

LUDFORD PARISH COUNCIL

Clerk: Mrs S Jones Yew Tree Cottage, New Road Hopton Bank, Cleobury Mortimer, DY14 0NY
Email: ludfordpc@hotmail.com Phone 01584 890375

The **Draft** Minutes of The Ludford Parish Council Meeting held at Ludford Conference Centre on Monday 23rd March, 2015

1. Present:

Mr T Carter Mrs I Liddle Mr D Riley Mr R Maddicott
Mrs. S Jones (Clerk) Mrs V Parry (Shropshire Councillor)

2. Apologies:

Mr G Willson-Lloyd (away) and Mrs N North (Unwell)

3 Registrable and Other Interests:

None

4. Public Participation

None

5. Report from Shropshire Councillor – Viv Parry

MDev: Mal Price has indicated that it is due to be completed by the end of April. VP is now the Chair of the SALC Committee. Ian Kirby is coming to Craven Arms Community Centre to discuss Planning Issues on 16th April at 7.30 pm. It is believed that the Burway Road Petrol Station Planning Application will go through. Ludlow in Bloom: There is a 7 foot tub of flowers by Tuffins, McConnell's have been asked if they could provide a "Welcome to Ludlow" sign on the Pary's Road side. Ludlow in Bloom is having to look for Grants and funding to enable it to keep going.

6. To Approve Minutes of the Previous Meeting:

The minutes of the Meeting of Meeting of the 21st January were agreed and signed by the Chairman as a correct record.

7. Matters arising from the Minutes:

a) None

8. Planning Items

a) Planning Applications to be discussed:

b) Outstanding applications - awaiting decisions:

i) **14/01012/OUT Development Land North side of Sheet Road, Ludlow** – Outline Application for mixed residential development and industrial employment units. This is believed to have been approved but not yet published.

ii) **14/04608/OUT** Outline application for mixed residential development comprising 137 dwellings; demolition of existing agricultural buildings; creation of vehicular access from the A49 Ludlow Bypass. Proposed Residential Development Land at Foldgate Lane Ludlow Shropshire. Planning Officer has indicated that Highways have not made a comment about the application. Archeological items have been found. No further comments have been made on when a decision may be known.

iii) **14/05573/OUT: Address: Dun Cow Farm, Rocks Green, Ludlow, SY8 2DS:** Proposal: Outline application for the erection of a new food store (Use Class A1), associated petrol filling station, & associated car parking to include access.

c) LCAAC. Report by Imogen Liddle

a) The application for the house in the Linney is being challenged, as there are issues with the highway and drainage.

b) Alterations to the use of premises: Pepper Lane application for 10 houses.

c) Brownfield sites cannot be counted towards SAMDev.

d) Listed Buildings coming forward are Green Solicitors, Oriel House.

e) The Town Survey has looked at 490 Listed Buildings, and will also be looking at 1000 that are not listed.

9. Highway Items/Amenity Items:

a) The light at the end of Park Road needs a bulb.

b) During the week ending February 27th residents in Old Bell cottages, The Pound and also Ludford Mill all reported incidents of lead shot landing in their gardens and around their properties. Apparently the shot came from the grounds of Ludford House. One resident shouted and asked it to cease which it did. Some fell onto the head of a resident who was preparing to take her dog for a walk. No notice was given to residents regarding this activity, the angle of the shot was across both burial grounds and a public footpath. There are concerns regarding the health and safety aspects and to the

legality of discharging a shot gun in such close proximity to houses. 2 residents reported this to the police. What action has been taken?

c) There is a dangerous tree at Ludford House, work has been done there, but there needs to be more done. TC has emailed the landowner about cutting back the tree, they said it was going to be done the next day, but nothing yet.

d) I.L met Glynn Shaw whilst he was investigating a site for the replacement of the town twinning sign. Apparently the new sign will incorporate 3 flags and the names of the twinned towns. The current sign is placed on the Overton Road to the north and on the opposite side of the road to Lower Barnes Road. The width of the new sign is 1.8 metres and it will need to be 7 feet above the pavement. The size of this sign means that it cannot be placed in the current location the present sign measures .76 of a metre and the pavement width is 1.56 metres. The current sign also includes a "Welcome to Ludlow" message. However the proposed new sign is too large to be installed on the Overton Road. I.L to contact Glyn Shaw to say that LPC should be consulted before the sign is erected.

