

# CHIDEOCK PARISH COUNCIL

**Minutes of the Parish Council Meeting held at the Village Hall, Chideock on Tuesday 26 January 2016 at 10:00 am.**

**Present:** Cllrs Elizabeth Grant (Chair), Roger Carey, Irena Campion, Laurie Elliot, Kate Geraghty, Rob Murray, and David Rogers.

**In attendance:** The Clerk, DCC Cllr Turner and PCSO Ash.

The Parish Council meeting commenced at **10:00 am**.

**1739 Apologies. WDDC Cllr Christopher sent his apologies.**

**1740 Grant of Dispensations.** None.

**1741 Declarations of Defined Pecuniary Interests.**

All Councillors declared a Defined Pecuniary Interest in Land or Property in the Parish, in connection with Agendas Item 10 f) Budget and Precept for 2016-17, for which dispensations had previously been granted.

Cllr Carey declared an interest in the payment of Cllr Turner's grant of £700 to the Village Hall and said he would not speak or vote.

**1742 Minutes.**

**a) RESOLVED** to accept and sign, as a true record, the minutes of the Parish Council meeting of 24 November 2015 after the following amendment:-

Page 3, item 1730 d) I – add “, Magna Housing,” after “Jez Morris”

Proposed by Cllr Grant, seconded by Cllr Rogers, carried unanimously.

**1743 County and District Councillors' and Police Reports.**

Cllr Turner (DCC) reported as follows:

- DCC are considering Dorset Future Services Options and the possibility of an Pan Dorset Unitary Authority
- Central government has imposed a further cut of £7.4 m to the DCC budget. This is being challenged – DCC Council Leader Cllr Gould has written to the Secretary of State. It is hoped that there can be some form of transitional arrangement. In the meantime DCC are looking at how the savings can be made.
- Rural Bus Services – DCC need to make savings of £50,000 this coming year and £1 m the following year by cutting bus subsidies. They want to do this by removing the subsidy for bus services which only run on 1 or 2 days a week and would support the development of more community-based transport schemes.
- Youth Services – the changes proposed recently are to be implemented. DCC will no longer support Youth Centres but instead will provide a targeted youth service, close to where young people are. Parish / Town Councils and community groups have expressed an interest in taking over the running 19 of the 22 existing DCC owned Youth Centres.
- Traffic Regulation Orders – there are 200 outstanding TROs and the current budget only allows for 20 per year. Outstanding TROs are being prioritised.
- WDDC budget for the coming year is similar to that for 2015-16 but by 2019-20 a further £1 m per year needs to be saved.
- WDDC Service Reviews – 3 have now been completed
- Tourist Information Offices – these cuts and options are still under consideration. The current budget of £350,000 will be cut to £50,000 but 2017-18. The Town Councils are willing to take over the TICs in Bridport and Lyme. Sherborne TC is considering having the TIC in the Digby Halls. The Dorchester TIC will probably be relocated to the revamped Shire Hall but an interim solution is required.

Cllr Geraghty asked what is the best way to express serious concerns regarding pot holes, drainage issues, HGV vibration and the effect on Listed Building etc, especially in relation to Sea Hill Lane. Cllr Turner suggested that the Parish Council writes to Mike Harries, DCC Director for Environment and the Economy. This was **AGREED**.

Cllr Campion said that the situation is being made worse by the bush overhanging the highway near Whitegates which is significantly reducing the road width. **AGREED** to write to DCC

**KG/  
CC**

Highways explaining that the owner has died so there is no-one for CPC to contact; and to ask DCC to inspect and take action. **CC**

PCSO Ash reported as follows:

- Police budgets were not cut in the December central government Spending Review
- Devon and Dorset Police are considering an “alliance” for back-office functions which should produce cost savings
- Dorset Police is recruiting officers
- a new Neighbourhood Policing Sergeant has been appointed for the area
- there have been no crimes reported in the area
- Crime Prevention events are to be held at Langdon Woods on Easter Saturday and at Cogden 2 weeks later to raise awareness of theft from vehicles

Cllr Geraghty asked if the Police can take any action when people sleep overnight in camper vans etc parked on the public highway. PCSO Ash said that action can only be taken if the vehicle is untaxed / uninsured / causing an obstruction.

*Standing Orders were suspended for the following item.*

**1744 Democratic Period.**

No members of the public were present.

*Standing Orders were resumed.*

**1745 Reports / Updates by the Clerk and Councillors.**

Items 1 to 9 on the Actions & Information List were **NOTED**, with the exception of those detailed below, which were discussed in more detail.

