



# CLIPSTON PARISH COUNCIL

c/o 20 Styles Place, Yelvertoft, Northamptonshire, NN6 6LR

Email: [clerk@clipstonparishcouncil.org](mailto:clerk@clipstonparishcouncil.org)

Website: <http://www.clipstonparishcouncil.org.uk>

## Minutes of the Ordinary Parish Council Meeting

Held on Wednesday 6<sup>th</sup> September 2023 at 1930 hrs  
in Clipston Village Hall.

Mrs C Valentine - Clerk to the Parish Council 07581 490581

Attendees: Chairman Councillor A Wilford, I May, Councillors Warren, Price, Alderson-Smith, Fellowes, and Burnham.  
Unitary Councillor Harris. No members of public.

232/23	<b>APOLOGIES</b> Apologies received and accepted from Councillor Kemsley-Pein (Personal)
233/23	<b>DECLARATIONS OF INTEREST</b> Councillor Price declared an interest in matter 237/23 (a) 2023/6585/TCA and 242/23 (c).
234/23	<b>PUBLIC PARTICIPATION</b> No members of the Public present
235/23	<b>UPDATE FROM UNITARY COUNCILLORS</b> Unitary Councillor Harris advised the final Health and Wellbeing Strategy briefing was held on 5 <sup>th</sup> September 2023 and will go to the Board later this month. It will then be rolled out to the Local Area Partnerships LAPS. Work has already started with the transport plan. All Unitary Councillors must have a finalised transport plan by 24 <sup>th</sup> December, with all forms of travel considered. West Northants are reviewing their Local Plan, and their other existing plans/policies, with a view to amalgamating these matters as part of a new updated Local Plan which will last until 2041. The first draft is expected towards the end of next year.
236/23	<b>APPROVAL OF MINUTES</b> The Minutes of the Ordinary Parish Council meeting on Wednesday 2 <sup>nd</sup> August 2023 were signed as a correct record.
237/23	<b>PLANNING</b> a) To receive any applications for consideration not otherwise on the agenda. – None.  <b>NEW</b> <u><a href="#">2023/6008/FULL</a></u> Clipston Lodge 16 Single storey rear extension and erection of garden outbuildings Deadline The Green <i>Resolved as no comment</i> 20/09/2023 Clipston Northamptonshire LE16 9RS  <u><a href="#">2023/6525/LBC</a></u> Single storey rear extension and erection of garden outbuildings 20/09/2023 <b>LBC: Listed</b> <i>Resolved as no comment</i> <b>Building Consent</b>  <u><a href="#">2023/6521/TPO</a></u> Sycamore House Blue circle is a holm oak, a limb that has previously been pruned back has 11/09/2023 Naseby Road regrowth growing over a neighbouring house and communal road so looking Clipston LE16 9RZ to remove the branch to save it happening again. Red circle is a mature sycamore that has two off shoots from the trunk that have grown higher than the house and towards the house so would like to take them down to the base but leaving the rest of the tree. <i>Resolved as no comment</i>