12. Financial Items:

a) To approve the Accounts for payment

Bishops Mascall	Chq 1000807	£52.00
S Jones (inc HMRC)	Chq 1000808	£291.89

b) To approve the National Association of Local Councils Revised Financial Regulations:
Adjourned to next meeting.

13. Reports from other organisations:

a) **Temе Weirs Trust:** Nothing to report

b) **LJC:** Discussions where had on the Museum and Resource Centre, as all have been issued with Redundancy notices. I.L asked Ian Kiby about conservation status, he said it was extremely important and would be considered when applications are made. SAMDEv: They were told that until it was completed SC will simply go back to the site assessments up to 2026. The LJC has asked the Youth Centre to investigate other uses. The next planning meeting is 30th April and the public meeting is the 4th June.

14. Next Meeting:

There will be on 18th May, 2015, at the Bishop Mascall Centre. The meeting will commence at 7.30pm but may be subject to change at the discretion of the Chairman should the agenda dictate.

Chairman

LUDFORD PARISH COUNCIL

Clerk: Mrs S Jones Yew Tree Cottage, New Road Hopton Bank, Cleobury Mortimer, DY14 0NY
Email: ludfordpc@hotmail.com Phone 01584 890375

The Minutes of The Ludford Parish Council Meeting held at Ludford Conference Centre on Monday 12th January, 2015

1. Present:

Mr T Carter	Mrs I Liddle	Mr D Riley	Mr R Maddicott
Mrs N North	Mrs. S Jones (Clerk)	Mrs V Parry (Shropshire Councillor)	

2. Apologies:

Mr G Willson-Lloyd (away) and Mr J Crawley (None Given)

3 Registrable and Other Interests:

None

4. Public Participation

Mr. Liddle commented on the fact that he had requested that the Public Participation item came at the end of the meeting so that the public could make comments on items discussed. The Chairman referred Mr Liddle to the Standing Orders of the Parish Council, that have been updated recently, and that it had been agreed that the Public Participation would remain at the start of the meeting.

5. Report from Shropshire Councillor – Viv Parry

14/01012/OUT Development Land North side of Sheet Road, Ludlow: Commented that there had been concerns over the access to the site, but VP has been lead to believe that a mini-roundabout with a T junction is what is being proposed. **SAMDev:** Andrew Williamson has indicated that the initial report has been delayed, now due in April.

6. To Approve Minutes of the Previous Meeting:

The minutes of the Meeting of Meeting of the 17th November were agreed and signed by the Chairman as a correct record.

7. Matters arising from the Minutes:

a) None

8. Planning Items

a) Planning Applications To be discussed:

i) **14/05573/OUT: Address: Dun Cow Farm, Rocks Green, Ludlow, SY8 2DS:** Proposal: Outline application for the erection of a new food store (Use Class A1), associated petrol filling station, & associated car parking to include access.

This application has only just been published to allow further discussion and investigation of the application it was decided to have an extra meeting on **29th January**, to formulate response.

ii) **14/05193/ADV Proposed Pets At Home, Land On The East Side Of, Foldgate Lane**

Erect and display 3 x internally illuminated fascia signs; 6 x poster frames, 1 x delivery panel and 2 x strips of frosted vinyl (non-illuminated) Also to be discussed on the 29th January

b) Outstanding applications - awaiting decisions:

i) **14/01012/OUT Development Land North side of Sheet Road, Ludlow** – Outline Application for mixed residential development and industrial employment units. This is believed to have been approved but not yet published.

ii) **14/04807/FUL** Application under Section 73a of the Town and Country Planning Act 1990 for the external lighting to serve car park of approved planning applications reference 13/01449/OUT and 13/04985/REM | Land On The East Side Of Foldgate Lane Ludlow Shropshire:

iii) **14/04608/OUT** Outline application for mixed residential development comprising 137 dwellings; demolition of existing agricultural buildings; creation of vehicular access from the A49 Ludlow Bypass. Proposed Residential Development Land at Foldgate Lane Ludlow Shropshire. Discussions with Highways Authority ongoing.

c) LCAAC. Report by Imogen Liddle

The meetings are now scheduled to coincide with Shropshire Council meetings. The Town Conditions survey is a general street side conditions survey, looking at windows, chimneys and doors etc.