- Item 5 - Disabled parking bay, Seahill Lane.** **AGREED** confirm with DCC that they will remove the sign, which will make parking in the bay unenforceable.
- Item 9 – Superfast Broadband.** The Clerk reported that she has been informed that work on the “green Box” is scheduled to take place from 27 January to 10 February and that Superfast should be available by the spring.

**1746 A35 Matters.**

Items 10 – 19 on the Actions & Information List were **NOTED**, with the exception of those detailed below, which were discussed in more detail.

- Item 11 – Air Quality.** Cllr Elliott reported that he had met with Coralie McGowan in Dorchester. She has agreed to install an extra diffusion tube at Greenhills on Chideock Hill. The owner has agreed that it be placed on the property not at the side of the road. **AGREED** to ask WDDC when the DEFRA reports will be available. **AGREED** to write to Graham Duggan, cc Oliver Letwin MP and David Brewer HE, regarding what action is proposed to reduce air pollution given that readings in some locations are consistently significantly higher than the EU limit. **RM/CC**
- Item 14 – A35.** **AGREED** that the Clerk arrange a meeting with Emma Bazeley HE as suggested by David Brewer HE and that questions be submitted in advance of the meeting. **CC**
- Item 19 – Puddletown Defect Statistics.** Clerk to chase if a reply is not received with the 4 weeks period allowed. **AGREED** to ask HE and DCC for details of the cause of accidents / incidents in the Chideock area and to obtain “accident” maps. **CC**

**Additional Item – BW20 junction with A35.** **AGREED** to ask Connect to once again clear the entrance of vegetation and to ask the owner of Graylings if they would take over maintenance of this plot of land, owned by the Col. H.J.G Weld Discretionary Trust and commonly called St Judes. **CC**

**1747 Planning Matters.**

- Applications.** None.
- To consider any applications received after the agenda was circulated.** None.
- Determinations.**

**WD/D/15/002377** GOLDEN CAP HOLIDAY PARK Rear extension & alterations the existing shop. Removal of internal wall to replace with lintol. Removal of double garage door attached to existing cottage and block up with door & window. Change of use of existing garage to household/linen storage **Approved.**

**WD/D/15/002187** GOLDEN CAP HOLIDAY PARK Demolish and replace existing washrooms **Approved.**

**WD/CA/15/00386** PETERS FINGER, DUCK STREET 1No. Ash - minor surgery. **Approved.**

**WD/D/15/001770** LARKS HEY, DUCK STREET Construct bin stores and wall **Approved.**

Items 20 & 21 on the Actions and Information List were **NOTED.** **AGREED** that DCC Highways be contacted if development starts at the site in order to check that the necessary plans etc have been approved by DCC Highways.

**WD/D/15/001248** PURBECK, MILL LANE Convert existing outbuilding to 2 bedroom self contained annex for ancillary and holiday let use **Approved**.

Item 22 on the Actions and Information List was **NOTED**.

**d) Ridwood Affordable Housing Development.**

Items 23 & 24 on the Actions and Information List – Closer working between Magna and parish Councils. **AGREED** to ask Jez Morris to meet councillors at 10 am on Thursday 11 February.

**CC**

**e) Any Other Planning Matters.**

i. **AONB / Lighting & Dark Skies.** Nothing to report.

ii. **Enforcement.** Nothing to report.

iii. **Golden Cap Caravan Park.** Nothing to report.

iv. **Mill Lane Bridleway 18.**

Item 25 on the Actions & Information List was **NOTED**.

v. **Seatown – Management Meeting & Seatown Regeneration Feasibility Study Project.**

Items 31 - 31A on the Actions & Information List were **NOTED**.

vi. **Other.**

Item 26 – 29C and 32 on the Actions & Information List were **NOTED**.

All Weather Footpath – **AGREED** to contact the All Weather Footpath Group asking to confirm their position regarding the project and Mr Norman's current situation Depending on the response, **AGREED** that if necessary CPC will contact Mr Norman.

**CC**

**CC**

**1748 Finances.**

Items 33 & 34 on the Actions & Information List were **NOTED**.

**a) Payments.**

**RESOLVED** to make the following payments:-

|  |         |
|--|---------|
| i. Clerk's Salary & Expenses for January             | £306.43 |
| ii. Chideock Village Hall Hire – January             | £25.50  |
| iii. PNW Services Bus Shelter Cleaning Oct, Nov, Dec | £20.00  |
| iv. DCC Cllr Turner's grant to Chideock Village Hall | £700.00 |

Proposed by Cllr Murray, seconded by Cllr Grant, carried unanimously. Cllr Carey did not vote on item iv, having previously declared an interest,

**b) Foss Orchard Car Park.**

Items 34 & 34B on the Actions & Information List were **NOTED**.

