

**MINUTES OF GREAT HASELEY PARISH COUNCIL MEETING HELD ON
MONDAY 10 OCTOBER 2022 AT 7.30PM IN THE VILLAGE HALL**

Present: C Groves, D Lindsay (Chairman), R Sheehan, P Woodrow, J Webster, A Oughton (Clerk) and seven members of the public.

22/67 Public Discussion and Public Questions

A member of Great Haseley History Group reported that it had come to the attention of the Group that a USAF B-17 (Flying Fortress) crashed in a field near Latchford Lane on 13 November 1943. All 10 crew were killed. The History Group are trying to contact relatives and hope to erect a memorial in the churchyard next year on the 80th anniversary. The History Group are seeking the support of the Parish Council and requested they consider making a small financial contribution to the project.

The Chairman responded that the Parish Council were supportive of the project and will consider a proposal for financial support when put forward by The History Group.

A further resident raised a number of points which were noted and will either be actioned or raised as future agenda items.

It was noted there will be no 11 o'clock service in the church on Sunday 13 November 2022 but the annual village Service of Remembrance will be held at the War Memorial with a fly past by RAF Benson (weather and operational requirements permitting). The Parish Council thanked David Simcox for offering to put out signage for the event.

22/68 Apologies for Absence

Apologies received from Cllr Suter who was representing the Parish Council at the District Council's Community Governance and Electoral Review Committee Meeting.

22/69 Declarations of Interest and Dispensations

There were no declarations of Interest or Dispensations.

22/70 Minutes

The minutes of the meeting held on 11 July 2022 and 17 August 2022 were confirmed as a correct record and signed by the Chairman.

22/71 Matters Arising

The Chairman reported he had spoken with the family who agreed a dog waste bin can be installed on their land near Millennium Wood on the trackway to the windmill.

Local families have taken a large number of apples from the orchard to be pressed for apple juice. 200 bottles of Haseley Apple Juice have been produced. The apple juice will be sold at £2 per bottle to cover production costs.

It was noted that several buildings / structures have appeared within the parish which have not been sanctioned through the planning process. It was agreed to put an article in The Haseleys and Haseley Updates advising how to report such development.

Faster Broadband – it was raised that vouchers for the scheme expire in a month. Cllr Suter has been trying to contact Open Reach without success.

The Parish Council has purchased a brush cutter (trimmer) to help clear vegetation along footpaths. It was agreed the brush cutter will be stored at the village hall and covered under parish council insurance.

Refurbishment of the war memorial – the Clerk reported that a quotation for traffic management whilst the work is undertaken had been received but the cost was far higher than expected. County Councillor van Mierlo is aware and approached Highways at Oxfordshire County Council (OCC) to see what options are available.

22/72 Planning Applications

P22/S3065/HH – Stoneleigh Cottage, Back Way, Great Haseley, OX44 7JP

Proposed single storey rear extension. Insert new window in side elevation

Resolved to Support the application with the following comments:

- Contractor's vehicles must park on site.
- Back Way is a track and not suitable for HGVs – it should be made clear that it is the contractor's responsibility to make good any damage to the trackway caused by vehicles accessing the site.
- To minimise the impact of construction traffic on Back Way. All vehicles should enter Back Way using the entrance opposite the Village Hall on Rectory Road.

P22/S3245/S73 – Land off Rycote Lane, Christmas Hill, Rycote Lane, Thame, OX9 2BY

s73 application to vary conditions 16(Surface Water Drainage), 17(Foul Drainage) and 8(Sustainable Drainage Scheme) on application P17/S4415/FUL. (Relocation of Thame Livestock Market with buildings to accommodate agricultural sales, lairage, administrative offices, welfare facilities, business units, and associated external works to include highway access, roadways, vehicle parking, vehicle washing and other ancillary works).

This application was noted.