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The Minutes of The Ludford Parish Council Meeting held at Ludford Conference Centre on Monday 17th November 2014

1. Present:

Mr T Carter	Mrs I Liddle	Mr D Riley	Mr R Maddicott
Mrs N North	Mr J Crawley		
Mrs. S Jones (Clerk)	Mrs V Parry (Shropshire Councillor)		

2. Apologies:

Mr G Willson-Lloyd (away)

3 Registrable and Other Interests:

Mr R Maddicot declared an interest in the planning application 14/04608/OUT for 137 dwellings.
Mrs N North declared an interest in the Planning application 14/04608/OUT Outline application (access for approval) for mixed residential development comprising 137 dwellings

4. Public Participation

Mr Simon Hoare – Supermarket Development
60 members of the public

Super Market Development

The plans are for supermarket and a 200 space car park, with a 6 pump filling station. When a survey was carried out 212 people supported the petrol station and 79 were opposed. 146 supported supermarket and 150 opposed.

The developers are hoping to submit the plans within the next 10 days. Mr Hoare said that since July South Shropshire Housing Association to the rear of the site have agreed on the landscaped buffer that has been suggested. Mr Hoare also said that there was no Environmental Risk Assessment required. The access is all going to be off Dunn Cow road and the crossing at Rocks Green, there is also going to be a cycle access. There will be improvements made at the junction to allow service vehicles easier access. The way that the car park has been designed it should cause no traffic problems for the residents. Mr Hoare suggested that 106 monies could be used for a contribution to Ludlow in bloom and he also asked LPC to consider what projects to be contributed to.

The Chairman thanked Mr Hoare for coming to update everyone and asked if anyone had any questions.

- VP said that she had done her own survey and people definitely said there was a need for a petrol station, but not necessarily a supermarket, also not necessarily on that site.
Mr Hoare said that the household survey said that 45% rarely/never combine food shopping and other retail experience, suggesting that it would not stop people going into Ludlow to shop.
- Comment was made that the 16 week planning cycle doesn't allow possible sufficient consultation. SH offered to come back to present further information. Everyone in the room was asked if they had received the telephone survey. Nobody said they had. SH said the company conducting the survey wouldn't have said it was about having a new supermarket, but just ask questions about their shopping habits.
- GG cannot see how developments like this cannot be classed as causing Towns to dwindle. An out of town development will take trade of Ludlow.
- There may be new jobs created, but there would also be jobs lost in shops in the town, it would create a problem for the independent shops. There needs to be jobs created for young people. A lot of people who live in Ludlow don't shop here in the independent shops. There are two ends of the spectrum, those on a very low income and the more affluent.
- Comment was made that the telephone survey being made to landlines and not mobiles, a number of people in the town use mobile phones so not a true representation of the people of Ludlow, many young people only have mobiles.

8. Annual Place Plan Review

After looking at the information currently held on the place plan it was agreed for further investigation to be done. The deadline for submission to SC is early January, so comments to be collated from Councillors and returned.

9. Planning Items:

a)14/04608/OUT Outline application (access for approval) for mixed residential development comprising 137 dwellings; demolition of existing agricultural buildings; creation of vehicular access from the A49 Ludlow Bypass | Proposed Residential Development Land At Foldgate Lane Ludlow Shropshire.

