

**Minutes of the Council Meeting  
held on Monday 9<sup>th</sup> January 2017 in the Village Hall**

**Present:**

Charles Mathew	(CM)	Chairman
Matthew Judson	(MJ)	Councillor- Vice Chairman
Colin Wells	(CW)	Councillor
Joe Deane	(JD)	Councillor
Trudi Gasser	(TG)	Parish Clerk

**In Attendance:**           \*\* Members of the public

MIN REF	ITEM	ACTION AGREED
<b>17/001</b>	<b>APOLOGIES FOR ABSENCE</b>	
	Graham Dixon-Brown (GDB) Councillor Jose Eaton (JE) Councillor Hilary Fenton (HF) WODC District Councillor Steve Good (SG) WODC District Councillor	
<b>17/002</b>	<b>DECLARATIONS OF INTEREST</b>	
	<ul style="list-style-type: none"> <li>• CM owns property near the Leys, the Green and the School</li> <li>• MJ lives near Butts Piece</li> </ul>	
<b>17/003</b>	<b>APPROVAL OF MINUTES OF 14<sup>th</sup> &amp; 28<sup>th</sup> NOVEMBER 2016</b>	
	The Minutes were approved for publication.	TG to publish
	<b>Matters Arising:</b>	
	<p>16/110 – The speed gun has been purchased – CM reported that both Northmoor PC and South Leigh PC have offered to contribute towards to cost to use the gun. CM proposed that the shared either 3 ways or 2 ways accordingly. MJ seconded.</p> <p>16/111 – CM reported that OCC have charged the PC £60 for use of the Comet Bus – although an invoice had not yet been received, CM suggested that the cost be shared with Northmoor PC – this was agreed.</p> <p>It was reported that a ‘Tesco Bus’ had been seen in the village offering service to their Abingdon Store – more information to be obtained and relayed to the village.</p> <p>16/097 – Life Education Bus – TG confirmed that a cheque would be signed at the meeting for the PC’s contribution to the school to fund the service.</p> <p>16/097 – Eynsham Local Plan – CM enquired as to whether it would be helpful for Richard Andrews to be invited to the next meeting to give a brief presentation/explanation of the Eynsham Local Plan – all agreed it would be useful – CM to progress.</p> <p>16/097 – Churchyard Car Park – Ownership of the Car Park had been researched. This item will be discussed in detail at the next meeting – TG to add to agenda.</p>	
<b>17/004</b>	<b>REPORTS FROM DISTRICT/COUNTY COUNCILLORS</b>	

MIN REF	ITEM	ACTION AGREED
	<p><b>DISTRICT:</b> No District Councillors present.</p>	
	<p><b>COUNTY:</b> Nothing to report.</p>	
<b>17/005</b>	<b>PLANNING</b>	
	<p>CM confirmed that he spoke at the Planning Committee Meeting regarding the Air-field Application. CM had highlighted the risk of housing being located so close to a landfill site. Other applications on similar sites in Oxon/Cotswold had been rejected. He had requested, after the December deferment, to WODC that an independent Survey was carried out; this hadn't been responded to in detail.</p> <p>OCC had objected to the application on the grounds of lack of sustainability – this objection had not been stated by WODC in the Agenda papers..</p> <p>The committee voted in favour of the application 6-5.</p> <p>CM proposed that he obtain a quote for the PC to obtain an Environmental survey with a view to presenting to the Inspector of the WODC Local Plan, in which the air-field site is listed as a potential planning site, to evidence that the site is unsuitable for housing. This was agreed.</p> <p>Notification of Planning Appeal Site Address: 32 Flexneys Paddock; Stanton Harcourt; Witney Description of Development: Erection of new attached cottage and provision of new vehicular access. Original Application Number: 16/03076/FUL Appellant's name: Mr And Mrs Clarke Appeal Reference: APP/D3125/W/16/3164689 Appeal Start Date: 04.01.2017 An appeal has been made to the Secretary of State against the decision of West Oxfordshire District Council to refuse planning permission for the development described. The appeal will be determined on the basis of written representations. These will be considered by the Inspector when determining the appeal, unless they are subsequently withdrawn.</p> <p>Two planning applications had been received since the previous meeting and are currently with Councillors for comment:</p> <p><b>APPLICATION NO: 16/04205/FUL</b> PROPOSAL: Erection of two dwellings LOCATION: Land South Of Tudor Cottage Eynsham Road Sutton APPLICANT: Grange Mill Developments Ltd REGISTERED: 22nd December 2016 These applications are in or affecting the Stanton Harcourt And Sutton Conservation Area.</p>	

