
MINUTES OF THE FULL COUNCIL MEETING HELD 14TH NOVEMBER 2023 HILLSIDE MEETING ROOM, LILLESHELL, 7PM

Members present Cllrs: Shaw (Chairman), Challinor, Binnington, Parker and Taylor.

In attendance: Mr Furnival (Locum Clerk), Cllr A Eade (Telford & Wrekin Council) and three members of the public.

97/23 Apologies and declarations of Interest

Apologies received from Cllrs Hoof and Harvey due to work commitments.

98/23 Public Session

Three residents raised their concerns with the recent erection of telecommunication poles on Hillside by Airband. They are concerned because they cannot identify a need/reason for these to be erected in a space which already has a number of telecommunication poles. They are being placed within the curtilage of their properties with no formal agreement being made with landowners.

Cllr Eade reported that he had contacted TWC to investigate this and confirm the planning permissions status of how they are allowed to be erected without proper consultation. This is a civil matter which needs to be addressed directly by residents to the private company Airband. Highways have looked at some of them and confirmed that some are on TWC land, and this has been found acceptable to TWC.

A resident raised his concerns with relation to the development at No 9 Hillside. Cllr Eade will address this through TWC and liaise with the resident.

A resident asked about the benefits of staff from the Council working from home, the Chair noted that these matters are being addressed by the Personnel Committee of the Council.

99/23 Minutes of the last Council meetings

Cllr Binnington noted she was unhappy with the clarity for the minutes of the meeting held on 24th October 2023. Members would not support to approve them as presented, thus this will be deferred to a future meeting once accuracy of these minutes can be addressed.

The minutes of the last meeting held on the 10th October 2023 were **RESOLVED** to be accepted as a true record, having taken into account a number of corrections and clarifications as listed by members during the proceedings of this meeting.

100/23 Matters arising, for information, from the minutes

None.

101/23 Correspondence

Lilleshall and Muxton Scouts Group have approached the Parish Council regarding them organising the Lilleshall 10k and requesting support. Members agreed to invite them to a future meeting.

102/23 Reports from Parish Councillors and Ward Member present

Cllr Eade reported that the road safety scheme has been difficult and is not yet complete. He had a meeting with the Chief Executive of TWC to look into the progress of the scheme and address the works, particularly the lack of the scheme being implemented near The Humbers and along the A518. It is hoped that we will have some answers by the time of the next

Cllr Taylor reported that the Jubilee trees have been installed and guards need to be arranged to set around them.

Cllr Binnington noted that the homeless gentleman that was using local bus shelters passed away recently.

103/23 Clerks Report

The Locum Clerk thanked members for their patience and support to him and the new Administrative Assistant who have both been in post for one week and only worked 2 days so far. Members are asked to attempt to allow the Locum Clerk and Administrative Assistant time to get through their workload and try to make meetings by appointment only unless urgent.

There are a number of outstanding issues that need to be addressed, some more urgent than others and the Locum Clerk will prioritise his time supporting this Council around the level of significance that is identified against each issue and all matters will come before Council at the appropriate time as and when all the information is available, some of which have been included in this agenda.

Items noted for the purpose of this meeting are;

The annual RoSPA inspection for the Tennis Courts has been completed with no remedial tasks identified.

Members agreed to cancel the planned Christmas Fair on the 25th November 2023.

104/23 Community Governance Review

Members agreed to respond that the Parish boundary and number of Councillors should remain as they presently are.

105/23 Local Plan Review 2023

Current proposals are allocating 2,700 houses at land at Muxton. There are further developments in Church Road and Preston upon the Weald Moors which would effect this Parish.

Cllr Binnington was concerned with the proposals of development in the area and the effects on local road infrastructure that these proposals would have in the long term.

Cllr Eade noted that the key to opposing such proposals is representations from residents.

It was agreed that the Parish Council holds a public engagement session where we also assist residents to raise their comments to the proposals. The Locum Clerk will organise this event as urgent and advertise.

106/23 Road Safety Scheme and A518

Addressed under item 102/23.

107/23 Planning

Members considered the following planning applications and **RESOLVED** to approve the following comments;

Planning Application Number, Location & Proposed Development	LPC Response
TWC/2023/0795 - Abbey View, Church Road, Lilleshall, Newport, Shropshire, TF10 9HJ Erection of an annexe building	No comment
TWC/2023/0791 - Site of The Lodge, Yew Tree Drive, Lilleshall, Newport, Shropshire Erection of 1no. dwelling with detached garage	Object on the grounds that this is not compliant with the Lilleshall Neighbourhood Plan.
TWC/2023/0779 - 19 Church Road, Lilleshall, Newport, Shropshire, TF10 9HE Crown lift by up to 3m to 2no. Beech trees	No comment

The following applications that had been decided since the last meeting of the Council where noted;

Planning Application Number, Location & Proposed Development	LPC Response	Decision
TWC/2023/0691 - 4 Church Meadow, Lilleshall, Newport, Shropshire, TF10 9HD Erection of a part two storey part first floor side extension	None	Granted
TWC/2023/0568 - The Hincks Farm Cottage, Kynnersley Drive, Lilleshall, Newport, Shropshire, TF10 9HT Installation of 3no. windows to first floor front elevation and existing hallway window lowered	None	Granted
TWC/2023/0707 - Rosebank, 75 Limekiln Lane, Lilleshall, Newport, Shropshire, TF10 9EU Erection of a first floor extension, a single detached garage and repositioning of retaining walls	None	Granted

108/23 Financial Reports

The Locum Clerk reported that while he and the Administrative Assistant have been working hard to prepare all the accounts for this meeting, time was not sufficient due to a number of visitors to the Parish Office in the two days worked so far, therefore they are still addressing payments and bank reconciliations to bring all of the Parish Councils accounts up to date. Members **RESOLVED** to delegate authority to the Locum Clerk to make payments for any invoices/receipts that were already approved to be paid as part of contractual agreements/salaries or budget requirements.

Before members resolved to the closed session, Cllr Shaw informed members that he is standing down as Chairman after this meeting due to personal commitments and thanked members for their support. Thanks were noted by the Council to Cllr Shaw for his efforts supporting the Council and his time as Chairman.

109/23 Exclusion of Press and Public

Under section 3.d of the Standing Orders members **RESOLVED** to exclude the press and public for the remainder of the meeting due to the commercial sensitivity and confidential nature of the business to be transacted.

110/23 Personnel arrangements

The Locum Clerk presented an update to members regarding the induction of the new Administrative Assistant and the circumstances of the current Clerk who is on sick leave.

Members agreed a rate of pay for the Locum Clerk during his time supporting the Council.

111/23 Grounds Maintenance Contract

Deferred to January 2024.

This meeting closed at 20:49

These minutes are to be considered as a draft form until signed at the next appropriate meeting, the signed copy will be retained by the Parish Council.

Signed: Dated:/...../.....

Date of future meetings

Full Council, Tuesday 12th December 2023, 7pm at Hillside Meeting Room