

# Wrockwardine Parish Council

## Minutes of the Parish Council Meeting held on Wednesday 8 June 2022 at Admaston House, Admaston at 7.30p.m

**Present:** Cllr P Cooper (Chairman)  
Cllr E Anderson  
Cllr E Ballantyne  
Cllr K Ballantyne  
Cllr P Bevis  
Cllr R Eade  
Cllr J Savage  
Cllr G Thomas  
Cllr M Vrahimis

**In Attendance:** 6 Members of the public  
B Cartwright - Volunteer  
J Hancox (Clerk)

### **22/78 Welcome by the Chairman**

The Chairman welcomed everyone to the meeting and thanked Cllr Anderson for her hard work as the previous Chairwomen. Cllr Ballantyne seconded the sentiment and thanked Cllr Anderson for leading the Council so well, particularly through the pandemic.

### **22/79 Chairman's Declaration of Acceptance of Office**

Members noted the Chairman's signed Declaration of Acceptance of Office, which had been duly signed, witnessed by the Clerk, prior to the meeting.

### **22/80 Apologies for absence**

Cllr K Tonks - Personal  
Courtesy apologies from Borough Cllr Seymour

### **22/81 Declaration of Interests & Dispensations**

- a) Pecuniary – None declared
- b) Personal – None declared

### **22/82 Public Session**

One member of the public addressed the Council regarding their concerns about a withdrawn planning application. The Council noted the concerns and were advised by the Clerk that following information from the Planning Officer at Telford & Wrekin Council there would be no further opportunity for the Parish Council to be consulted or to submit comments regarding the plans.

*5 members of the public left the meeting at 7.40p.m*

### **22/83 Telford & Wrekin Council Highways**

The representative from the Highways Department submitted their apologies two days before the meeting. Their attendance at July's meeting has been requested.

**22/84 To confirm and agree the Minutes of the Previous Meeting**

It was **RESOLVED** to confirm and sign the Minutes of the Annual Meeting of the Council held on Wednesday 11<sup>th</sup> May 2022.

[Proposer: Cllr Thomas; Seconder: Cllr Bevis; Abstain: 3; Vote: All remaining]

**22/85 Borough Councillor's Report**

No report available due to Borough Cllr Seymour's absence.

**22/86 Planning****1. Permissions & Refusals**

Council noted the following permissions and refusals:

<b>TWC/2022/0103</b>	Rushmoor Lodge, Rushmoor Lane, Bratton	Change of use from office/storage to holiday let (retrospective)	Full Granted
<b>TWC/2022/0289</b>	Bluebell Grange, Allscott	Installation of bifold doors to the rear of the property & conversion of existing garage into a habitable room following extension to the garage	Full Granted
<b>TWC/2022/0323</b>	2 Sharp Close, Admaston	Erection of single storey side extension following demolition of conservatory	Full Granted
<b>TWC/2022/0117 &amp; 0118</b>	The Old Shop, The Avenue, Wrockwardine	Subdivision of 1no. dwelling to create 2no. residential units with associated works	Withdrawn
<b>TWC/2022/0268</b>	Retsimlik House, Bratton Road, Bratton	Installation of 1 <sup>st</sup> flr balcony to front elevation	Full Granted
<b>TWC/2022/0369</b>	4 Bostock Close, Admaston	Erection of 2 storey side extension & gr flr front & rear extensions	Full Granted
<b>TWC/2022/0267</b>	Site of 6 Charlton, Telford	Demolition of existing bungalow & outline application for 3 no. dwelling with associated amenity & parking with all matters reserved	Outline Refused
<b>TWC/2022/0343</b>	6 Newill Grove, Admaston	Erection of single storey side & rear extension	Full Granted
<b>TWC/2022/0102</b>	18 Holt Coppice, Bratton	Change of use from residential dwelling (use Class C3) to supported living facility (use Class C2)	Withdrawn

**2. New Applications**

Council **RESOLVED** to **Support** the following applications:

<b>TWC/2022/0442</b>	Autoxport Ltd, Fresh Winds Farm, Long Lane	Change of use of redundant agricultural building to flexible commercial use (retrospective)
----------------------	--	---

**TWC/2022/0460 Site of 17 Bratton Road, Bratton** – Erection of 1no. detached dwelling & creation of new access

*Cllrs Mr & Mrs Ballantyne declared a personal interest in this application and left the meeting at 7.51p.m*

Council **RESOLVED** to **Object** to the application on the basis of the density of the development and its proximity to the adjoining property to which it overlooks and gives a loss of privacy.  
[Proposer: Cllr Bevis; Seconder: Cllr Savage; Vote: All]

*Cllrs Mr & Mrs Ballantyne returned to the meeting at 7.55p.m*

### 3. Applications received after the agenda was circulated

**TWC/2022/0223 Land Adjacent 19 Aldermead Close, Admaston** – Erection of 8 no. dwellings with detached garages \* Amended description & plans submitted\*  
Council **RESOLVED** to **Object** to the amended application and re-iterate the original objection on the grounds that the amendments do not address any of the original objections.  
[Proposer: Cllr Mr Ballantyne; Seconder: Cllr Mrs Ballantyne; Vote: All]

## 22/87 Finance

### a) To confirm the final accounts paid in May 2022

The final payment list was noted and **RESOLVED**.

