

Aston Clinton Parish Council
01296 631269 parishcouncil@astonclinton.org

You are summoned to attend a **Meeting of the Parish Council** on Wednesday 6th November 2019 at 7pm at the Aston Clinton Parish Meeting Room, London Road, Aston Clinton, HP22 5HL

AGENDA

Public Notice: There will be an extended public participation at the beginning of the meeting where representatives of the Scouts will be proposing a potential site for a Scout hut in Aston Clinton.

19.126 Apologies

19.127 Declarations of Interest: For councillors to declare any personal and/or prejudicial interest in items on the agenda

19.128 To approve the minutes of the Parish Council meeting held on 2nd October

19.129 Public Participation:

For members of the public to ask questions and raise any issues on items included on the agenda. For this meeting the usual period of 15 minutes has been extended to 30 minutes to allow time for representatives of the Scouts to address the Parish Council and public. The usual minimum of 5 minutes per person to speak has also be waived. This section of the meeting is not required by law to be minuted.

19.130 Council:

- i. Reports from external bodies
- ii. Update on Unitary Authority
- iii. Christmas Tree Festival

MOTION: to agree to the sponsoring of a tree at the Christmas Tree festival

19.131 Correspondence

19.132 Clerk's Report

19.133 Finance and Staff Committee

- i. Month-end Accounts & Budget Status
- ii. Community Centre
 - Income/Expenditure
 - Cash flow/schedule of payments
- iii. Budget & precept timeframe
- iv. Risk Register
- v. Insurance renewal – Aston Clinton Parish Council and associated assets

MOTION: to agree a quote for insurance renewal

- vi. Any payments to be agreed

MOTION: To approve the payment of outstanding invoices

- vii. Temporary member of staff

MOTION: to approve the recommendation of the Finance & Staff Committee for the employment of Angie Moore transferring from a temporary to a permanent position

19.134 Planning Committee:

- i. Planning Committee report
- ii. Proposed siting of a Scout hut in the village

MOTION: to support in principle the establishment of a scout hut on land adjacent to Aston Clinton Park and London Road

19.135 Facilities Committee

- i. Reports from the Committee
- ii. Grounds Maintenance Contract

MOTION: To agree contract renewal and quote as recommended by the facilities committee

- iii. Tennis Club S106 project

MOTION: to agree quotes and proposals for the tennis club project

- iv. Events
 - Proposed Colts event on 30th November

MOTION: to agree to a Colts event to include a Marquee in the Park

- Other Events

19.136 Community Centre Committee

- i. Reports from the Committee
- ii. Delegated authority (DA)

MOTION: to agree delegated authority proposals as outlined in the tabled DA agreement

- iii. Community Centre Quotes

MOTION: To approve QS proposals for next stages

MOTION: To approve Architects proposals for Contract Administration services

MOTION: To approve the re-inclusion of PV panels & external lighting bollards as part of the main contract, as recommended by the Community Centre Committee

19.137 Date of next meeting

E Barry
Parish Clerk
01/11/19

THE PRESS AND PUBLIC ARE WELCOME TO ATTEND ANY MEETINGS