

CLIVE PARISH COUNCIL

MINUTES 20 FEB 2024

Minutes of the Clive Parish Council meeting, held in Clive Village Hall on Tues 20th Feb 2024, at 7.30pm.

Present: Cllrs Rob Dennis (arrived: 19.38), Ian Donoghue, Mark Haines-Eynon, Paul Hewitt, Sandy Goldwyn (Vice Chairman), Peter Slark, Peter Walters (Chairman).

In attendance: Lydia Bardsley (Proper Officer), RAF Shawbury: Flt Sgt Stuart Logan. Public: None

Absent: SC Councillor Simon Jones

Meeting started at: 7.30pm

104/23: CHAIRMAN'S WELCOME

The Chairman welcomed everyone and opened the meeting. It was **NOTED** that Cllr Haines-Eynon had signed the declaration of acceptance of office prior to the start of the meeting.

105/23: TO RECEIVE APOLOGIES FOR ABSENCE

No apologies received.

106/23: DISCLOSURE OF PECUNIARY INTERESTS & DISPENSATION REQUESTS

Cllr Walters declared an interest in agenda item: 117 payments Newsletter.

107/23: OPEN FORUM

A period set aside to allow the public the opportunity to speak on an agenda item (maximum 3 minutes per person).

Public participation is only permitted during this session and is at the chairman's discretion.

No members of the public present.

It was **AGREED** to bring forward agenda item 110/23b.

110/23: REPORTS

c) RAF Shawbury - Consider a report

Chairman welcomed Flt Sgt Stuart Logan to the meeting, who gave the following report:

- **Night flying** will continue up to end of next week. It normally runs for a period of 7 weeks, with a 3 week gap between periods. RAF Shawbury are grateful for tolerance of this essential activity. Details for how to make complaints are on the RAF Shawbury website or can be passed on via Flt Sgt Logan.
- **Events** e.g. Families day etc. They would be grateful if they can be made aware of any businesses e.g., care homes that may need to be contacted in advance of any large events at the airbase in case there may be any negative impacts from such events, e.g. traffic etc. Next event is Shawbury 10k on Sat 24th Feb.
- **Hi-viz** – Stock levels are currently exhausted. They will let the PC know when stock will come in again.
- **Drone flying**– Please check drone code on CAA website re. restrictions around civil and military airfields.
- **Aries magazine** latest issue is available online.
- **Community projects** – They need a bit of notice to tie in potential projects with student timetables.
- **Pre-deployment exercise** in Shawbury starting 4th March until 15th March. Residents may see different helicopters operating over Shropshire (not just around Shawbury) at different times during this period.

It was **AGREED** to resume the normal order of agenda items.

108/23: MINUTES

It was **RESOLVED** to approve and sign the [Council meeting minutes dated 18 Jan 2024](#) as an accurate record.

109/23: CASUAL VACANCY – Council to receive update and agree actions

It was **NOTED** that no by-election had been called for the vacancy so the PC can co-opt. It was **AGREED** to set a deadline of 9pm Sunday 10th March for applications for co-option. It was **AGREED** to keep existing application forms,

and the PC **NOTED** the SALC guidance on best practice for co-option at meetings.

110/23: REPORTS

a) **Police report - Consider a report, review and agree police charter priorities**

No report received.

After discussion it was **AGREED** to keep same policing priorities as before (speeding, other traffic offences, and anti-social behaviour) and maintain frequency for reports, and the clerk will send these to the police.

b) **Sansaw Estates** – Consider a report from Sansaw Estate

The Clerk read out the following update:

- Rubble on Sansaw estate land by Mine Bank cottages following collapsed wall. Sansaw will liaise with landowner directly.
- Grinshill Hill quarry fencing – Estate have raised a job card for this.
- Himalayan balsam – Estate have confirmed it has been pulled and sprayed and they will do this again in spring.

c) **RAF Shawbury** - Consider a report

This item was dealt with earlier in the meeting (after item 107/23 Open Form).

d) **Shropshire Councillor's Report** - Consider a report from SC Cllr Simon Jones

No report received.

