



Boughton Malherbe Parish Council

Boughtonmalherbe.co.uk

NOTICE OF THE ANNUAL MEETING OF THE PARISH COUNCIL

To: All Councillors,

You are hereby summoned to the Annual Meeting of Boughton Malherbe Parish Council at 7.45pm (or on completion of the Annual Parish Meeting), Monday 30th May 2022 in Grafty Green Village Hall.

Dated 25th May 2022

Vickie Ford, Parish Clerk

Members of the public are very welcome to attend and will have an opportunity to speak.

AGENDA

PART A – ESSENTIAL ITEMS

1. **Anybody filming or recording this meeting to declare it**
2. **2.1 To elect a Chairman of Boughton Malherbe Parish Council for the next year**
2.2 For the elected Chairman to sign the Declaration of Acceptance of Office
3. **3.1 To elect a Vice Chairman of Boughton Malherbe Parish Council for the next year**
3.2 For the elected Vice Chairman to sign the Declaration of Acceptance of Office
4. **4.1 To Elect a Chairman of the Planning Committee for the next year**
4.2 To Elect a Vice Chairman of the Planning Committee for the next Year
5. **5.1 To elect a Chairman of the Finance and Staffing Committee for the next year**
5.2 To elect a Vice Chairman of the Finance and Staffing Committee for the next year
6. **Apologies – to receive and accept apologies for absence**
7. **Declarations :**
 - Any lobbying**
 - Any interest in items on the agenda**
 - Any changes to the register of interests**
 - Any changes to the register of pecuniary interests**
8. **Approval of Minutes – to approve the Minutes of 7th March 2022**
9. **Matters Arising from the Minutes and Actions**
10. **Public Session**
11. **Annual Reviews**
 - 11.1 Review of delegation arrangements/confirmation of portfolios, to committees, sub-committees, employees and other local authorities; to adopt the Platinum Jubilee Event organising group as a Working Group and to confirm power for the grant is LGA 1972 s145 (Provision of entertainment)
 - 11.2 To note the terms of reference for committees which will be reviewed at the first meetings of the committees:

- ## 12. Finance

- 13. Dates, time and venue for meetings in 2022/23 - suggested dates were:**

14. Further Information

15. Confidential – to consider proposals for new fencing between the Village Green and the pub

PART B – ITEMS TO BE CONSIDERED IF THERE IS SUFFICIENT TIME. IF NOT TO BE DEFERRED UNTIL THE JULY MEETING

- 16. Highway and Footway Matters**
 - 16.1 Liverton Hill**
 - 16.2 Ditches, gullies, pot holes**
 - 16.3 Speedwatch**
 - 16.4 Highways Improvement Plan – (i) to note the latest version of the HIMP**
 - 16.5 Footpaths - (i) replacement of stiles – to receive an update from the Chairman/Clerk**
- 17. Councillor Reports on any External Meetings attended**

Item 12.5 Bank Reconciliation

Bank balances at 31st March 2021

(as per Bank Statements)

£

Nat West Current Account	48,072.99
Nationwide	14,191.23
Cambridge and Counties	22,963.65

85,227.87

Less Unpresented Cheques:- 199.00

85,028.87

£

Balance brought forward 1st April 2021 85,028.87

Receipts 11,233.53

96,262.40

Less Payments in the Year - 10,296.34

Balance at 31st March 2022 **85,966.06**

Bank balances at 31st March 2022

NatWest Current	2,050.81
Natwest Business Saver	46,522.31
Nationwide	14,230.15
Cambridge and Counties	23,486.79

86,290.06

Less unpresented cheques - 324.00

Balance at 31st March 2022 **85,966.06**

Item 12.7 - 2021/22 Outturn

	Budget 2021/22 £	Actual 2021/22 £
RECEIPTS		
Precept	5,731	5,731
LCTS		
Parish Services Scheme	409	409
Bank Interest	-	41
Misc	-	9
VAT Refund	200	162
TOTAL RECEIPTS	6,340	6,352
PAYMENTS		
Staff Costs - Clerks Wages	2,498	2,735
Other Costs		
Village Green Maintenance	500	420
Village Hall Hire	250	195
Christmas Tree	300	266
Christmas functions	300	-
Litter Collection	100	42
Churchyard Maintenance	500	500
Emergency Plan	-	-
Training Courses	300	35
Internal/External Auditor	70	290
Insurance	370	380
KALC Membership	300	222
Contingency	50	96
Chairman's Expenses	50	-
CPRE Membership	36	36
Stationery, postage	200	639
Total Other Costs	3,326	3,121
Repairs Fund Contribution	500	-
TOTAL PAYMENTS	6,324	5,856
Underspend	16	496

Quinn/Legacy spend		
Grant to Village Shop comm		550
KCC Kissing gates		522
Footpath map		2,365
KCC traffic Survey		295
Ringfenced Receipts:		
Community Infrastructure (CIL)		4,358