After discussing the application and taking into account the views from the public, the following objection was agreed to be submitted:

- The application is not within SAMDEv
- The measures proposed to preserve Foldgate Lane from traffic are impractical. Although the access route to the site is via the A49, the plans to prevent access via Foldgate Lane are insufficient to prevent vehicles using this shorter route to Ludlow; it will lead to unacceptable traffic problems.
- The Sheet Road/Tuffins traffic island lies directly north of the proposed A49 slip road which would form the access point for Ludlow. Very close to the roundabout is the access to not only the main petrol station for Ludlow residents and passing traffic on the A49, but also to other busy commercial premises; consequently there are frequently considerable traffic queues at the access to this area, as the entrance is via a narrow and constricted access road. Consequently the increased number of vehicles from this development will exacerbate this problem considerably. The amount of local traffic will also be increased at this junction by the 80 dwellings that recently have been given planning permission at the Sheet.
- Storm water drainage from the site is already a significant problem that will not be resolved by this development. There is a concern that the drainage system from this proposed site would worsen the already inadequate drainage, particularly the sewage system.
- The cost of maintaining the considerable open space and parks areas will be considerable – and will increase the risk of later applications for more housing within the site.
- The land is Grade 2 agricultural land and Government policy is to minimise development on quality farmland.
- There will be a considerable and deleterious impact upon the Grade 2 listed Foldgate Farmhouse and its associated buildings. This extensive development will surround the property and transfer it from its historic setting into an urban estate. None of the new building materials will be able to harmonise or complement the buildings or their setting thus permanently degrading its architectural importance. The site will also adjoin the boundary of the Steventon Conservation Area which runs down to the River Teme and any new estate will readily be viewed from Whitcliffe Common on the opposite side of Ludlow, thus despoiling the open aspect towards Clee Hill."

b)14/04807/FUL Application under Section 73a of the Town and Country Planning Act 1990 for the external lighting to serve car park of approved planning applications reference 13/01449/OUT and 13/04985/REM | Land On The East Side Of Foldgate Lane Ludlow Shropshire: It was agreed that the following comment be sent: Ludford Parish Council are pleased that the applicant has been requested to submit a full planning application for external lighting for the new Pets at Home Store off Foldgate Lane, as the original lighting was totally unacceptable, causing a severe diminution in residential amenity in the area with the light pollution impacting adversely on neighbouring homes in Foldgate Lane and Greenacres as well as the neighbouring, pub, hotel and residential care home. Ludford Parish Council would expect the new scheme to minimise light pollution by cutting out all light spill onto neighbouring properties and Foldgate Lane, and would expect the level of lighting on the site to be no brighter than that provided for the car parks at the Squirrel and the Travel Lodge. Further, we would also request that the external lighting be switched off when the store is closed. We are unsure as to whether the new lighting scheme now in place is what is being proposed as a permanent solution. If so, it represents a marked improvement on the original scheme with regard to the amount of light being emitted, but there is still too much light spill onto Foldgate Lane, caused mainly by the lamp posts being sited in the hedge and too close to the lane. This is an issue, not only on account of the suburbanisation of the last rural lane in Ludford Parish but also because it will have an adverse effect on wildlife living in the protected hedgerow and the summer bat roosts in the TPO oak trees along the lane. Unless the lighting is reduced to the current level or less and the issue of light spill onto Foldgate Lane is addressed, Ludford Parish Council would object to approval being given.

c) Outstanding applications: 14/01012/OUT Development Land North side of Sheet Road, Ludlow – Outline Application for mixed residential development and industrial employment units. The application was due to go before Shropshire councils Planning Committee on the November, but was withdrawn, no further details at this time.

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The Minutes of The Ludford Parish Council Meeting held at Ludford Conference Centre on Monday 15th September, 2014

1. Present:

Mr T Carter	Mrs I Liddle	Mr D Riley
Mrs N North	Mr G Willson-Lloyd	
Mrs. S Jones (Clerk)		

2. Apologies:

Mr R Maddicott (Holiday), Mr J Crawley and Mrs V Parry (Shropshire Councillor)

3 Registerable and Other Interests:

Nil

4. Public Participation

It was Proposed by DR and seconded by GWL that a sub-committee be formed to review the Standing Orders of the Parish Council and possibly look at a Public Participation Policy. NN and IL volunteered to on the committee. Once the Standing Orders have been agreed the agenda item of Public Participation will be agreed.