[Proposer: Cllr Thomas; Seconder: Cllr Bevis; Vote: All]

### b) To confirm the Bank Reconciliation for May 2022

The reconciliation was **RESOLVED**.

(Proposer: Cllr Savage; Seconder: Cllr Mrs Ballantyne; Vote: All]

### c) To confirm the Accounts for payment in June 2022

Following discussion, the accounts were **RESOLVED** for payment and included an additional £290 for necessary remedial work to the climbing frame and £120 for work on the wooden shelter, both at Wrockwardine Playing Fields. Council delegated authority to the Clerk to request a quote and order a new top for the picnic bench and refurbishment of the single bench at the site.

[Proposer: Cllr Mrs Ballantyne; Seconder: Cllr Savage; Vote: All]

## 22/88 Council Committees

(a) **Human Resources Committee** – Council noted the draft minutes of the meeting held on 27<sup>th</sup> May 2022

- The Committee requested an additional Member and it was **RESOLVED** that Cllr Anderson be elected.
- It was **RESOLVED** to approve the updated Lone Worker Policy

[Proposer: Cllr Mr Ballantyne; Seconder: Cllr Anderson; Vote: All]

- It was **RESOLVED** that the Parish Council objectives be set by the Finance & General Purposes Committee

[Proposer: Cllr Anderson; Seconder: Cllr Savage; Vote: All]

## 22/89 Other Meetings

1. **Leaton Quarry** – Cllr Bevis provided a verbal update from the Leaton Quarry Liaison Group Meeting held on 10/5/22. Some Councillors expressed concern for the proposed development of the quarry and what that involved and, following a discussion it was **RESOLVED** that a Borough Council Officer and the Conservation Officer for the Borough be invited to speak with the Parish Council members of the Quarry Liaison Group to discuss the proposals and obtain more information.

[Proposer: Cllr Savage; Seconder: Cllr Bevis; Vote: All]

2. **Haygate Fields** – Council noted receipt of the minutes of the meeting held on 18/5/22.

3. **Jubilee Fayre** – Cllr Eade provided a verbal update on the arrangements for the Fayre. Following a discussion, it was agreed that the cost of hire for First Aid attendance should be met from the £750 budget set. It was further **RESOLVED** to have a stall at the event and Cllr Cooper volunteered to run it.

[Proposer: Cllr Thomas; Seconder: Cllr Mrs Ballantyne; Vote: All]

Council noted receipt of the event Risk Assessment and **RESOLVED** to accept it.

[Proposer: Cllr Eade; Seconder: Cllr Thomas; Vote: All]

Cllr Eade asked Councillors who wished to volunteer at the event to let the Clerk know.

- 4. Street Lighting** – Following a request during the Public Session at May’s meeting, Cllr Thomas raised the issue of the lack of street lighting over the railway bridge on Station Road, highlighting the blind bend, the lack of a footpath, and the increase in traffic making it extremely hazardous for pedestrians, particularly at night. It was acknowledged that the Parish Council had attempted to address this previously as part of the Allscott Meads development and subsequent 106 monies available. Unfortunately, the Borough Council would, or could not, commit to any scheme on the bridge and that it was owned and maintained by Network Rail. It was agreed that the issue should be highlighted with the Borough Council’s Highways representative when they attend the next meeting and if not, a separate meeting would be arranged.

Cllr Ballantyne gave a verbal update on a recent meeting with 2 representatives from Prolectric, himself, Cllr Bevis, and the Clerk regarding the possible installation of solar lighting in both Wrockwardine and Admaston. Following a discussion, Members were happy for investigations and discussions to continue.

**22/90 Litter/Dog Waste Bin at Wrockwardine Playing Fields**

Following a discussion, it was **RESOLVED** to replace the two litter bins on Wrockwardine Playing Fields due to their inadequacy and openness (a fox had spread the entire contents of one around the field recently) up to a value of £800 to include installation. The style to be that of the bins purchased and installed previously at Gorsy Bank and Admaston Green.

**22/91 Wrockwardine Playing Fields Car Park**

Cllr Bevis confirmed that the canvassing of residents had taken place and all those spoken to had agreed to the extension of the carpark at the playing fields to make the village safer and ease congestion. It was therefore **RESOLVED** that the Clerk should submit a pre-planning application to Telford & Wrekin Council at a cost of £175.

[Proposer: Cllr Bevis; Seconder: Cllr Thomas; Vote: All]

**22/92 Clerk’s Update**

Members noted the Clerk’s update on matters previously discussed and agreed.

**22/93 SID Statistics**

Members noted the most recent data (Appendix 1). Mr Cartwright commented that the police had been doing speed checks again on Station Road and that the new SID seemed to be effective in slowing motorists down. It was suggested that a permanent SID be located and the Clerk offered to look at what grants may be available to assist in the purchase.