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	<a href="#">2023/6585/TCA</a>	Avenue House 25 Kelmarsh Road Clipston LE16 9RX	Works to remove trees in the conservation area. <i>Resolved as no comment</i>	16/09/2023	
	AWAITING DECISION				
	<a href="#">2023/6160/LBC</a>	The Old Manse 3 Chapel Lane Clipston West Northamptonshire LE16 9RL	Replacement of three windows.	26/06/2023	Pending
	<a href="#">2023/5790/TCA</a>	Hornhill Farm The Green Clipston West Northamptonshire LE16 9RS	Tree A Ash -Fell. Tree B Ash - Fell Tree C Ash - Fell. Tree D Ash - Fell.	26/06/2023	Pending
	<a href="#">2023/5950/FULL</a>	Harkwell 9 Pegs Lane Clipston Northamptonshire LE16 9SB	Demolition of Existing Dwelling and Erection of a Replacement Dwelling.	31/05/2023	Pending
<p>To search, comment and view decisions:  <a href="https://www.westnorthants.gov.uk/planning-and-building-control/view-and-comment-planning-application">https://www.westnorthants.gov.uk/planning-and-building-control/view-and-comment-planning-application</a></p> <p>b) It was noted we are awaiting news still on the decision regarding the land at Naseby Rd/Gold Street.</p> <p>c) Councillor Price contacted a Planning Officer at West Northants Council. There has been a small internal IT error in relation to the issuing of TPO/conservation area tree planning applications headed "Information only" – this is being attended to but in the meantime any such applications should be treated as a normal application for comment.</p> <p>d) Correspondence received regarding Neighbourhood Development Plan - climate emergency. It was <b>RESOLVED</b> to consider the matter of climate emergency in the NDP, when the Neighbourhood Development Plan is due for review, and inline with the West Northants Council new emerging local plan.</p> <p>Councillor Price reported on the Chapel and Hill Chorlton, Maer and Aston and Whitmore neighbourhood development plan. In that case the Planning authority were unable to satisfy the regional housing land supply requirements and therefore, in accordance with planning legislation, the presumption of granting planning permission applied i.e. the allowing of the planning appeal was in accordance with the planning regime. As to Clipston whilst the WNC Local Plan Policies RA1 And RA 2 specifically reference (5 year) land supply, Policy RA 3 which Clipston falls under, does not due to Clipston's small size.</p>					
238/23	<b>MATTERS ARISING AND OUTSTANDING FROM THE MEETING OF THE 2<sup>nd</sup> August 2023.</b>				
	<p>a) Land registry update and any actions for consideration regarding the Village Greens and The Pound. Councillor Price has requested information but no response yet. Clerk to help.</p> <p>b) Environment Agency – Model update of the River Ise and flooding. The Clerk reported she is awaiting a response.</p> <p>c) To receive progress on registering the pub as an Asset of Community Value. Councillor Alderson-Smith has progressed and the Clerk as spoken with the property team and they should have a response in a couple of weeks. Staffing has changed since the Unitary Council has formed and they are working on setting up the ACV process still.</p> <p>d) Access to mowing – It was <b>RESOLVED</b> to remove item for future agendas as no longer an issue.</p> <p>e) Parking on the High Street - It was <b>RESOLVED</b> the clerk is to write to the school about parking issues as it was highlighted as a dangerous issue outside the school.</p>				



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	f) Speed reduction schemes – i.e. Guilsborough 40mph. The speed change is towards Coton. Clerk to investigate.
239/23	<b>STREET LIGHTING</b> <ul style="list-style-type: none"> <li>a) Streetlight number 7 - E. On quote for heritage style shield £85.00 +VAT. It was <b>RESOLVED</b> for the clerk to request more information in this matter and drawings before/after on how the light will be defected.</li> <li>b) Street light outages. No. 21 along Kelmarsh Road – Light has been checked and is in very poor condition and the whole installation is going to require replacing. The Parish Council are awaiting the quote from E.On to replace the column with a standard steel column and LED lantern and a Heritage Style more decorative type including installation. No.24 Chestnut Grove – repairs progressed.</li> <li>c) The street lighting new provider Yu Energy requires a direct debit form signing via banking signatories. It was <b>RESOLVED</b> for Councillors Warren and May to sign the mandate for the HSBC account.</li> </ul>
240/23	<b>CORRESPONDENCE</b> <ul style="list-style-type: none"> <li>• It was noted several consultations: See West Northants Consultation Hub: <a href="https://westnorthants.citizenspace.com/">https://westnorthants.citizenspace.com/</a></li> <li>• Community Governance Review. It was <b>RESOLVED</b> to respond to WNC Elections Office with no request for changes.</li> <li>• Draft West Northamptonshire Council Housing Allocation Scheme Closes 26 September 2023</li> </ul> <p>Clerk contacted and asked if it is understood if the social housing proposals consider the affordable housing in Clipston ( Marecroft), and that the proposal/scheme will not conflict with the S106 agreement in place, and its conditions are known. Awaiting response. Unitary Councillor Harris offered to seek update.</p> <ul style="list-style-type: none"> <li>• West Northamptonshire Parks Visitors Feedback Survey Closes 30 September 2023</li> <li>• Draft West Northamptonshire Council Housing Allocation Scheme closes Sunday 26 September 2023.</li> <li>• August edition of the Town and Parish Briefing - noted</li> <li>• Hedgehog campaign for parishes – noted</li> <li>• ETRA Voluntary Transport – Meeting 30<sup>th</sup> September Rail freight links -Northampton/Market Harborough. The matter was discussed and noted.</li> </ul>