Mr Liddle asked if anyone was aware of an application for solar panels in the Parish. Nobody was aware of such an application.

5. Report from Shropshire Councillor – Viv Parry

None

6. To Approve Minutes of the Previous Meeting:

The minutes of the Meeting of Meeting of the 21st July were agreed and signed by the Chairman as a correct record, subject to "It was explained that LPC had agreed to make the annual grant as the cemetery was now closed and the responsibility for its maintenance could have been transferred to LPC. "Being replaced by "The Cemetery is now closed and Ludford Parish Council now make a voluntary contribution to the PCC"

7. Matters arising from the Minutes:

- Mr R. Maddicott to rearrange the meeting with Glyn Shaw concerning the condition of Foldgate Lane Ludlow when back from is holiday.
- The Clerk is still awaiting the programme for the Vehicle Activated signs and the position regarding the funding. Clerk to ask Eric Williams if NN could be invited to the meeting when it takes place.
- The Clerk to contact Glyn Shaw to pursue the problem created by the disabled access at the traffic lights on Ludford Bridge. The road is now lower so there needs to be some grating installed, so that the water runs away when it rains.
- Glyn Shaw from Shropshire Councils reply to the request for a warning sign as you come up the hill towards Overton indicating that there is traffic emerging from Lower Barns Road was that there is an existing junction warning sign with a 100yd distance plate and a "Reduce speed now " plate mounted on the offside as you approach this junction . He considers this to be adequate warning and it is not physically possible to fix signs on the nearside due to there being no verge or footway wide enough to do this safely. There is also a mirror in place partly funded by Lower Barns residents.
- Saplings – Ludford House: Shropshire Council closed the road and cut back the saplings and have done a very good job. Mr Bennett from Shropshire Council to be thanked for his efforts.
- 492 Ludlow to Leominster Bus Service – This service has now been significantly reduced.

8. Planning Items:

a) Planning Application Pending

14/03832/FUL: Land Adj North Farm, Whitcliff, Ludlow: Erection of a dwelling and garage. Site visit to be arranged, then comments to be sent to planning.

14/04052/SCR - Dun Cow Farm, Rocks Green, Ludlow. EIA Screening Request for Proposed superstore and Petrol Filling Station **Note:** This is an SCR application which is a screening application and is for Shropshire Councils opinion only and not for the public or consultees. Once a formal application is received the parish council will comment in the normal way.

14/03887/FUL: The Swallows, 9 Ledwyche Court, Sheet, Ludlow: Erection of glazed extension to rear elevation – No Objections

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The Minutes of The Ludford Parish Council Meeting held at Ludford Conference Centre on Monday 21st July 2014

1. Present:

Mr T Carter Mrs I Liddle Mr D Riley
Mrs N North
Mrs. S Jones (Clerk) Mrs V Parry (Shropshire Councillor) - for report from Shropshire Council

2. Apologies:

Mr G Willson-Lloyd (Holiday) and Mr R Maddicott (Holiday), Mr J Crawley

3 Registerable and Other Interests:

Nil

4. Public Participation

Mr Liddle suggested that members of the public should be asked for their participation at the end of the meeting, so they can comment on items discussed at the meeting, to be trialled at the end of the meeting.

Report from Shropshire Councillor - Viv Parry

VP is no longer on the Heath and Community and Housing Committees. She will now be looking at waste, play areas, trees and Highways. With regards to the 492 bus there is only going to be 2 buses a day from Hereford to Ludlow, the other services will only travel from Hereford to Richards Castle. VP has leaflets to send out for information.

7. To Approve Minutes of the Previous Meeting:

The minutes of the Meeting of Meeting of the 14th May were agreed and signed by the Chairman as a correct record.

