Minutes of Mersham with Sevington Parish Council Meeting held in on Monday, 20th May 2019

Present Geoffrey Fletcher (Chair) Jan Oakley Hills Gavin Murphy Peter Turley

In attendance: Tracey Block (Clerk)

To be action			
Election of the Chairman and any Vice Chairman for the Council year 2019-20			
Cllr Murphy proposed that Cllr Fletcher be elected as Chairman, Cllr Turley seconded this nomination.			
Cllr Turley proposed Cllr Oakley-Hills be elected as Vice-Chairman, Cllr Fletcher seconded this proposal.			
Completion of the Declaration of Acceptance of Office Forms and the Declarations of Pecuniary Interest			
Forms			
The Councillors completed and signed the declaration of Acceptance of Office and the Proper Officer			
witnessed the declaration, the Councillors completed the Declarations of Pecuniary Interest Forms			
withessed the declaration, the councillors completed the beclarations of recumary interest ronnis			
Declaration of interest in items on the agenda			
There were no declarations of interest to be made.			
Minutes of the Meeting on 15 th April 2019 were approved as a true record and signed accordingly.			
windles of the Meeting of 15 April 2019 were approved as a true record and signed accordingly.			
Nacional Alternative Annual Alternative Annual Alternative A			
Matters Arising from the Minutes			
Millennium Green Path – Mr Stewart will undertake the administering of the tape to the road.			
Speed Sign			
Cllr Murphy has sorted out the problems with the speed sign.			
Public session: To receive questions and comments from the public on any agenda item.			
There were no members of the public in attendance.			
Report from Borough Councillor			
It has been exather human and			
It has been another busy year.			
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Report from PCSO

A report had been received and circulated.

Planning Matters:

A list of Planning Applications was circulated as Appendix A with the agenda, those requiring a response were:

14/00906/CONA/AS

Land On The North Side Of, Highfield Lane, Sevington, Kent Discharge of conditions: 33 &; 34 The Parish Council is to look at this application further

14/00906/CONB/AS

Land On The North Side Of, Highfield Lane, Sevington, Kent Discharge of conditions: 47, 48 &; 49 The Parish Council is to look at this application further

14/00906/CONC/AS

Land On The North Side Of, Highfield Lane, Sevington, Kent Discharge of condition 23 The Parish Council is to look at this application further

14/00906/COND/AS

Land On The North Side Of, Highfield Lane, Sevington, Kent Discharge of conditions: 8, 9 &; 30

The Parish Council is to look at this application further

14/00906/CONE/AS

Land On The North Side Of, Highfield Lane, Sevington, Kent Discharge conditions 18, 19, 20, 22, 25 The Parish Council is to look at this application further

14/00906/CONF/AS

Land On The North Side Of, Highfield Lane, Sevington, Kent Discharge of conditions: 40, 44 &; 46 The Parish Council is to look at this application further

19/00579/AS

Land On The North Side Of, Highfield Lane, Sevington, Kent Approval of the appearance, landscaping, layout and scale of the 'Phase 1A works' being the works comprising the estate roads, the sustainable drainage system embedded within open space and the landscaping and layout of that open space (including measures specifically designed for ecological/biodiversity enhancement purposes within that open space)

The Parish Council raised objections in the strongest terms as the path is the boundary. The Parish Council is to request a meeting with the Planning Officer, this must be a bridlepath, and it is in the Parish Plan.

19/00604/AS

9 The Street, Mersham, Ashford, Kent, TN25 6NA

Removal of rotten pine floor boards and concrete sub floor in living room (roughly 9msq) and installation of new suspended floor, air bricks, electric under floor heating and engineered wood rustic style floor boards. Also installation of French drain across from the front of the property to prevent penetrating damp. Removal of under stairs cupboard door and plaster board wall to increase kitchen space for fridge and freezer. Removal of quarry tiles flooring and installation of electric under floor heating and new limestone floor in kitchen

The Parish Council raised no objections to this application.

19/00608/AS

9 The Street, Mersham, Ashford, Kent, TN25 6NA Replace existing flat roof on side extension with Firestone EPDM Rubber Roof. Replacement of rotten existing facias with new wooden alternative The Parish Council raised no objections to this application.

19/00620/AS

Swevening, Kingsford Street, Mersham, Ashford, Kent, TN25 6NZ Single storey rear extension The Parish Council raised no objections to this application but requests that the officer takes into consideration any comments raised by the neighbours.

19/00629/AS

Pattison, Cheesemans Green Lane, Sevington, Ashford, Kent, TN24 OLL Renewal of lapsed planning permission 15/01350/AS for two-storey side extension The Parish Council raised no objections to this application.

19/00611/AS

Stone Green Hall, Flood Street, Mersham, Ashford, Kent, TN25 7HE Removal and Replacement of 11 no. upvc windows with single glazed softwood painted windows to Cottage. Replacement upvc front door with softwood painted/glazed door to Cottage. Replacement of existing roof light with single glazed conservation roof light to rear of Stone Green Hall. Replacement upvc door, windows and roof to Boot Room with timber/glazed. Replacement of plastic roof light to Boiler Room flat roof with conservation roof light.