Cllr Murray passed £150.25 from the ticket machine to the Clerk.

**c) Accounts and Budget Monitoring to 31 December 2015.**

The Accounts and Budget Monitoring were **NOTED**.

**NOTED** that the Community Fund, at just over £1,000, is at the minimum level.

**d) Budget and Precept for 2016 – 2027.**

The proposed Budget and Precept was proposed for acceptance by Cllr Carey, seconded by Cllr Campion and carried unanimously. See end for details.

**CC**

**e) Pension Legislation Changes.**

**NOTED** that there is no financial impact to the Parish Council.

**1749 Clapps Mead Playing Field.**

The Clerk reported that the West Dorset Leisure Development Fund has granted £882 towards new play equipment, which is 20% of the total cost. The grant cannot be claimed until after the equipment has been purchased. **AGREED** that, if possible, the equipment will be paid for in the coming financial year for the following reason:

- to prevent a negative figure being carried forward in the Earmarked Fund by ensuring that the payment for the equipment, reclaim of VAT and receipt of the grant occur in the same financial year
- to ensure that it is not necessary to pay an audit fee of £120 for both the current and the next financial year (this fee is incurred if income or expenditure is greater than £10,000).

It is still intended to have the equipment installed before Easter. Cllr Grant will confirm the order with Caledonia Play and request that CPC can make payment after 31 March 2016.

Cllr Carey queried whether toxic paint has been used in the play area, following the recent news reports. Cllr Grant will check with Lee Martin as to the paint used in 2012 for the metal equipment and she will check the wood treatment used for all wooden surfaces.

**EG**

It was reported that Mr Dave Symonds has told Mrs Lyn Crisp that he is willing to take over mowing of Clapps Mead Playing Field, excluding the Play Area.

**EG**

Concerns were raised about poison possibly being used to kill moles, which are very prevalent in the play area, as this should not be used in an area frequented by children. Clerk to contact Lee Martin.

**CC**

Cllr Grant said that there is still some fencing to be treated – this has been stopped by the bad weather and will now be done in the spring. Cllr Grant will check that the junior swing chains have

been shortened, as highlighted in the 2015 RoSPA inspection report.

**1750 Flood Management Plan for the Winniford Valley.**

**a) Cllr Carey gave a brief report**

- i. several blockages of gully and the Pettycrate stream grid had been cleared by volunteers
- ii. DCC are installing a spring box at the Ridwood / Sea Hill Lane junction and a new drain by Welderley.
- iii. Dawn Atkins, DCC Highways, has confirmed that Sea Hill Lane will have all pot holes filled and be surfaced dressed this year
- iv. Cllr Carey has measured for the new grit bin at the junction of Cumbrey Lane and Sae Hill Lane and confirms that the Seltek bin will fit. Clerk will order this, for delivery to Cllr Grant. **CC**
- v. repair / replacement of the broken "authorised vehicles only" sign on Mill Lane outside the Golden Cap Caravan Park shop is in hand
- vi. DCC Highways to be contacted regarding the removing of vegetation which is overhanging the verge on the boundary of Windy Ridge with Sea Hill Lane
- vii. Dawn Atkin is following up the issue of surface water run-off from the field onto the road near Sea Hill Cottages – the solution would be a ditch and an alteration to the direction of ploughing

It was reported that the bund at the end of the metalled part of Pettycrate Lane is not high enough to divert water due to a build up of mud. It either needs to be made higher or dug out on the upper side. Cllr Carey will raise this with Dawn Atkin.

**AGREED** to contact Nick Read, Environment Agency, regarding discussions with land owners to see what can be done in regard to field ditches, many of which have ceased to exist or have not been maintained, which contributes to water runoff from fields onto highways and can lead to flooding. **RC CC**

- b) RESOLVED** to approve the agreement with DCC in regard to the Community Temporary Flood Warning Signs project. Proposed by Cllr Murray, seconded by Cllr Grant, carried unanimously.

**1751 Conduct of Meetings.**

No further progress.

**1752 Current Consultations.**

- a) **Dorset County Council - Working Together Pilot Project.** Comments submitted to DAPTC.
- b) **2016 Rural Bus Service Review** – for individual completion by users of the routes affected.
- c) **Dorset Police Precept Survey** – for individual completion.