In the Annual Parish Meeting the Chairman's report stated "The Parish Council has been presented with plans for a possible hydro generator for Ludford Mill" this to be amended to say "The Parish Council had a discussion regarding the possibility of a hydro generator at Ludford Mill"

8. Matters arising from the Minutes:

- a) Mr R. Maddicott to rearrange the meeting with Glyn Shaw concerning the condition of Foldgate Lane Ludlow.
- b) The Clerk had written to Shropshire Council for clarification and costing of the future deployment of the Speed Indicator Devices at Rocks Green and The Sheet. The devices are currently funded from a Local Joint Committee Grant but this will have been spent during the financial year 2014/15. The Clerk to check where the Vehicle Activated Signs is currently operating.
- c) The Bone bed is now clear of any signs.
- d) The Clerk to pursue the problem created by the disabled access at the traffic lights on Ludford Bridge. The clerk will obtain details and background to the problem from Mr G Willson-Lloyd.
- e) It was noted that changes had been made to the specification to roof tiles of the Pets at Home Development Foldgate Lane Ludlow - Application for Discharge of Conditions 13/04985/REM, following observations submitted on behalf of the Parish Council by Richard Maddicott.

Planning Items:

- a) Little Ledwyche, Squirrel Lane, Ledwyche, Proposal: Erection of 2 no. timber holiday lodges 14/02765/FUL - **Support**
- b) Mary Meadows, Temeside 14/03154/TCA Proposal: Works to various trees within Ludlow Conservation Area - **No objection**
- c) Sheet Lodge, The Sheet, Ludlow 14/02950/FUL - Proposal: Erection of single storey building (self contained living accommodation) with link extension to existing building - **Object** on the grounds that the application should be classed as a separate, possibly affordable dwelling.

10. Highway Items/Amenity Items:

- a) At the last LCAAC meeting Mrs I. Liddle had raised concerns regarding saplings that were growing at the junction of the road surface and the boundary wall for Ludford House. She had contacted the Highways

13. 492 Ludlow to Leominster Bus Service

It was agreed to write a letter of support to Shropshire Council, and state that Shropshire Council should Contribute to the Service, as this is a vital service to the residents of Ludlow.

14. Other Items

- a) **Notice Board:** There is a need to improve the provision of information to people in the Foldgate area of the parish, as few people cross the A49 to see the notice board at the Eco Park entrance, it was agreed that Mrs.N. North would visit Harry Tuffins to ask if it would be possible to put up a board by the store.
- b) There was no notice of Audit placed on the Ludford Notice board, only on the other two boards, so a notice would be placed there.
- c) It was agreed that the draft agenda would be sent out 2 weeks in advance of the meeting to allow Councillors time to notify the clerk of any additional items to be placed on the agenda. The clerk required any such notification to be received at least a week before the meeting to enable the Agenda to be published within the necessary time scales.

15. Next Meetings:

15th September 2014, at the Bishop Mascall Centre.

17th November.

The meetings will commence at 7.00pm but may be subject to change at the discretion of the Chairman should the agenda dictate.

Chairman

LUDFORD ANNUAL PARISH MEETING

The Draft Minutes of The Annual Meeting of Ludford Parish held at Ludford Conference Centre on Monday
14th May 2014

1. Present:

Mr T Carter
Mr J Crawley
Mrs. S Jones (Clerk)

Mr G Willson-Lloyd
Mrs N North
Mrs V Parry (Shropshire Councillor)

Mr D Riley
Mr R Maddicott

2. Apologies:

Mrs I Liddle (Holiday)

3. Chairmans Report

Ludford Parish surrounds Ludlow to the east and the south and comprises a number of communities, namely Rocks Green, The Sheet, Steventon with Foldgate, Ludford and Whitcliffe.

Development in recent years in Ludford Parish

Ludlow itself has insufficient land available to provide for further, major expansion. Therefore plans to provide for the expansion of Ludlow have impacted directly on Ludford Parish. In recent years we have seen the development of the Foldgate Lane site, the Eco Park at the Sheet and over 90 new affordable houses at Rocks Green.

