

# West Ilsley Parish Council

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## FULL COUNCIL MEETING

Minutes of the Full Council meeting held in West Ilsley Village Hall on Tuesday 20<sup>th</sup> February 2024.  
Commencing at 7:30 pm.

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**Members Present:** Councillor Alan Muir (AMM) – Deputy Chair  
Councillor Alan Bloor (APB)  
Councillor Clive Hooker (CH) (from 7:56 pm)  
Councillor Tim Pearey (TP)

**Members Absent:** Councillor Graham Woods (GW) – Chair  
Councillor Katy Morris (KM)

**Officers Present:** Sarah Marshman, Clerk/RFO

**In Attendance:** 0 Members of the Public

## Minutes

**23/101 To receive, and consider for acceptance, apologies for absence from Members of the Council**

Resolved: To accept apologies from Councillors Clive Hooker (who arrived at 7:56 pm), Katy Morris and Graham Woods.

**23/102 To receive any declarations of Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests and to consider any Requests for Dispensation from Members declaring a Disclosable Pecuniary Interest**

There were no declarations of interest or requests for dispensation.

**23/103 To receive:  
Questions or comments from members of the public regarding items on the agenda  
Representations from any member who has declared an Other Registerable Interest or Non-Registerable Interest**

There were no questions, comments or representations.

**23/104 To approve the minutes of the Parish Council Meeting held on 18<sup>th</sup> December 2023**

Resolved: Members agreed the minutes of the last meeting be accepted as a true record. The Chair signed the minutes.

**23/105 To discuss any matters arising from the Minutes of the previous meeting**  
There were no matters arising.

**23/106 To receive a report from the District Councillor**  
The District Councillor sent apologies.

**23/107 To consider the following planning applications and to receive an update on planning application responses and decisions**  
There were no new planning applications.

West Ilsley Parish Council has responded to the following planning applications using delegated powers since the previous meeting:

- 23/02921/LBC 5 West Ilsley House, Main Street, West Ilsley, RG20 7AA - Replacement of 1980's softwood timber sash and casement windows and external doors with new bespoke timber double glazed windows and doors to match existing style and appearance. No objections.

West Berkshire District Council has confirmed the following decisions since the previous meeting:

- 23/02589/FUL Land West Of Cold Harbour Cottages and South Of Road Part Of, Rowles Farm, West Ilsley - Retrospective: Installation of 4 no. fertiliser tanks and containment bund. Withdrawn.

**23/108 Finance:**

**To consider approving the payments listed on the Finance Report**

Resolved: To approve the payments listed on the Finance Report in Appendix 1.

**To note the most recent bank reconciliation**

The bank reconciliation to 31<sup>st</sup> January 2024 was noted as shown in the Finance Report in Appendix 1.

**To receive any reports from the Internal Controller**

The Internal Controller has reviewed the accounts to the end of January 2024.

**To receive the most recent Quarterly Budget Report**

The quarterly budget report to the end of December 2023 was reviewed.

**23/109 To receive an update on the Village Hall**

A written update was provided. The new windows have now been installed.

**23/110 To ratify expenditure of £75 on the WIRSA constitution and to receive an update**

Resolved: To ratify the expenditure of £75 on the WIRSA constitution.

GW is to circulate an update.

**23/111 To ratify the purchase of sand and sandbags**

Resolved: To ratify the purchase of sand and sandbags for a total of £396.50 (including VAT).

**23/112 To discuss the creation of an emergency plan**

This was deferred to the next agenda.

Action: GW

**23/113 To receive an update on speeding**

There was no update.

Councillor Clive Hooker arrived at 7:56 pm.

**23/114 To receive an update on the closure of the West Ilsley Parish Council Trust**

The account has been closed, with the final balance of £1,031.47 being paid to the Village Hall Committee which has ringfenced the money for WIRSA.

The Clerk will now contact the Charity Commission to close the trust.

Action: Clerk

**23/115 To discuss matters for future consideration or for information**

Groundwater levels are currently 3.4m below ground level. Due to the Thames backing up, the Pang cannot discharge the full amount so there are flood warnings higher in the valley.

The Clerk was requested to contact MP Laura Farris to ask her to hold a surgery in West Ilsley with regards to the issues with the sewers.

Action: Clerk

The Clerk was requested to contact Thames Water for a report on the state of the sewers in West Ilsley.

Action: Clerk

There being no further business, the meeting was closed at 8:20 pm.

Dates of forthcoming meetings:

Full Council: Tuesday 14<sup>th</sup> May (Annual Meeting of the Parish Council and the Annual Parish Meeting)

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_

## Appendix 1: Finance Report

### Status at last bank reconciliation 31st January 2024

Account	Amount
Lloyds Current	£7,468.51
Lloyds Savings	£31,363.92
<b>Total</b>	<b>£38,832.43</b>

Income	Amount
Interest	£68.03
<b>Total</b>	<b>£68.03</b>

### Payments to be approved

Payment Date	Payee	Payment Detail	Amount
09-Jan-24	Amazon	Batteries	£2.69
10-Jan-24	Jewson	Sand (flood mitigation)	£94.94
10-Jan-24	Jewson	Sandbags (flood mitigation)	£213.60
15-Jan-24	Hugo Fox	Website hosting	£11.99
22-Jan-24	Staff Costs	Staff Costs Jan	£372.33
12-Feb-24	ICO	Registration 24/25	£35.00
14-Feb-24	Defib Store	Defib pads	£134.40
20-Feb-24	Castle Windows	Village Hall windows	£1,475.00
20-Feb-24	A Councillor	Reimburse sandbags	£87.96
22-Feb-24	Staff Costs	Staff Costs Feb	£371.58
<b>Total</b>			<b>£2,799.49</b>