**22/94 Grant Applications**

None received.

**22/95 Correspondence**

1. Letter from Persimmon Homes regarding Long Yard Meadow – Cllr Ballantyne advised Council that the land was purchased by the Parish Council under a restricted covenant that it would remain a public space in perpetuity and therefore the Parish Council is unable to sell. It was **RESOLVED** to reply to the developers advising them the same.

[Proposer: Cllr Mrs Ballantyne; Seconder: Cllr Eade; Vote: All]

22/96

**Date of the next meeting**

It was confirmed that the next meeting would be held on **Wednesday 13 July 2022** at **7.30p.m** at **Admaston House, Admaston.**

*The meeting closed at 9.00p.m*

Signed: \_\_\_\_\_ *P Cooper* \_\_\_\_\_ (Chairman)

Date \_\_\_\_\_ *13<sup>th</sup> July 2022* \_\_\_\_\_

## Wrockwardine Parish Council

### Item 22/87

#### Finance

#### Finance

##### a) Final accounts paid in May 2022

Payee	Description	Net	VAT	Cost
SDH Accounting	Internal Audit Fees	245.68	00.00	245.68
IdVerde	Grass Cutting Contract	585.55	117.11	702.66
EB	Cllr Expenses	11.18	0.52	11.70
Npower	Street Lighting Supply (Jan/Feb/March)	1,244.98	248.99	1,493.97
Nobridge Ltd	Play Area Repair	650.00	130.00	780.00
BHIB Insurance	Insurance	1,353.32	00.00	1,353.32
SALC	Professional Membership Fees	1,587.31	00.00	1,587.31
LiquidNet Ltd	Web Domain Fees	14.95	2.99	17.94
BC	SID Management	300.00	00.00	300.00
Eon	Street Lighting Maintenance	76.39	15.28	91.67
1 <sup>st</sup> W'dine Brownies	S137 Grant	150.00	00.00	150.00
Etak Creative Ltd	Jubilee Fayre Banner	35.00	7.00	42.00
Various	Staffing Costs	2,275.32	00.00	2,275.32
Various	Office Costs	95.62	10.38	106.00
	<b>Total</b>	<b>8,625.30</b>	<b>532.27</b>	<b>9,157.57</b>

##### b) Bank Reconciliation May 2022

#### Unity Current Account

Current Account balance 1/5/2022	98,786.15
Minus uncashed & paid in May	1,395.18
Minus: Payments made May	9,157.57
Add: Receipts May	
VAT Return	4,062.87
Total	
<b>Balance 31/5/22</b>	<b>92,296.27</b>
<b>Unity Current Account Statement 121</b>	<b>92,296.27</b>

#### Other Banks

Unity Instant Access Interest Account 31/5/22 Statement 99	56,653.05
Natwest Business 95 Day Saver A/C Balance 30/4/22	71,267.39
<b>Total Bank Balances</b>	<b>220,216.71</b>

c) Accounts for payment in June 2022

Payee	Description	Net	VAT	Cost
BC	SID management	300.00	00.00	300.00
Npower	Street Lighting Supply	357.34	71.47	428.81
EB	Councillor Travel/Expenses	8.38	0.39	8.77
Defib Pad	Defibrillator Battery pack	132.99	26.60	159.59
Various	Office Management	109.23	13.44	122.67
Various	Staffing Costs	2,275.32	00.00	2,275.32
	<b>Total payments</b>	<b>3,183.26</b>	<b>111.90</b>	<b>3,295.16</b>

Signed:     *J Hancox*     (Clerk & RFO)      Date:   *13/7/22*  

Signed:     *P Cooper*     (Chairman)      Date:   *13/7/22*

## Appendix 1

### SID Statistics June 2022

Location/Direction	From	To	No. over speed limit	Days at location	Daily Average vehicles over speed limit	Notes
Station Road, Admaston, North West	22/2/22	6/3/22	5,321	12	443	Smiley SID
The Avenue, Wrockwardine	5/3/22	26/3/22	9,471	20	474	20 mph limit
Wellington Road, Admaston, North East	8/3/22	28/3/22	20,667	201	984	Smiley SID
Station Road, Admaston, South East	29/3/22	11/3/22	5,804	13	446	
Shawbirch Rd, Admaston, South East	29/3/22	11/3/22	15,428	13	1,186	Smiley SID
The Avenue, Wrockwardine, East Bound	13/4/22	21/4/22	3,080	9	342	Smiley SID
The Avenue, Wrockwardine, West Bound	22/4/22	8/5/22	4,394	14	313	Smiley SID
Wellington Road, Admaston, South East	22/4/22	8/5/22	3,465	17	203	
Station Road, Admaston, North West	10/5/22	22/5/22	5,482	12	422	Smiley SID
Shawbirch Road, Admaston, North West	10/5/22	22/5/22	13,944	13	1,076	
Shawbirch Road, Admaston, South East	24/5/22	5/6/22	20,245	13	1,557	
Station Road, Admaston, South East	24/5/22	6/6/22	5,500	13	423	Smiley SID