Future Development in Ludford Parish – SAM-Dev

The main task for the Parish Council during the past year has been an input to the SAM-Dev plan of Shropshire Council, a plan that provides for development for the period 2006 to 2026. The SAM-Dev plan provided for 875 new dwellings between 2006- 2026. 517 have already been built or have received planning permission since 2006. This leaves a residue of 358. The majority will be provided in Ludford Parish, 200 to the south side of Rocks Green and 80 at The Sheet, to the east of the Eco Park. A planning application for the 80 dwellings at The Sheet has already been submitted. The SAM-Dev plan also includes 6ha of employment land. 2.5 ha are located to the east of the Eco Park, behind the 80 houses proposed there and a further 3.5 ha to the south of Sheet Road – LPC is totally opposed to the development to the south of the Sheet Road as LPC has continuously requested that any development outside the Ludlow Town Council boundary should take place in the area between The Sheet and Rocks Green, to the North and East of the Eco Park. L.P.C. has also expressed major concerns about the lack of sustainable facilities to support the additional developments proposed. LPC has collaborated with Ludlow Town Council in submitting views on SAM-Dev to Shropshire Council as this strengthens the local views. The SAM-Dev plan will not be in place for some months, as it is being processed by Shropshire Council. In the meantime Ludford, as also are many other parishes, vulnerable to development proposals until SAM-Dev is in place. The planning application for development to the east of the Eco Park, including 80 new houses is an example of this threat, as the grounds for refusal are slim.

Ludlow Hospital

The proposal to build a new Ludlow Hospital, on land at the north of the Eco Park was abandoned in 2013. To date the land has been retained by the Hospital Trust.

Park & Ride Bus Service

The bus service has been reduced to a service every 30 minutes & also linked to town bus services in order to reduce operating costs for Shropshire Council.

Traffic Developments

The traffic lights at Ludford Bridge have been replaced and upgraded.

The Shropshire Council Speed warning signs have been used at Rocks Green and the Sheet, but not as frequently as had been anticipated.

The Parish Council has been presented with plans for a possible hydro generator for Ludford Mill.

Thank you

Finally I would like to thank the staff and Councillors who serve Ludford Parish Council.

Thank you to all Councillors for their dedication and service during the last year.

We welcome a new councillor, Geoff Crawley, who represents Rocks Green.

We give a warm welcome to Sue Jones who was recently selected as the Clerk for Ludford Council. We wish her well in her new role.

Finally, a heart felt thank you to Eric Williams who has just retired as the clerk to Ludford Parish Council after 38 years of service since he was first appointed Parish Clerk in 1976.. We at Ludford Parish Council are enormously grateful to Eric for this commitment and devotion to serve the Parish for such a long period of time. Eric did, just out of interest, pass on to me the first two items on the agenda of the first Parish Council meeting that he attended in 1976. The two items were:

Parking in Park Road

The provision of a footbridge over the proposed new bypass.!!

4. Shropshire Councillor Report

Mrs. V Parry reported that the Buttercross has now got the money until next March for the museum. There have been a number of complaints about the Vic being moved from the museum and Mr. Chris Edwards from SC has said that the Town would be kept informed about the Vic being moved into the museum, it would also be in the press. Mrs Parry would like to see an improvement in the Park and Ride service. Currently it doesn't go to Beaconsfield, Ludlow School or Rocks Green. Mrs. Parry is also trying to get some work done to the play areas of the town as nothing has been done in them since SSDC ceased 5 years ago. Thanks was given to the Parish Councillors for their continued support.

LUDFORD PARISH COUNCIL

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The Draft Minutes of The Annual Meeting of Ludford Parish Council held at Ludford Conference Centre on Monday 14th May 2014

1. Present:

Mr T Carter	Mr G Willson-Lloyd	Mr D Riley
Mr J Crawley	Mrs N North	Mr R Maddicott
Mrs. S Jones (Clerk)	Mrs V Parry (Shropshire Councillor)	

2. Apologies:

Mrs I Liddle (Holiday)

3 Registrable and Other Interests:

Nil

4. Election of Chairman for the Ensuing Year

Mr T Carter was proposed and seconded, all agreed to be re-elected as Chairman for the ensuing year.