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	<p>The application was discussed by Councillors and members of the public present. Concerns highlighted were:</p> <ul style="list-style-type: none"> <li>• The Orchard was listed in the Original Planning application as being retained</li> <li>• The drainage of the area</li> <li>• Proximity to Tudor cottage, G II listed.</li> </ul> <p>The PC is to comment on this application.</p> <p><b>APPLICATION NO: 16/04183/HHD</b>  PROPOSAL: Raising of existing chimney.  APPLICATION NO: 16/04184/LBC  PROPOSAL: Raising of existing chimney.  Planning (Listed Building and Conservation Areas) Act  LOCATION: Farmside Sutton Lane Sutton  APPLICANT: Miss Janet Lloyd-Jones  REGISTERED: 19th December 2016  These applications are in or affecting the Stanton Harcourt And Sutton Conservation Area.</p> <p>The PC is to comment on this application.</p> <p>106 Funds - CM requested that Councillors think of suggestions for expenditures of 106 payments and notify TG. TG to follow up.</p>	
<b>17/006</b>	<b>QUESTIONS FROM MEMBERS OF THE PUBLIC</b>	
	<ol style="list-style-type: none"> <li>1. It was resolved to close the meeting to take questions (see appendix).</li> <li>2. It was resolved to reconvene the meeting.</li> </ol>	
<b>17/007</b>	<b>VILLAGE MAINTENANCE</b>	
	TG to circulate the completed audit to CM/MJ – actions to be decided and circulated to all for approval.	TG/CM/MJ
<b>17/008</b>	<b>REPORTS FROM PARISH COUNCILLORS</b>	
CM	Nothing to Report.	
JD	The Steady's Lane notice board is coming along. Letter regarding the planning for 47 Sutton Lane has been drafted and forward to TG.	JD
CW	<p>Bin Emptying: all bins appear to be being emptied, all OK</p> <p>CW provided an update regarding the Village Hall Car Park Resurfacing:  <b>Planning Requirement?</b>  Following a prompt that resurfacing the Car Park with tarmac might require planning permission, advice has been sought from Planning under Reference 17/00019/PDC.  <b>Quotations</b>  Local firms have been approached for advice and quotes under two bases.  a) Option A - for complete surfacing with tarmac;  b) Option B - for surfacing only the manoeuvring areas with tarmac and renovating the stationary parking areas using gravel.</p>	CW

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	However, until the Planning issue is resolved, firm quotations have not been sought.	
MJ	MJ reported that the necessary playground repairs were complete.	MJ
GDB	Nothing to report – Cllr Absent	
JE	Nothing to report – Cllr Absent	
<b>17/009</b>	<b>COMMUNICATION WITH THE PARISH</b>	
	At our November Meeting, CW undertook to find out more about the free-of-charge service that Freeland Parish Council is using. The service is provided by HugoFox, whose web site includes a page about Community Websites and a downloadable brochure. The PC decided to review this service and asked CW to proceed.	CW to progress
<b>17/010</b>	<b>FINANCIAL MATTERS</b>	
	Cheques were circulated for signature.	
<b>17/011</b>	<b>CORRESPONDENCE</b>	
	Nothing further to report.	
<b>17/012</b>	<b>OTHER BUSINESS (for information only)</b>	
	It was requested in the open session to move Planning forward on the agenda – TG to action.	TG
	<b>NEXT MEETING</b>	
	The next meeting will be on: 7.30pm - Monday 6 <sup>th</sup> February 2017.	

Signed .....

Date .....

**ITEMS/ACTIONS CARRIED OVER TO NEXT MEETING:**

16/09 4	VILLAGE MAINTENANCE/RISK ASSESSMENT
16/09 8	COMMUNICATION WITH THE PARISH
	Parish Council Standing Orders
	Damaged Hedge on Village Green

**APPENDIX TO MINUTES: PUBLIC SESSION NOTES**

**If the planning applications on the Airfield and Butts Piece are approved, how will large vehicles (for the building works) will be accessing the site?**

CM confirmed that the PC had requested that no access is through the village.

A suggestion was made that access should be via the Haul Road and a temporary road be installed past the lake, avoiding the village. CM agreed this was a good idea – CM to follow up.

**It was questioned whether the current Water pressure could be improved?**

CM asked that details of the issue be sent to CM/TG.