**1753 Motions Received with Notice.** None.

**1754 Correspondence.**

There were no other items of correspondence to be brought to Councillors' notice.

**1755 To confirm the date and time of the next meeting of Chideock Parish Council.**

The next scheduled meeting is at 10:00 am on Tuesday 23 February 2016.

The meeting closed at **12.25 pm.**

## BUDGET FOR 2016 – 17

| INCOME  | Budget 2015/6    | Budget<br>2016/7 | %age Increase/<br>Decrease |
|---|------------------|------------------|----------------------------|
| Precept   | £8,602.03        | <b>£9,101.22</b> | 5.80%                      |
| Council Tax Support Grant                       | £196.00          | <b>£131.00</b>   | -33.16%                    |
| Interest  | £4.00            | <b>£4.00</b>     | 0.00%                      |
| Vat Refund                                      | £78.13           | <b>£79.43</b>    | 1.66%                      |
| Rent for Flow Meter                             | £125.00          | <b>£125.00</b>   | 0.00%                      |
| <b>TOTAL PREDICTED INCOME</b>                   | <b>£9,005.16</b> | <b>£9,440.65</b> | <b>4.84%</b>               |
| <b>EXPENDITURE</b>                              |                  |                  |                            |
| Clerk's Salary (Gross)                          | £3,349.16        | <b>£3,382.65</b> | 1.00%                      |
| Clerk's Travel                                  | £150.00          | <b>£150.00</b>   | 0.00%                      |
| Councillor's Travel / Phone calls etc           | £50.00           | <b>£50.00</b>    | 0.00%                      |
| Clerk's Office Allowance                        | £66.00           | <b>£66.00</b>    | 0.00%                      |
| Postage/Phone                                   | £30.00           | <b>£30.00</b>    | 0.00%                      |
| Stationery                                      | £90.00           | <b>£90.00</b>    | 0.00%                      |
| Stationery - print cartridges etc               | £120.00          | <b>£120.00</b>   | 0.00%                      |
| Training - Clerk & Councillors                  | £100.00          | <b>£0.00</b>     | -100.00%                   |
| Internal Audit                                  | £60.00           | <b>£60.00</b>    | 0.00%                      |
| External Audit                                  | £120.00          | <b>£120.00</b>   | 0.00%                      |
| Insurance                                       | £440.00          | <b>£490.00</b>   | 11.36%                     |
| Room Hire                                       | £350.00          | <b>£357.00</b>   | 2.00%                      |
| Subscriptions                                   | £250.00          | <b>£250.00</b>   | 0.00%                      |
| ROSPA - Annual Playing Field Inspection         | £90.00           | <b>£100.00</b>   | 11.11%                     |
| Playing Field Maintenance                       | £50.00           | <b>£50.00</b>    | 0.00%                      |
| Playing Field Mowing                            | £200.00          | <b>£200.00</b>   | 0.00%                      |
| Playing Field Depreciation                      | £400.00          | <b>£400.00</b>   | 0.00%                      |
| Foss Orchard Car Park Resurfacing / Maintenance | £500.00          | <b>£500.00</b>   | 0.00%                      |
| Foss Orchard Car Park River Bank Maintenance    | £1,000.00        | <b>£1,000.00</b> | 0.00%                      |
| Community Fund Grant                            | £250.00          | <b>£350.00</b>   | 40.00%                     |
| Village Clock Servicing Grant 2017 - 2020       | £210.00          | <b>£210.00</b>   | 0.00%                      |
| Cemetery Grass Cutting Grant                    | £650.00          | <b>£650.00</b>   | 0.00%                      |
| General Grants                                  | £100.00          | <b>£100.00</b>   | 0.00%                      |
| All Weather Footpath                            | £0.00            | <b>£0.00</b>     | 0.00%                      |
| Adverts   | £0.00            | <b>£0.00</b>     | 0.00%                      |
| Bus Shelter Maintenance                         | £80.00           | <b>£80.00</b>    | 0.00%                      |
| Bridleway (Mill Lane)                           | £0.00            | <b>£0.00</b>     | 0.00%                      |
| Salt/Grit for Winter 2016/7                     | £0.00            | <b>£135.00</b>   | 0.00%                      |
| Village Hall Repair Grant 2016 -17              | £300.00          | <b>£500.00</b>   | 66.67%                     |
| <b>TOTAL PREDICTED EXPENDITURE</b>              | <b>£9,005.16</b> | <b>£9,440.65</b> | <b>4.84%</b>               |