

Allhallows Parish Council

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TO ALL MEMBERS OF THE COUNCIL

You are hereby summoned to attend a MEETING OF ALLHALLOWS PARISH COUNCIL at the Cross Park Pavilion, Avery Way, Allhallows, on Tuesday 10th January 2017 at 6:30pm.

Councillors and members of the public are reminded that discussion of confidential information (i.e. personal matters and contract tenders must not be discussed in the open meeting and at any time the council may need to exclude press and public on a temporary basis to discuss these).

AGENDA

1. **To note apologies for absence.**
2. **Declarations of Interest of any item on the agenda**
3. **To receive and sign the minutes of the Parish council meeting 13th December 2016**
5. **Matters arising from minutes (not on Agenda or in Action Points)**
6. **To note the updates on the action points from previous meetings**
SUSPENSION OF MEETING FOR PUBLIC SESSION
15 minute session: To receive questions and comments from the public.
Matters raised may be placed on the agenda for the next or subsequent meeting(s).
7. **Clerk's Report**
 - Update on issues and actions since Council meeting 13th December 2016
 - Correspondence
 - Landscape Partnership Scheme for the Hoo Peninsular (led by RSPB) Meetings being arranged around the peninsula – wide scope required further meeting Wednesday, January 11, 10:30hrs to 16:00hrs, Stoke Village Hall, Mallard Way, Lower Stoke, Rochester ME3 9ST.
8. **KALC Community Awards 2017 – Consideration of Nomination for the Parish**
9. **Parish Council Logo – Consideration of submissions from the Brownies**
10. **Grant Requests –**
Allotments request outstanding.
11. **Youth Club Committee**
Report on latest status of Youth Club:
 - Former Youth Club Assets
 - Young Kent Affiliation
 - Operational Issues
 - Maintenance Issues (including urgent repairs to lighting)
12. **Appointment of a Youth Leader**
 - a) Consideration of creating the role of Youth Leader
 - b) Consideration of expressions of interest in the role and appointment
(due to the Youth Club possibly running this evening the expressions of interest may be deferred to later on the Agenda)
13. **Planning**
 - a) Medway Local Plan –** Public consultation January/February/March on next stage of local plan. Housing strategy is to develop Hoo into a small town and look to extend current villages on the Hoo Peninsula (including Allhallows). Past interest in developing the Bourne Leisure Park has been removed, but there is a new expression of interest from the Church Commissioners to develop the land to the West of Avery Way. The Parish Council to agree the procedure for responding.
 - b) Pre-Planning Consultation –** A notice of an alternative site for the communications mast in Ratcliffe Highway (objected to by the parish and refused by Medway Planning) has been received. This is located near the Radar tower (former water tower). Initial email response from councillors has been supportive. Response to be agreed.
Any further applications notified will be reported for decision.
14. **Highways and Footpaths**
 - Footpath Officers Report
 - Verbal contributions from Councillors
15. **Hedgerow Maintenance Contract – consideration of devolving from Medway Council**
Contact made with three possible contractors – Norse, BLM Ltd and Turfsoil. Quotes awaited.
16. **Cross Park – Land Management Issues**

Permissive footpath from Cross Park to Recreation Ground – Documentation raised by Medway Council and sent to Turners Parks Group.

Clearance of path and possible laying of type1 aggregate to be planned when complete.

Awaiting report from Medway Greenspaces about options for Cross Park.

Progress update and discussion about Changing Room provision (now grant received).

17. **Contributions from Representatives (2016/2017) on external bodies**

- KALC Medway Area (Cllrs Forrest and Huntley-Chipper (Vice Chair))
- Rural Liaison (Cllr. K. Draper)
- Police Liaison (Cllr. Luck , Substitute Cllr. D Bennett)
- Village Hall (Cllr. Forrest)
- Cross Park Association (Cllr. Luck) – Suggest next meeting discusses governance Use of Cross Park by Medway Aces (January public meeting?).
- Friends of All Saints Church (Cllr S Bennett)

18. **Reports from other member responsibilities**

- Allotments (Cllr. Forrest)
- Recreation ground and playpark (Cllrs. Forrest and Huntley-Chipper (Vice Chair))
- Bourne Leisure Liaison (Cllr. C Draper (Chair))
- Allhallows Primary School Liaison (Cllrs. D & S Bennett)
- Allhallows Youth Club Liaison (Cllr. D Bennett) – now Youth Club Committee

19. **Management of Council's Land and Property**

Meetings with relevant committees to be arranged

- Cross Park – Changing Rooms, Further Developments
- The Brimp – Maintenance and future use of the site
Repairs to Football arena - awaiting site visit and quote for ongoing site maintenance and maintenance of the football arena.

20. **2017/2018 Budget – Annual Precept**

Background papers produced for agreement/amendment

21. **Financial**

- Finance Monitoring
- To make payments – online payment and cheque list attached for councillors (final version at meeting)

Nb. If personal payments **need** to be discussed the Press and Public will need to be excluded)

22. **Staffing Issues**

Nb. If personal issues **need** to be discussed the Press and Public will need to be excluded.

23. **Date of next meeting –**

Parish Council Meeting, Tuesday 14th February 2017 (2nd Tuesday) @ Cross Park Pavilion, 6:30pm

24. **Future agenda items**

Chris Fribbins, Clerk to the Council
4th January 2017