5. Election of Vice-Chairman for the Ensuing Year

Mrs N. North was proposed and seconded, all agreed to be elected as Vice-Chairman for the ensuing year.

6. Appointment of Representatives to:

- Ludlow and Cleve Local Joint Committee – Mrs I Liddle was proposed and seconded: all agreed.
- Conservation Group/LLAPLAC - Mrs I Liddle was proposed and seconded: all agreed.
- Friends of Whitcliffe – Mr R Maddicott was proposed and seconded: all agreed.
- Teme Weirs Trust – Mr D Riley was proposed and seconded: all agreed.

7. To Approve Minutes of the Previous Meeting:

The minutes of the Meeting of Meeting of the 27th January were agreed and signed by the Chairman as a correct record. The minutes of the 17th March were agreed as a true record of the meeting subject to: Item 2 to take out "on behalf of the Parish Council "would also be withdrawn."

8. Matters arising from the Minutes:

- Mr R. Maddicott to rearrange the meeting with Glyn Shaw concerning the condition of Foldgate Lane Ludlow.
- The Clerk was asked to obtain details of when the Speed Indicator sign will be placed at Rocks Green and The Sheet. The Clerk had written to Shropshire Council for clarification and costing of the future deployment of the Speed Indicator Devices at Rocks green and The Sheet these are currently funded from a Local Joint Committee Grant obtained by Caynham Parish Council but this will have been spent during next financial year. Once the information has been received the Parish Council will need to review the service.
- The Parish Council supported the comments of Ludlow Town Council in respect of the planning Application for a petrol station at the former Burway Abattoir Bromfield Road Ludlow.
- The Clerk has established that it is the responsibility of the Parish Council to determine the suitability of the unauthorised display signs being placed at the site, and that they should be removed. It was noted that the soil on the floor bed is very shallow as there is a bone bed there, so the area is very delicate.

Planning Items:

- Spring Cottage – Awaiting decision
- Robin's Hale, Lower Barns, Ludford 14/01473/FUL Extension – No objections

- c) The Nick Bowles response to be sent out to Parish Councillors as soon as it received.
- d) It was noted that changes had been made to specification to roof tiles of the Pets at Home Development Foldgate Lane Ludlow - Application for Discharge of Conditions 13/04985/REM following observations submitted on behalf of the Parish Council by Richard Maddicott. Mr Maddicott to send clerk the last email for information, so that the clerk can contact enforcement at Shropshire Council

10. Highway Items/Amenity Items:

- a) The Clerk to report the problem of the disabled access at the traffic lights on Ludford Bridge. Mr G Willson-Lloyd to email the clerk with the history of the problem, to enable her to contact Shropshire Council.

11. Financial Items:

- a) To approve the Annual Audit and Governance Statement
Approved and signed by the Chairman

- b) To approve the Accounts for payment

K. Adams (Internal Auditor))	Chq 1000779	£55.00
Parish Online	Chq 1000780	£57.60
Npower	Chq 1000781	£62.49
Ludford PCC	Chq 1000782	£450.00
Aon Insurance	Chq 1000783	£413.58
S Jones	Chq 1000784	£233.33
HMRC	Chq 1000785	£58.33
Ludlow Mascall Centre -	Chq 1000786	£36.35

- c) To approve the National Association of Local Councils Revised Financial Regulations:
Adjourned to next meeting.

12. Reports from other organisations:

- a) **Friends of Whitcliffe** - No items to report
- b) **Teme Wears Trust** - The trust meet with Shropshire Wildlife Trust and there have be discussions on how S.W.T can offer support and advice to the Teme Wears Trust on involving people, they have agreed a collaboration so that they can pass on the expertise they have gained.
- c) **Conservation Group** - No items to report
- d) **Local Joint Committee** - There are no funds available for making grants to local organisations, so the committee will be considering its format for the future.

13. Other Items:

None

14. Next Meeting:

Monday 21st July 2014, at the Bishop Mascall Centre. Following meetings: 15th September and 17th November. The meetings will commence at 7.00pm but may be subject to change at the discretion of the Chairman should the agenda dictate.

Chairman

T. J. Carter