

## **CO-OPTED COUNCILLOR PERSON SPECIFICATION**

### **COMPETENCY ESSENTIAL / DESIRABLE**

#### **Personal Attributes**

- Sound knowledge and understanding of local affairs and the local Parish .
- Forward thinking
- Can bring a new skill, expertise or key local knowledge to the Council.

#### **Experience, Skills, Knowledge and Ability**

- Ability to listen constructively
- A good team player
- Ability to pick up and run with a variety of projects
- Solid interest in local matters
- Ability and willingness to represent the Council and their Parish
- Good interpersonal skills and able to contribute opinions at meetings whilst willing to see others views and accept majority decisions.
- Ability to communicate succinctly and clearly.
- Ability and willingness to work closely with other members and to maintain good working relationships with all members and the clerk.
- Ability and willingness to work with the Council's partners (e.g. voluntary groups, other Parish Councils, principal authority, charities).
- Ability and willingness to undertake induction training and other relevant training.
- Experience of working with voluntary and or local interest groups

#### **Circumstances**

- Ability and willingness to regularly attend meetings of the Council. (Please note that the majority of Council meetings are held in an evening and, unfortunately, under present legislation the Parish Council is not permitted to contribute to the cost of Councillors' childcare or care of dependants.)

## Parish Councillor

49 Sherwood Ave, Blidworth, Mansfield, Notts, NG21 0SX. Tel: 01623 238712 Email: ukparishclerk@gmail.com

### APPLICATION FORM FOR THE ROLE OF PARISH COUNCILLOR

Full name	
Home address Inc. Postcode	
Telephone number	
Mobile number	
Email	

#### LEGAL QUALIFICATIONS FOR BEING A PARISH COUNCILLOR QUALIFICATIONS

(To qualify you must be able to answer 'Yes' to both of the questions below)

Are you a British citizen, a Commonwealth citizen or a citizen of a European Union country?	Yes / No
Are you 18 or over?	Yes / No

(To qualify you must be able to answer 'Yes' to at least one of the questions below)

Are you on the electoral register for the Parish you are applying to as at 4 <sup>th</sup> May 23?	Yes / No
Have you lived either in the ward of this Parish, or within three miles of its boundary, for at least a year?	Yes / No
Have you been the owner or tenant of land in the ward of this Parish for at least a year?	Yes / No
Have you had your only or main place of work in ward of this Parish for at least a year?	Yes / No

#### DISQUALIFICATIONS

(You must be able to answer No to all of the questions below to be eligible to serve as a councillor)

Are you the subject of a bankruptcy restrictions order or interim order?	Yes / No
Have you within the last five years been convicted of an offence in the UK, the Channel Islands or the Isle of Man which resulted in a sentence of imprisonment (whether suspended or not) for a period of three months or more without the option of a fine?	Yes / No
Are you disqualified by order of a court from being a member of a local authority?	Yes / No

Please briefly outline of why you are interested in being a Parish councillor.

Please tell us something about the life experience you will bring to the Council, for example, previous local government experience, work in the voluntary or charitable sector, business or trade union experience.

Please tell us something about the skills you feel you will bring to the Council, for example, professional qualifications, financial or project management expertise, listening and organisational skills.

Are there any questions you would like to ask the council?

Signed.....

Date: .....