e) **Reports from Meetings/Training** - Consider reports from Cllrs/Clerk on training/meetings attended

None.

f) **AED management** - Receive reports from latest AED inspections and agree actions

It was **NOTED** that the AED equipment had been checked on the following dates: 25/01/2024. It was also **NOTED** that the heater in cabinet did not appear to be working on a particularly cold night. It was **AGREED** that Cllr Walters will make enquiries with a local electrician to diagnose and fix the problem if under £100. If expected cost is above £100 and urgent, then Cllrs can follow the Scheme of Delegation to agree necessary spend over email and ratify at the next Council meeting.

g) **Community Speed Watch** - Consider an update and agree actions

A session had been arranged this week at Hebron Close. 3 x speeding vehicles were captured, one at 41mph. More volunteers needed if PC can help promote. It was **AGREED** the Clerk will add posts on PC website and share for publication on Facebook.

h) **Clerk's report** - Consider matters arising since the last Council meeting

The clerk gave the following update:

- Newsletter – Feb issue copy amended following Jan meeting, incl. extra note on fireworks, and sent to editor.
- Missing/ defective signage – Yorton bridge Give Way sign still missing. No update since last follow up.
- PC email storage and data audits –in progress.
- Website –News post added re. fireworks, Carer support phone line, High Street and Jubilee street roadworks.
- Roadworks and buses– SC Streetworks team are liaising with the utility company re. the works on High Street re. potential impact on bus. No update since 12.02.2024. It was **AGREED** the Clerk will chase.
- Precept request - Submitted to SC after Jan meeting and 2024-25 agreed budget published on website.
- Back Lane damage to boundary wall – Clerk has signposted resident to SC Highways.
- Traffic mirror request – submitted via Fix My Street 22.01.2024. No update as yet.

111/23: POLICIES TO REVIEW AND APPROVE

a) Risk Management Policy – **RESOLVED** to approve

b) Action Plan quarterly review – **RESOLVED** to approve with the following comments:

c) Privacy notices – **RESOLVED** to approve subject to Clerk to check EEA/EU area wording since Brexit.

d) Remote Meetings Protocol – **RESOLVED** to approve

e) Community Engagement Policy – **RESOLVED** to approve

112/23: PARISH MATTERS

a) **Wildflower verges** – Council to receive update and agree actions

It was **NOTED** that seed sowing had been done on Station Road (either side of Field Drive), and signs are in place to advise. Wem Rd and High street junction sowing has not been done yet. Renshaw's field (separate project) has also been seeded along wall. No further PC actions at present.

b) **Parish Council assets** – Council to receive update and agree actions

i. Commemoration soldier silhouette damage

Cllr Walters gave an update. Damage is not as substantial as previously feared; only a small part is missing, so it can still be used and no repairs are needed. It was **AGREED** that the silhouette will remain with resident who is currently looking after it.

ii. Annual assets checks

Cllr Goldwyn had checked some assets and gave the following comments:

- Bench base of church has had one loose slat removed from back rest (to be kept by Cllr Goldwyn).
- Quarry View VAS sign not holding charge.
- AED cabinet heater was not working at Jan mtg.

It was **AGREED** that Cllr Haines-Eynon will check Millennium stones for movement, condition etc.

iii. Estimates for printer replacement

After considering the report and estimates, it was **AGREED** the Clerk will purchase a Brother HL-L2400DW printer for £99.99 from Argos, and will be reimbursed by the Council at the March meeting.

iv. Laptop share request

It was **AGREED** that PC will accept the request to share the laptop.

c) **Blood pressure clinics** - Council to receive update and agree actions

It was **NOTED** that the Village Hall Committee agreed in principle with the idea of running an additional clinic at same time as post office but currently have a booking in main hall at that time. They will let us know if it becomes available. Qube would like to book 26th April for initial blood pressure clinic at same time as coffee morning. Clerk will liaise with both parties re. requirements and promotion.

d) **Network Rail nocturnal works** – Council to receive update and agree actions

It was **AGREED** that Clerk will ask Network Rail to inform PC of any planned works on railway lines in parish to inform all residents (not just immediate neighbours) of potential noise.