P22/S2828/LDP – The Institute, Rectory Road, Great Haseley, OX44 7JG

Certificate of Lawful Development for: Construction of a rear extension

Although a Certificate of Lawful Development does not allow for a response to be submitted, it was agreed the Parish Council write to the Planning Officer with the following comments:

- Whilst there is vehicle parking for occupiers of The Institute on site, it is unclear where these vehicles or those associated with the development will park during the works.
- It is not clear how construction vehicles will access the site to remove spoil.
- Back Way is a track and not suitable for HGVs – it should be made clear that it is the contractor's responsibility to make good any damage to the trackway caused by vehicles accessing the site.

The following applications were noted:

P22/2542/FUL – Haseley Court, Little Haseley, OX44 7LL

Amendment No. 1 - Archaeological Desk-Based Assessment received 5 September 2022

Amendment No. 2 - Additional drainage plan received 29 September 2022

Works to the existing park and gardens. Tree planting and removal within the park and garden, construction of a new drive and configuration of vehicle access. Reversion of arable farmland back to parkland estate. Construction of a new lake.

P21/S1511/FUL – Land North off Rycote Lane nr Thame

Amendment No. 4 - dated 30 August 2022

Variation of condition 2 (Approved Plans) for off-site highway works incorporating alterations to Rycote Lane in application P17/S4441/O. (As amended by plans received 30 August 2022). The erection of up to 180,000 square feet (up to 16,722 square metres) of B2/B8 with ancillary B1(a)

and B1(c) together with parking, drainage, landscaping (structural and incidental) and highway works.

**P22/S1894/DIS – Land North off Rycote Lane nr Thame
Amendment No. 1 – dated 31 August 2022**

Discharge of condition 18 (Green Travel Plans) on application P17/S4441/O (As amended by information received 31-08-2022). (The erection of up to 180,000 square feet (up to 16,722 square metres) of B2/B8 with ancillary B1(a) and B1(c) together with parking, drainage, landscaping (structural and incidental) and highway works).

P22/S3246/DIS – Land off Rycote Lane, Christmas Hill, Rycote Lane nr Thame, OX9 2BY

Discharge of condition 6 (Contaminated Land (preliminary risk assessment) on application P17/S4415/FUL. (Relocation of Thame Livestock Market with buildings to accommodate agricultural sales, lairage, administrative offices, welfare facilities, business units, and associated external works to include highway access, roadways, vehicle parking, vehicle washing and other ancillary works).

It was further noted that the District Planning Authority has granted permission for the following applications:

P22/S2456/DIS - Haseley Court, Little Haseley

Discharge of Condition 3 (materials) on P21/S2592/HH and Conditions 3.6 (samples of new leaded glazing), 3.7 (materials), 3.9 (details of lime wash) & 3.10 (samples of replacement stone) etc on P21/S2595/LB Extensive refurbishment of the main house, chapel wing and existing staff flat.

P22/S2728/LDP – Farol, Rycote Lane, Milton Common, OX9 2N

Extension to building

P22/S1228/HH - Jointers Farmhouse Access Track to Joynters Farm, Great Haseley, OX44 7BG

Two storey side extension and change of access (as amplified by Ecology Survey report received 5 August 2022, ecology information submitted on 18 August and amended by revised location plan reducing the application site area received 8 September 2022).

22/73 Tiddington and Albury Neighbourhood Plan

It was noted that the public consultation on Tiddington and Albury's Neighbourhood Plan has been extended to Monday 14 November 2022. It was agreed the Parish Council had no further comments to add to those already submitted at the last consultation. It was a very good plan and the Parish Council wished Tiddington and Albury every success with the adoption of their Plan

22/74 20mph Speed Limits

It was noted the formal consultation by OCC to introduce 20mph speed limits throughout Great and Little Haseley, replacing the existing 30mph speed limits in their entirety closed on 16 September 2022.

It was further noted that 30mph speed limit signage has been replaced with 20mph signage in Little Haseley on Friday 7 October and in Great Haseley today. However, one repeater sign in Great Haseley has been missed. The Clerk will report the omission to Highways at OCC.

