

Explanation of variances – pro forma

Name of smaller authority: **Shalden Parish Council**
 County area (local councils and East Hampshire

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2017/18 £	2018/19 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	3,309	5,902				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	6,000	7,000	1,000	16.67%	YES		Precept was increased to cover cost of training new Clerk, and to cover additional time required to make the Parish Council record keeping entirely digital and for website maintenance
3 Total Other Receipts	2,366	5,513	3,147	133.01%	YES		£4250 grant income for Pavilion new septic tank. £780 new income from Alton FC use of recreation ground.
4 Staff Costs	850	2,972	2,122	249.65%	YES		Due to previous Clerk illness and death in autumn 2017, Chairman took over Clerks role and was not paid until 2018/19 tax year. New clerk increased hours in line with national average (5h/wk) for parish of our size. Additional hours accounted for by website build and general digitalisation of Parish procedures..
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	4,923	10,933	6,010	122.08%	YES		£7,000 was spent this year on the Pavilion at the Recreation Ground. Work included renewal of pipework (plumbing), replacement of septic tank and installation of low energy heaters.
7 Balances Carried Forward	5,902	4,510			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	5,902	4,510				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	290,000	290,000	0	0.00%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable