

DROXFORD PARISH COUNCIL
Minutes of the Annual General Meeting of Droxford Parish Council followed by usual business held at
7.30pm on Thursday 20 July 2017 at the Village Hall, the Square, Droxford

PRESENT: Barbara Chandler – Chair, Mark Dennington, Colin Matthissen, Janet Melson, Vic-Chair, Ann Newman.
IN ATTENDANCE: District Councillor Vicki Weston.
 Rosemary Hoile – Clerk
PUBLIC None

17.38 Apologies for absence:

County Councillor Roger Huxstep, District Cllrs Linda Gemmell, Frank Pearson, Cllr Chris Horn

17.39 Declarations of interest: None

17.40 Minutes

The Minutes of the Parish Council meeting held on 15 June 2017 had been previously circulated and were **APPROVED** as read.

17.41 District Councillor's Report:

District Cllrs Vicki Weston had circulated her report prior to the meeting.

17.42 Finance, Grants & Governance

17.42.1 **RESOLVED:** To approve payments listed in Appendix B

17.42.2 The Council

NOTED receipts and direct debit payments

RESOLVED: To approve the bank reconciliation to 30 June 2017

17.42.3 Performance v Budget: income & expenditure to 30 June 2017. **NOTED**

17.42.4 Droxford cricket club annual fee 2017/18: The Council agreed to maintain the fee at £285 on condition that the Cricket Club will not increase the cost of grass cutting. **RESOLVED**

ACTION	WHEN	WHO
Notify Treasurer of Cricket Club	w/c 24 July	Clerk

17.42.5 Heritage telephone kiosk and notice board: Quotation for £490 (Net - labour only) to rub down and paint. The Council will purchase materials direct.

ACTION	WHEN	WHO
Notify Samuel Smith	w/c 24 July	Clerk
Place purchase order for materials	tba	Clerk

Clerk's note: It was subsequently realized this was for the exterior only. The Finance Working Group approved a further £140 to complete the interior.

17.42.6 Repairs to benches in the Recreation Ground:

RESOLVED: To ratify £258 paid for emergency repairs to replace rotten timber slats.

17.42.7 **RESOLVED:** To approve quotation received for £148.00 net of VAT to remove the basketball post from the Recreation Ground

ACTION	WHEN	WHO
Arrange date to remove basketball post	w/c 24 July	Clerk

17.42.8 **RESOLVED:** To approve £500 to purchase 3 extra lengths men days

ACTION	WHEN	WHO
Draw up task list	August	BC / Clerk
Approach recommended groundsmen and/or advertise.	August	BC / Clerk

17.43 Planning:

17.43.1 New planning application:

Ref: SDNP/17/02530/HOUS **Location:** Studwell Lodge, South Hill, Droxford SO32 3PB.

Proposal: Proposed new stable block.

The Council **RAISED NO OBJECTION** in principle, on condition that stables are for private and personal use of the householder only. Commercial use prohibited.

The only access is from South Hill (A32). There is no access from a bridleway therefore concern was expressed at potential damage to public footpaths 17 and 18.

Ref: SDNP/02669/TCA. **Location:** Cameron Cottage, The Square Droxford SO32 3RB

Proposal: Maintain hedge along road. Cherry Laurel, Holly & Yew trees pollard to about 3.5 m. Yew trees to reduce but maintain shape.

The Council made **NO COMMENT**.

17.43.2 Planning decisions - Appendix B. **NOTED**

17.43.3 Community Infrastructure Levy (CIL) – request for expression of interest to support growth identified in the emerging SDNP Local Plan. (closing date 29 Sept).

ACTION	WHEN	WHO
Compile list of proposals for improvements to village amenities	Before Sept mtg	ALL

17.43.5 Council had been informed that Winchester City Council had accepted the nomination for the White Horse Inn as an asset of community value; the property had been added to the community asset list and the proprietor (Hawthorn Leisure) had been advised.

17.44 Recreation Ground, Cemetery and Allotments:

17.44.1 Annual inspection of the Play Area: The annual report had been received. The zipwire runway had been deemed too narrow. The report is advisory but minor repairs to some fixings are required.

ACTION	WHEN	WHO
Draw up list of repairs	August	MD/Clerk

17.44.2 Recreation Ground Play Project - Multi-use games area (MUGA) and works to the car park. The appointed contractor has been informed. Work will commence following the last home cricket match in September. The Council will contact WCC Highways to obtain temporary road signs. School and allotment holders to be advised. Authorn to be asked to quote to install combined goal posts/basket ball unit. (not to exceed £1200).

ACTION	WHEN	WHO
Advise School to inform parents of restricted access and parking for the duration. Advise allotment holders.	asap	Clerk
Contact WCC Highways		Clerk
Combined unit - obtain quote from Authorn to install.		MD

17.44.3 Scarecrow Festival 9-23 Sept in aid of 'Raise for the Rec'. Prizes will be awarded at the Cricket Pavilion on Saturday 23 Sept. The organisers will apply to WCC for a licence to sell alcohol.

17.44.4 Charity Cricket Match Sunday 27 August. The Clerk reported insurance, licences and parking arrangements are in hand. Appropriate risk assessment will be carried out.

17.44.5 Cllr Melson reported that the application for grant funding towards the new multi-use game area had been unsuccessful due to insufficient need of evidence for use by teenagers. Due to uncertainty of outcome the Council had made full financial provision for the works.

17.45 Roads, Transport and Highways

17.45.1 Matters arising:

Damaged wall outside the Small House, High Street. Rectangular red bricks were finally replaced by half round blue bricks to match existing coping after 6 months. Cllr Dennington condemned the standard of workmanship. The Clerk said she would advise Highways and contact the Conservation Officer for advice.

Drainage line to the River Meon. The Clerk had not received a response to an enquiry as to who is responsible for clearing the outlet if not the riparian owner. WCC Cllr Weston said she will chase.

17.45.2 Solar operated speed limit reminder: Deferred.

17.45.3 Lengthsmen work schedule for w/c 31 July: It was agreed that work should concentrate around the centre of the village. The Square, the bus stop and a pavement sweep.

17.45.4 Motorbikes in the Meon Valley – Cllr Melson reported an exchange of correspondence between councils in the Meon Valley. Apparent lack of satisfactory progress anticipated following the meeting with the new Police & Crime Commissioner last December has led to frustration and threats of civil disobedience by residents in some parishes. A meeting between representatives of all parish councils on whose residents motorbike speed and noise impacts is required to consider a sensible strategy.

17.46 Footpaths & ROW

- 17.46.1 The Clerk reported the damaged bridge across the River Meon had been repaired by HCC Countryside Access.
- 17.46.2 Footpath 17: The owner of the paddock adjacent to No 4 Whitelands has granted permission to install a kissing gate. Waltham Ramblers will be advised of both parties consent.
- 17.46.3 Lengthsmen work schedule for w/c 31 July: To trim verges along Mill Lane, particularly by Brockbridge.

17.47 Parish Matters

Broadband in the Meon Valley – cabinet installations are progressing in Meonstoke and Droxford.

17.48 Consultations, Meetings & Training.

Rural Housing Week: affordable homes events and seminars.

Cllr Newman gave her report having attended two events. She cited examples of community led housing in Wickham, different levels of affordability and ways of acquiring affordable homes. She stressed the importance the Council understanding the extent of actual local need compared to the number registered on the WCC housing list.

17.49 Correspondence received which is not included elsewhere on the agenda. None

17.50 Items for the next agenda: No requests received.

17.51 Date of next meeting: 7.30 pm Thursday 21 September at the Village Hall, Droxford.

The meeting closed at 9.10pm

Signed..... Date.....

APPENDIX A – FINANCE STATEMENT

INCOME (10 June – 19 July)

	£
Droxford Cricket Club fee 2017	285.00
Bank interest	4.55
Burial fee (the late RF Field)	<u>250.00</u>
Total	<u>539.55</u>

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PAYMENTS TO BE NOTED

SSE Inv 3413523560047 16/3 - 21/06 Estimate	<u>34.14</u>	DD
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PAYMENTS TO BE AUTHORISED

EV14 WCC Inv 5100456311 dog bins Jan-March	35.00	chq ..188
EV15 Playsafety Limited	151.20	BACS
EV16 JT Carpentry & Building Ltd	309.60	BACS
EV17 EMS Inv 344 June maintenance contract	300.00	BACS
EV18 R Hoile July expenses	<u>17.93</u>	BACS
	<u>813.73</u>	

BANK RECONCILIATION

BANK ACCOUNTS	£	£	£
Current Account: Unity Trust Bank A/C No.455			
Balance as per bank statement No 80 as at 30/06/17		1,621.91	
Add outstanding lodgement	285.00	285.00	
Less unrepresented cheques/BACS payments:	-		
Deposit Account: Unity Trust Bank A/C No.069			
Balance as per bank statement No 71 as at 30/06/17		34,801.08	
Cemetery Account: Unity Trust Bank A/C980		2,712.94	<u>39,420.93</u>
Balance as per bank statement No 21 at 30/06/17			
CASH BOOK:			
Balance as per Cashbook 30/04/17			
Balance b/f 1/04/17	25,919.99		
Add Receipts 1/4/17 - 31/05/17	17,475.09		
Less Payments 1/4/17 - 31/05/17	- 3,974.15		<u>39,420.93</u>

RESERVES

Allocated reserves

Capital project	22,500	
Cemetery	2,713	
ICT replacement	1,819	
General reserve	12,388.93	<u>39,420.93</u>

APPENDIX B – PLANNING REPORT 20 July 2017

6. PLANNING

6.1.1 **NEW APPLICATIONS** see agenda (applications received w/c 17 July will be considered)

6.2.1 APPLICATIONS IN PROGRESS

Reference SDNP/16/00084/DCOND
Proposal Discharge of Conditions 15, 19 and 21 relating to SDNP/14/00884/FUL
Address Townsend, Northend Lane, Droxford, SO32 3QN

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6.2.3 DECISIONS – Nothing to report

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6.2.4 DECISIONS PENDING

Reference: **SDNP/16/04613/FUL** Upland Park, Garrison Hill, Droxford, SO32 3QL

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6.2.5 PLANNING APPEAL - WITHDRAWN

Reference SDNP/16/02811/DCOND
Proposal Discharge of Conditions 16 on planning consent SDNP/15/03895/FUL
Address Townsend Northend Lane Droxford SO32 3QN

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6.2.6 ENFORCEMENT CASES OPEN

Reference SDNP/17/ 00132/UNCM Mobile Home at Clayhill Farm, Mayhill Lane, Swanmore SO32 2QW
Reference SDNP/13/00181/UNCM Four Acres, Midlington Road, Droxford SO32 3PD
Reference SDNP/15/00408/COU Swanmore Barn Farm, Park Lane, Swanmore SO32 2QQ
Reference SDNP/13/00238/DEVMON Townsend, Northend Lane, Droxford SO32 3QN

APPENDIX C – ROLLING ACTION PLAN

16.68.2	Find/speak to volunteer to oversee lengthsman	asap	CM	ONGOING
16.78.1	Bin for Mill Lane (dog waste)	Asap	Clerk	REQUEST WITH WCC tracking no 21260311
16.83	Townsend drainage condition	ongoing	MD	MD monitoring. SSE - Main cables laid. Foul water agreement with SW outstanding.
16.87.1	a) Wall/High Street. Ask Highways to follow up	Nov		COMPLETE
16.129.1	Branch above play area	asap	MD	MONITORING
16.144.1	White Horse Consultee response Asset of Community Value form	13 March	Clerk	COMPLETE
16.176.1	Risk Assess sports box.	RoSPA visit	Clerk	See annual Play Inspection report
17.29.3	Letter to Eider Developments	asap	CH /Clerk	ACTIONED
17.30.2	Contact nominated contractor (MUGA). Notify unsuccessful bids	asap	MD /Clerk	ACTIONED
17.32.2	FP17 – kissing gate permission	asap	Clerk	ACTIONED - COMPLETE