22/75 Community Governance and Electoral Review

The Community Governance and Electoral Issues Committee meeting was due to take place on 8 September 2022 but was cancelled due to the passing of Queen Elizabeth II. The meeting was rescheduled to take place this evening. Cllr Suter is attending to put the Parish Council's case

that the parish boundary between Great Haseley and Thame Parishes should not be altered as per the request by Thame Town Council.

{It was reported later in the meeting that the Community Governance and Electoral Issues Committee had resolved that the boundary between Great Haseley and Thame Parishes will not change.}

22/76 Financial Report

Copies of bank statements for July, August and to 30 September 2022 had been circulated. The balances for September were noted as follows: Current Account - £30,102.78 and Business Reserve Account - £40,661.01.

Income on the Current Account was made up of a refund from OALC for a cancelled training, 1st quarter VAT reclaim, 2nd portion of the Precept. Expenditure was as approved at the previous meetings.

The Clerk reported that two invoices had been received from Castle Water for water used at the allotments. The first was £20.62 (28 Jul 21 – 31 Mar 22) and the second £35.44 (1 Apr – 31 Jan 23). To avoid penalties on late payments the Clerk suggested a direct debit is set up with Castle Water.

Resolved to enter into a Direct Debit agreement with Castle Water to cover payment of future invoices related to water consumption at the allotments.

The Clerk reported that Future Nature had not received the payment approved at the July meeting. It was agreed the cheque will be cancelled and a new cheque raised.

{Post meeting note: Following the meeting Future Nature contacted the Clerk to report the original cheque had been found. Fortunately, the Clerk had not sent the second cheque which was destroyed.}

22/77 Payments

Resolved to approve the following cheques: £156.00 Shield Maintenance Ltd (Jul, Aug & Sept), £186.00 Natural Stone Craft Ltd, £45.00 Open Spaces Society, £176.40 RoSPA Play Safety, £117.40 Parish Administration, £840.00 Ridgeway Rural Services, £360.00 Farol (C Groves), £56.06 Castle Water.

The following payments, received after publication of the agenda were approved: £1,374.00 Future Nature (cheque subsequently destroyed – see item 22/76 above), £107.80 HMRC, £431.44 Parish Administration, £108.00 R Sheehan (wildflower seeds), £1,620.00 Nicholson Nurseries. The last two payments will be reimbursed to the Parish Council through a six-monthly claim to the Trust for Oxfordshire's Environment (TOE) following a successful bid for funding earlier in the year.

22/78 Miss Cross Field & Playing Fields

RoSPA undertook inspections of play equipment in Miss Cross Field and the Playing Fields on 25 August 2022. The subsequent reports and the recommendations were noted.

Discussion took place regarding replacing the swings at the Playing Fields, perhaps at the same time as the new piece of equipment is installed at Miss Cross Field. Painting of the A frame to be added to the job list for the next Village Tidy Day.

22/79 Parish Action Plan

It was agreed to defer this item to the next meeting.

22/80 Projects

Public Art – s106 funding

The Chairman reported a useful meeting had taken place with South Oxfordshire District Council (SODC) Officers responsible for public art and s106 funding. The Parish Council need to draw up a strategy and submit it for approval. Any Public Art commissioned will need to be installed on Parish Council owned land. The Chairman will call a meeting of the Public Art subcommittee to draft the strategy.

Neighbourhood Priority Statement

The Parish Council now has a template for the Neighbourhood Priority Statement and what information needs to be included. Submission will require help from interested residents.

Miss Cross Field

Cllr Groves reported he has three quotations for replacement equipment which he will circulate to Councillors. The Clerk will confirm what CIL funding has been set aside for the project. It is intended to apply, for any shortfall in funding, to SODC Capital Grant Fund.

22/81 Food Bank

A request had been received to consider locating a foodbank in the village and coordinate donations to the local food bank in Thame. It was agreed to support the Parochial Church Council who were considering what they can do to support those effected by the cost of living crisis.

22/82 Bus Service to Great Milton

The Chairman reported he had received correspondence from County Cllr van Mierlo and Officers at OCC related to the No. 46 bus route which serves Great Milton regarding the possible extension of the route to Great Haseley and Little Milton.