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241/23	VILLAGE MAINTENANCE			
	Date	REF	Issue	Status/Action
	July 23	4802162	Dead tree top of Bassett Way	Completed 15.08.23 – AF reported matter not attended to and Fix My Street case closed. Clerk to query
	August 23	New report required	Potholes Longhold Road/Naseby Road	Photos and pin points for fix my street required – AW to action data.
	March 23	4313946	Kelmarsh Road bends hedges. Reference : 4313946	Cutting these branches back within 26 weeks’ time as from 20.07.23 – Noted and awaiting action.
	Oct 22	<del>3901102</del> new ref:EM1qfu86	Overgrown hedge at the Harborough Road – hidden light	Highways inspected, looked at incorrect light. They have since advised they have now reported overgrown hedge to BT due to the telegraph pole. Noted awaiting.
	Jan 23	101002694995	Harborough & Naseby Road – Leaves and debris on footpath	Unitary Councillor Harris to look into matter and update Clerk
	June 23	4689776	Right Of Way Ch6 – route changed/blocked addition of electric fence and concern of temperament of horse	Rights Of Way Officer -case closed as of 16.08.23 no further action – noted as resolved.
	August	WNC Highways direct	over grown trees and hedge at The Paddocks	Clerk escalated matter with Highways directly for resolution. Not yet attended to yet & Fix my Street case closed again as completed. Clerk progressing.
To report road or street problems contact <a href="http://www.fixmystreet.co.uk">FixMyStreet (northamptonshire.gov.uk)</a>				
242/23	<b>FINANCE AND POLICIES</b> – The following was approved. HSBC paper statements 01/08/23 3 accounts £24,659.23;£0.72;£16,633.98. charges for period 22.07.23 £5.00 & £2.40 bank charges. Unity Curent Account £18.02 at 31.08.23. requested paying in book – account not set up for this yet. Clerk has no access to HSBC info going to previous Clerk.			
a)	<ul style="list-style-type: none"><li>Unity Bank and HSBC updates. Clerk has access to Unity -applied for deposit book. It was <b>RESOLVED</b> Councillor Warren is to also request a Unity Trust Bank paying in book.</li></ul>			
b)	It was <b>RESOLVED</b> to approve the following payments for September 2023.			
c)	<b>PC Expenditure September 2023</b>			
	Clerk salary September 2023	362.70	LGA 1972 (s112)	
	Clerk expenses CPC email domain renewal fee Reg123	20.39	Local Government Act 1972, s. 111	
	Npower Commercial Gas Ltd Bill - IN08147932 (01/07/2023 to 15/08/2023) (last bill)	694.33	Highways Act 1980	
	A Price reimbursement ( euromec clips)	44.71	Local Government Act 1972, s. 111	
	Protheroes ( July fuel invoice FC 723115) mowing	52.67	Open Spaces At 1906	
	Total	£1174.80		
	d)	<b>IT Website and email quotes.</b> Hugo Fox advise price increase 4 <sup>th</sup> October 23. It was <b>RESOLVED</b> for the clerk to circulate information to the Council for consideration.		
243/23	<b>ANY OTHER BUSINESS</b> (for discussion only no items can become decisions) Overgrown vegetation covering street light Chapel Lane Flower beds maintenance on The Green  Next Meeting Wednesday 4 <sup>th</sup> October 2023			