The Parish Council raised no objections to this application.

Financial Matters

- a. To approve the following financial documents:
 - i. To receive the report from the Internal Auditor.

The Internal Auditors Report was received with no comments.

ii. To approve the Annual Governance Statement 2018/19 by Resolution The Parish Council resolved to approve the Annual Governance Statement 2018/19

iii. To consider the Accounting Statements 2018/19 The Parish Council considered the Accounting Statement 2018/19

iv. To approve Accounting Statements 2018/19 by resolution The Parish Council resolved to approve the Accounting Statements 2018/19

v. To ensure the Accounting Statements 2018/19 are signed and dated by the person presiding at the meeting

The Accounting Statements 2018/19 were signed and dated by the Chairman.

b. To note/authorise the following:

i. To note the Parish Council's Financial position

The Parish Council bank balance as at 15/05/2019 was £22458.54.

ii. To authorise any payments

Cheque No:	Рауее	Amount
501924	Village Caretaker	£5000.00
501925	KALC – Annual Membership	£ 669.86
501926	Mersham PCC	£ 100.00
501927	J Smallwood – Internal Audit	£ 65.00
501928	KALC – Training Workshop	£ 10.80

	F01020	My Thomas Coint Covington Litterniel		C 70.00				
	501929 501930	Mr Thomas Saint – Sevington Litterpick Mr I King – Mersham litterpicker	ker	£ 78.93 £ 119.86				
	501930	Mrs T Block – Clerks salary		£ 468.12				
	501551	WIST DIOCK CICINS Salary		1 400.12	J			
		ves, must increase the precept at the ne nodels and a plan for where it starts.	xt budget. If the	split occurs, there	e will			
А сору о	of the budget v	expenditure was distributed to all Counc	cillors.					
		al Regulations, Standing Orders, Asse ents for insurance cover in respect of all		he Risk Assessm	nent, and			
		ewed the Financial regulations, Asset Re rs. It was agreed to adopt these.	egister and Risk A	Assessment and a	lso noted			
The Par		s and/or staff subscriptions to other bod viewed its subscriptions to ACRK and pership.		d that it is very	happy to			
		s Complaints Procedure ewed the Complaints procedure and agro	eed no changes a	re necessary.				
Review	of the Council'	s policies, procedures and practices in ro	espect of its oblig	ations under free	edom of			
informa	tion and data	protection legislation (see also standing	orders 11, 20 and	d 21);				
The Pa	rish Council re	viewed the Freedom of Information	policy and agree	ed that no chan	ges were			
necessa	ry at this time.	The Clerk circulated a Data Audit.			-			
	incil reviewed i	s policy for dealing with the press/medi ts policy for dealing with the press/medi		changes were nee	cessary at			
To cons	ider any chang	es to the Risk Assessment						
The Risk	Assessment is	to be amended to read – dogs are not or static leash. All dogs have to be control	-	-	rent, dogs			
It was Assessm	-	e Fete committee need to provide th	ie Parish Council	with a copy of	the Risk			
-		ington Litterpicker	Oshlar U'll I I					
for his h		evington Litterpicker has resigned. Cllr ew litterpicker will be sought; the Clerk the vacancy.	•		-			
		ncil communication						
Council	It was agreed that the Clerk would create email addresses for all of the Councillors that will be Parish Council only. As a form of communication, it was felt that Facebook should be used more, Cllr Murphy is to discuss with Great Chart Parish Council.							
-	ion of the pari							
Sarah H	All of the Parish Councillors agree that both parishes are best served by separation. Sarah Hartles, Legal department of ABC has offered a meeting to discuss this, all would like to be in attendance.							
	The reasons for separation need to be consolidated, the Clerk is to circulate the reasons on file. The Clerk is to ask for each of the ward house numbers and also to find the precepting formula that is applied.							

Any Other Business

Cllr Turley circulated the Caretaker finances as at 1st April 2019.

Garden waste is being left on the JPF Cllr Turley is to draft a leaflet to be put through doors asking for this to cease.

It was suggested that the vandalised bus stop, the millennium green and a village sign could be added to the S106 money request.

Cllr Oakley-Hills reported that she had attended a meeting with Amanda Scott regarding the Sevington Play Area, out of the 5 quotes received for the work, there was one chosen and the procurement stage is underway, looking to start so it will be completed in August. The Sizzle is no longer taking place. The Kent Wildlife Trust will be running a wildlife day in September.

The vacancies on the Council will be advertised using social media and posters with the intention to co-opt in June if possible.

In order to engage properly with Finberry, a meeting was suggested. It was agreed that the Clerk would contact crest Nicholson to ask if it would be possible to hire a room somewhere on Finberry in order to discuss the issues that are relevant to the residents on Finberry. The Council are looking to meet for an hour one evening in June, a Tuesday or Wednesday would be best.

Determining the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council

Monday 17th June 2019

Monday 15th July 2019

Monday 16th September 2019

Monday 14th October 2019

Monday 18th November 2019

Monday 20th January 2020

Monday 17th February 2020

Monday 16th March 2020

Monday 13th April 2020

Monday 18th May 2020

The meeting closed at 10.40pm