e) **D-Day commemorations**– Council to receive update and agree actions

After discussion, it was **AGREED** that the PC will not be involved in this event.

f) **Drainage and flooding in parish** - Council to receive update and agree actions

Cllrs discussed areas of flooding in recent weeks near Preston Brockhurst junction. This has been reported and acknowledged by SC Highways, but no work has been done despite assurances. It was **AGREED** that Cllr Walters will send details of previous reports to Clerk, so PC can chase this up with SC, and ask to confirm what work is planned to address the problem.

g) **Littering** – Council to receive update and agree actions

It was **NOTED** that former Cllr Harrison has some litter picking kits that residents are very welcome to borrow and Cllr Walters still has posters.

h) **Sansaw lease for Village Hall land** – Council to receive update and agree actions

It was **AGREED** Cllr Walters will also ask for a copy of lease from Village Hall Committee. This item will go on March meeting agenda.

i) **511/512 bus service changes** – Council to receive update and agree actions

It was **AGREED** that Clerk will pass Arriva's latest reply to SC Cllr Simon Jones and Helen Morgan MP to ask for help.

j) **Highways concerns (incl. Mine Bank encroaching vegetation)** - Council to receive updates and agree actions

It was **AGREED** that Clerk will ask Highways to deal with this, as well as a 200yards section of narrow road on Wayside from Hope Farm towards Station. Clerk will also ask SALC about Clerk-Highways working group meetings.

k) **VAS signs, data and police speed enforcement** - Council to receive updates and agree actions

- **Existing VAS signs.** Quarry View VAS sign is not working currently. Data shows gaps in records for 6th Nov to 14 Dec. It was **AGREED** that Clerk will contact manufacturer to ask how they will fix the problem.
- **VAS sign data.** The PC **NOTED** the following:

Data period 1st July – 31st Dec 2023:

-Instances of excessive speeding (>35 mph): 18.64% for Quarry View and 5.85% for Station Rd - slight improvement from the first half of 2023 but still significant.

-Vehicle counts: 33138 for Quarry View (gap in data from 06.11.2023 – 14.12.2023) and 10133 for Station Rd.

-Peak flows: Quarry View - 1600 to 1700, Station Rd: 0800 – 0900. These times would have greater likelihood of success in targeting speeders in general. However, for Quarry view, the peak offenders >40 mph occurs in the time 1700-1800.

-Stats and peak times are very similar to previous 6 months.

It was **AGREED** Cllr Donoghue will extract a few indicative weeks of data for school term time period.

- **Police speed enforcement.** It was **NOTED** that speed checks were recently undertaken in Grinshill 14.02.2024 but no speeding vehicles were captured. It was **AGREED** that data from VAS signs will be shared with police once we have school term data.

l) **Heritage status of village** – Consider resident suggestion and agree actions

A resident had asked if PC could enquire about declaring certain areas of village as having heritage status, not just for buildings, but also stone walls. It was **AGREED** that Clerk will liaise with Ruth Hitchin (SC Historic Environment) and fellow clerks to ask about the process.

m) **Arrangements for Annual Meetings** – Council to consider and agree

It was **NOTED** that the Annual Council Meeting must be held in May, but the Annual Parish Meeting (meeting of the electors) can be held on any date between 01.03.2024 and 01.06.2024 (not before 6pm). It was **AGREED** the Clerk will ask Village Hall Committee for availability for an additional meeting in April for the Annual Parish Meeting.

n) **Neighbourhood Plan – Council to receive updates and agree actions**

It was **NOTED** the Locality funding window is now closed for 2023-24 and PC is waiting news on 2024-25 funding. It was **AGREED** that the PC will aim for a soft launch of Neighbourhood Plan at the Annual Parish Meeting (hopefully April) and to hold another Neighbourhood Plan specific meeting in June/July. Clerk will also ask if any Local Councils would like to give a talk at APM about Neighbourhood Plan process.

o) **Local Plan Review - Council to receive updates and agree actions**

It was **NOTED** that Inspectors were inviting reassessment of housing options to be submitted next year. Expected there would be further consultation with public (April-June), plans to be finalised Sept ready for submission Spring 2025. No actions at present, PC will keep monitoring.

