

West Ilsley Parish Council

FULL COUNCIL MINUTES

Minutes of the Full Council meeting held on Wednesday 9th June 2021 at the Gazebo by the Village Pond, Main Street, West Ilsley.
Commencing at 7:30pm.

Members Present: Alan Beaumont (AB), Chairman
Alan Bloor (APB)
Graham Woods (GW)
Justin Gilbert (JG)

Members Absent: Alan Muir (AMM)
Clive Hooker (CH)

Officers Present: Sarah Marshman, Clerk/RFO

In Attendance: 2 members of the public

Minutes

- 21/22-034 To receive, and consider for acceptance, apologies for absence from Members of the Council**
Apologies were received and accepted from Alan Muir and Clive Hooker.
- 21/22-035 To receive any declarations of disclosable pecuniary interests or non-registerable interests by members or the Clerk and to consider any requests for dispensation**
No declarations of interests or requests for dispensation were received.
- 21/22-036 To receive:
Questions or comments from members of the public regarding items on the agenda
Representations from any member who has declared a personal interest**
No questions, comments or representations were made.
- 21/22-037 To approve the minutes of the Parish Council Meeting held on 17th May 2021**
Resolved: Members agreed the minutes of the last meeting be accepted as a true record. The Chairman signed the minutes.

- 21/22-038 To ratify all decisions made at the Full Council Meeting held on 17th May 2021 and to discuss any matters arising**
 Resolved: Members agreed to ratify all decision made at the meeting held on 17th May 2021.
 AB is compiling information regarding the village survey, which will be circulated to the Council and then sent through WIN.
 The wood chip in the play area has been redistributed effectively.
 The 'no parking' sign in the layby at Morlands Close has been removed.
 The Clerk has written to some properties to request overhanging growth is cut back.
- 21/22-039 To receive the Finance Report and consider approving payments**
 Resolved: To approve the payments listed on the Finance Report in Appendix 1.
- 21/22-040 To review the feedback from our internal auditors on the 2020/21 audit and consider any actions required**
 The feedback was reviewed. There was one recommendation:
 "The council should review whether Earmarked reserves need to be established."
 This was later addressed under Minute 21/22-044.
- 21/22-041 Annual Governance Review 2020/21: To consider, approve, and sign and date the Annual Governance Statement**
 Resolved: Members approved the Annual Governance Statement 2020/21.
 The Annual Governance Statement was then signed by the Chairman and the Clerk.
- 21/22-042 Accounting Statements 2020/21: To consider, approve, and sign and date the Accounting Statements**
 Resolved: Members approved the Accounting Statements 2020/21.
 The Accounting Statement was then signed by the Chairman.
- 21/22-043 Certificate of Exemption: To consider completing the Certificate of Exemption for expenditure under £25,000 and ensure it is signed and dated**
 Resolved: Members approved the Certificate of Exemption.
 The Certificate of Exemption was then signed by the Clerk and the Chairman.
- 21/22-044 To consider creating earmarked reserves and adopting a Reserves Policy**
 Resolved: Members adopted the Reserves Policy and set the following earmarked reserves, which will be reviewed when setting the budget for 2022/23:
- £20,000 Village Hall
 - £5,000 Play area
 - £5,000 Vehicle Activated Signs (VAS)

Action AB

- £5,000 War Memorial
- £5,000 Gazebo.

Total earmarked reserves £40,000.

- 21/22-045 To consider a funding request from the Village Hall**
 Resolved: Members agreed to provide a donation of £5,300 through The Good Exchange to cover a donation of £5,000, which will be match funded by The Good Exchange, and the fee for the platform of £300.
- 21/22-046 To discuss matters for future consideration or for information**
 There were no matters for future consideration or information.

Date of next Meeting: Monday 12th July 2021 at 7.30pm

Signed: _____ Dated: _____

Appendix 1: Finance Report

Status at last bank reconciliation 31st May 2021	£48,231.96
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Income	Amount
None	
Total	£0.00

Payments to be approved

Payment Date	Payee	Payment Detail	Amount
02-Jun-21	BHIB Ltd	Insurance 21/22	£392.62
09-Jun-21	Heelis & Lodge	Internal audit 20/21	£97.50
Total			£490.12