OCC reported there is no spare capacity to extend the bus service without comprising the service elsewhere. There may be an option to extend the No. 146 bus from Princes Risborough to Great Milton via Thame. Another alternative is for local villages to lobby for a safe walking / cycling route to Great Milton.

22/83 The Haseleys

The editorial team is in place for another two months and will then step down. The Chairman has spoken with the editorial team who have put forward a proposal which includes securing advertising revenue for 2023 by the year end. Based on accounts to date a new editor could then be employed to pull together monthly content, it is expected this would take between 2-3 hours per month.

Resolved to ask the current editorial team to go head and secure advertising for 2023 and advertise a vacancy for an editor through the Haseley Updates, The Haseleys and parish noticeboards.

22/84 Casual Vacancy

The Parish Council received two applications for the vacancy. Both applicants attended the meeting and each spoke about their background and why they wanted to become a councillor, they then answered questions.

Resolved that Mr Jake Brown be co-opted onto the Parish Council to serve until the local elections in May 2023.

22/85 Reports from Committees / County & District Councillors

County Cllr van Mierlo had sent his apologies and circulated his report for October.

District Cllr Newton had circulated her report and added that from the beginning of October SODC offices will move from Milton Park to Abbey House in Abingdon.

SODC Capital Grant Fund has a pot of £320k and is open for applications of between £1k-£75k (up to 50% of a project cost can be applied for). The Councillor Community Grant Fund is also open with a pot of £5k for applications from £1-£250.

District Cllr Newton has received an email from the Senior Account Director associated with the Harrington site requesting the opportunity to meet with SODC to discuss Harrington. The same invitation has been sent to the Chairs and Clerks of neighbouring parish councils.

Solar Farms – Tetsworth Parish Council are concerned about the number of planning applications for solar farms, if approved 50% of their parish will be covered with solar farms. Cllr Newton said more needed to be done to raise the profile of these applications and work as a Ward to engage media interest.

Reports from Committees:

Village Hall – Cllr Woodrow reported another successful ‘pop up’ pub, November’s will include music.

Allotments – It was agreed Cllr Sheehan write to allotment holders who were not using their plots to give notice of termination of their tenancy agreement. It was further agreed that the three most recently created plots are withdrawn and returned to Millennium Wood.

Resolved that allotment rents received in 2023 are used to purchase deer fencing. Cllr Sheehan will provide details of fencing, appearance and three quotations to the next meeting.

Environment – Cllr Sheehan reported the recent grant application to fund a village wildlife survey had been unsuccessful. Cllr Sheehan recommended the Parish Council adopt the targets set out in the recent Treescapes Report which are ambitious but achievable. Baseline plan is to focus on nature recovery areas to the south east of the parish and north west corner.

Earthshot held a successful meeting in village hall re water quality monitoring of Haseley Brook and River Thames.

Playing Fields – Cllr Sheehan has obtained pricing for trees and hedging from Bunkers Hill Plant Nursery as follows: 4 hornbeam at £38.00 each, 3 oak at £55.00 each, mixed hedging at £480.00 for 60m (£40.00 per 5m). Additional cost for stakes and deer fencing. Cllr Sheehan will register the trees on the Queen’s Green Canopy website.

Cllr Groves has obtained a quotation for installation of solar panels on the pavilion roof and following up further quotes for the pavilion and village hall.

Communication – newly formed WhatsApp group going well with 118 people signed up. The QR code in The Haseleys encouraged more people to join. The Group worked especially well publishing information during the recent water crisis.

Footpaths, Millennium Wood, Miss Cross Field – nothing further to report.

22/86 Correspondence

Nothing to add to correspondence previously circulated via email.

22/87 Information Exchange

Nothing to report.

22/88 Date of Next Meeting

It was agreed the next meeting will be held on 14 November 2022, commencing at 7.30pm

There being no further business, the meeting closed at 10.05pm

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Chairman
14 November 2022