113/23: CONSULTATIONS – Council to consider and agree response

a) **Martyn's Law standard tier consultation (deadline: 18.03.2024)**

It was **RESOLVED** to share the info with the Village Hall Committee in case they have any comments to be passed on.

114/23: PLANNING APPLICATIONS – Council to agree/ratify responses

None received.

115/23: SHROPSHIRE COUNCIL PLANNING DECISIONS – Council to note

No outstanding decisions

116/23: FINANCE – Council to consider and approve

It was **RESOLVED** to approve the following items (116abc).

- a) Receipts and Payments reports Jan 2024
- b) Bank Statements Jan 2024
- c) Bank Reconciliations Jan 2024
- d) Bank mandate update – Council to agree replacement signatory

It was **RESOLVED** to add Cllr Haines-Eynon to the bank mandate.

117/23: PAYMENTS

- a) Payments to be approved at the meeting
 - Clerk, Feb staffing costs, £732.60 (of which £2.00 VAT)
 - NEST, Feb pension contributions (emp'ee and emp'er), £50.75 (no VAT), by direct debit
 - HMRC, Feb PAYE and NICs, £9.60 (no VAT)

It was **NOTED** that Cllr Walters abstained from discussions and the vote for the following item of expenditure.

- Clive & Grinshill newsletter donation, £175.00 (no VAT).

It was **FURTHER RESOLVED** to use s. 137 of Local Govt Act 1972 for the above expenditure, and that this is commensurate with the benefit to the local community.

118/23: CORRESPONDENCE RECEIVED - Council to note

It was **RESOLVED** to note the following:

- a) Dog fouling - Council to consider resident request

It was **AGREED** the clerk will look into dog DNA database as a possible solution. PC can also ask former Cllrs if they still have dog fouling posters. This could also be raised as item for Annual Parish Meeting. It was **FURTHER AGREED** this should be a newsletter item and also go on website news post.

- b) Snowball Community - Council to consider request

It was **AGREED** to add to newsletter for April and website.

- c) Quarterly update from Helen Morgan MP - **NOTED**

- d) Evening with Severn Trent - **No actions**

- e) West Mercia Police update re. budget - **NOTED**

- f) Hugo Fox customer update – **NOTED.**

It was **AGREED** to set up a DD instead of reimbursing clerk every month

- g) Community Fund for Green Spaces (Crowdfund Shropshire) - **NOTED**

- h) BBC Radio Shropshire Make a Difference Awards (nomination deadline: 10.03.2024)

It was **AGREED** to nominate Paul and Liz Nicholson.

- i) Buckingham Palace Garden Party nominations (deadline 22.02.2024) - **No actions.**

- j) SALC Feb bulletin – **NOTED**

- k) SC budget proposals

It was **AGREED** that Cllrs will share thoughts on email to see if a response is necessary.

- l) Wem SNT newsletter – **NOTED**

- m) Roadworks: [High Street, Clive, 25-27.03.2024](#) (Cadent Gas)

Awaiting updates from SC on impact on 511 bus. Clerk will chase up.

- n) Roadworks: [Jubilee Street, Clive, 02-04.04.2024](#) (Severn Trent).

It was **NOTED** that potholes had been marked up in Back Lane previously but paint has worn away.

119/23: FUTURE AGENDA ITEMS

Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. **Councillors are respectfully reminded that this is not an opportunity for debate or decision making.**

- Village Hall land rent lease
- Process for agreeing agenda items
- Annual Parish Meeting items
- Dog fouling

120/23: NEXT MEETING – Council to agree

After discussion, it was **AGREED** that the next ordinary meeting of Clive Parish Council will provisionally take place on Tues 12th March 2024, at 7.30pm at Clive Village Hall. Clerk to check availability.

There being no further business, the chairman thanked everyone for their participation and closed the meeting at: 21.43pm.

Confirmed as accurate: _____ Chairman Date: _____