising.

7. Chairman's Communications:

Nil

8. Planning Items:

a) Planning Application 16/01939/Ful – erection of an affordable dwelling and detached double garage and formation of vehicular access – adjacent East End Cottage Hope Bagot lane Knowbury – No Objection (Mrs D M Bromley left the meeting for this item)

b) Planning Application 16/0195/Ful – Erection of a single storey extension on front of house to create a sun-lounge Oakfield 14 Ludlow Road Clee Hill -No Objection.

c) Planning Application – Erection of dwelling – Overdale Barn Caynham Road Clee Hill- The Parish Council objected to the application as it was contrary to Shropshire Council policy which does not permit the development of Marketable Housing in the Countryside of which this dwelling would be situated.

9. Highway Items/Amenity Items:

a) The Parish Council approved the warning notices produced by the Friends of Clee Hill Forum to be situated at the Dhustone.

b) Mr J Shew referred to the removal of the style by the Councils Car Park/Picnic Area Clee Hill the Clerk would verify that this was a temporary removal due to the underground electrical works being undertaken by Weston Power.

c) The Parish Council approved the additional Wayleave Consent required by Western Power to enable the joining of underground electrical cables along part of the grass edge of the Car Park/Picnic

Area Clee Hill. A one off payment of £100 will be made to the Parish Council for the granting of the wayleave.

d) The Clerk to pursue the enquiry with the Highways Section concerning improvements to the visibility for road users at the Church Road/Caynham Road Junction.

10. Financial Items:

a) The following accounts were approved for payment:

J Radnor – Amenity Work - £90.00

K L Adams – Internal Audit Fee - £143.85

C E Williams- Stationary - £35.99

Clee Hill Village Hall – Hire of Hall - £32.50

SALC – Subscription – 496.50

Came and Company – Annual Insurance - £1011.75

Knowbury Memorial Hall – Hire of Hall - £125.00

Premier Building Supplies – Works to the War Memorial Caynham Church - £195.00

b) The Clerk reported that the financial accounts for 2015/16 had been audited by the Council's Internal Auditor Mr K L Adams where, in his opinion, the controls in place were sufficient for the Council's purposes. However, he recommended that the Council review the value of assets and that the Council should hold adequate reserves for possible future repair and maintenance.

c) The Parish Council approved the Annual Financial and Governance Statement for the financial year 2015/16 - this to be submitted to the Council's external auditors.

11. Next Meeting:

Venue Knowbury unless stated

Monday 11th July 2016, Monday 22nd August 2016 (Clee Hill), Monday 3rd October 2016, Monday 5th December 2016 (Caynham), Monday 6th February 2017, Monday 3rd April 2017, (Annual Parish Meeting at Clee Hill) and Monday 15th May 2017

Chairman