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- The Parish Council should be mindful of further information received from NALC and SLCC to ensure that any Grants made to Churches does not put them in breach of their powers. A copy of the Legal Notice has been given to the Responsible Finance Officer for information.

End of Year Procedures

- A full check was carried out on the End of Year documentation provided by the Responsible Finance Officer to confirm the accuracy of the details to be submitted to the External Auditor. This also included the validation of any variances of totals over 15% between 2016/17 and 2017/18 shown on Section 2 of the Accountability and Governance Annual Return as required by the External Auditor.
- The Annual Internal Audit Report to be submitted to the External Auditor was completed and signed by Tim Light.

We are pleased to report that the various records and procedures in place for the Parish Council provide a good standard of control.

This report should be noted and taken to the next meeting of the Parish Council to inform them of the Internal Audit work carried out. The details of this Internal Audit Letter Report should also be minuted by the Parish Council.

Audit Opinion

It is our opinion that the various records and procedures in place for the Council provide a good standard of control.

This letter report should be noted and taken to the next meeting of the Parish Council to inform them of the Internal Audit work carried out. The details of this Internal Audit Letter Report should be minuted by the Parish Council.

Yours sincerely,

Tim Light FMAAT
Internal Auditor