

Awbridge Parish Council
Agenda 20th May 2021

AWBRIDGE PARISH COUNCIL

www.awbridgepc.org.uk

Ian Milsom
Clerk

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NOTICE OF PARISH COUNCIL MEETING

Parish Councillors are summoned to the annual meeting
of the Parish Council

DATE: THURSDAY, 20th MAY 2021

TIME: 7.30pm

VENUE: AWBRIDGE VILLAGE HALL
ROMSEY ROAD
AWBRIDGE SO51 0HL

SIGNED: *D. Milsom*

DATE: 13th May 2021

LG Act 1072, Sch 12, paras 10(2)(b) and 26(2)(b), Longfield Parish Council v
Wright (1918) 88LJ Ch 119

AWBRIDGE PARISH COUNCIL

**Annual meeting of the Council to be held in person in
Awbridge Village Hall, Romsey Road SO51 0HG on
Thursday, 20th May 2021 at 7.30pm**

**Due to ongoing COVID-19 restrictions, attendance by
members of the public and press, while welcomed,
will be limited to TWENTY persons in total.**

**Social distancing rules to be maintained. Face coverings
must be worn unless seated. Please use hand sanitising
station on arrival.**

**If you wish to attend the in-person meeting but are unable to
do so due to illness, disability, or a work/family commitment,
please contact the parish clerk clerk@awbridgepc.org.uk to
discuss how we may assist you to have your say.**

AGENDA

			Indicative timings	
1.	41/21	Election of Chairman	7.30	5
		<ul style="list-style-type: none"> a. To elect the Chairman for the forthcoming year b. The Chairman to sign the Declaration of Acceptance of Office Form. <p>The new Chairman, if present, will preside at the meeting</p>		
2.	42/21	Election of Vice Chairman	7.30	5
3.	43/21	Apologies for absence	7.35	5
		To receive apologies from Councillors absent from the meeting.		
4.	44/21	Declarations of interest	7.35	5
		<ul style="list-style-type: none"> a. If they have not already done so, Councillors are asked to confirm at the meeting that their completed register of pecuniary interests is up to date. b. Councillors to declare any interests in relation to this meeting 		
5.	45/21	Public observations/questions on agenda items	7.40	15
		To suspend the business of the Council to allow members of the public to make observations or put questions to the Council about items on the agenda.		

6.	46/21	Minutes	7.55	5
		To confirm the minutes of the reconvened March 2021 meeting held on 22 April 2021.		
		Information update on items from the reconvened March 2021 meeting not on the agenda.		
		To confirm the minutes of the planning meeting held on 29 April 2021		
		Information update on items from the planning meeting held on 29 April 2021 not on the agenda.		
7.	47/21	Election of representatives to outside bodies	8.00	5
		a. Test Valley Association of Town & Parish Councils		
8.	48/21	Maintenance contracts	8.00	5
		To note the following contracts:		
		a. SLR Maintenance		
		b. Lengthsman		
9.	49/21	General Administration	8.05	10
		a. Budget details for Financial Year 2021/2022		
		To note the agreed budget for the year		
		b. Insurance cover		
		To note the insurance cover for 2021/2022		
		c. Chairman's Allowance		
		To decide on the level of 'honorary' for the Chairman		
		d. Clerk's Salary and Expenses		
		To note that the 2021/2022 pay claim submitted by the staff side is effective from 1 April 2021.		
		Consideration of the claim by the employer side has been delayed by the recent elections. It is unlikely that agreement will be reached until July or August this year.		
10.	50/21	Annual Governance and Accountability Return for The year ending 31 March 2019	8.15	10
		a. To receive a report from the clerk		
		b. To note Section 1 (Annual Governance Statement 2020/2021) of the Annual Return		
		c. To note Section 2 (Accounting Statements 2020/21) of the Annual Return		
		d. To confirm that the Clerk is the Responsible Finance Officer for 2021/2022		
		e. To note the reserves held		

11.	51/21	Financial and Administrative	8.25	10
		<p>a. To appoint 'Do the Numbers' as the internal auditor for the year 2021/2022</p> <p>b. To authorise payments - see appendix 2.</p> <p>c. To adopt reviewed policies and procedures The clerk has reviewed the policies and procedures listed below and advises that no amendments or updates are required. <i>Standing Orders; Risk Management Schedule; Data Protection Policy; Complaints Procedure; Model Publication Scheme; Grants Policy; Code of Conduct; Equality Policy; Health & Safety Policy; Disciplinary & Grievance Procedures; Training & Development Policy.</i></p> <p>The clerk/RFO recommends that the current Financial Regulations are replaced by NALC's model Financial Regulations 2019.</p> <p>d. Code of Conduct The clerk suggests that Council consider adopting Test Valley Borough Council Code of Conduct, thereby bringing both authorities into alignment on this issue.</p>		
12.	52/21	Banking arrangements To agree to continuing the current banking arrangements for the financial year 2021/2022.	8.35	5
13.	53/21	Planning To consider planning applications notified to the Council. See Appendix 1.	8.40	10
14.	54/21	Future meetings <ul style="list-style-type: none"> To agree that a meeting of the Planning Committee be scheduled for Thursday, 10th June 2021 for the purpose of Council's response to a planning application submitted to Hampshire County Council for an extension of mineral working at Roke Manor Quarry. To note the date of the next meeting of the Full Parish Council as 17th June 2021, and to receive items for the agenda. 		
15	-	Closure of meeting		

Appendix 1**Planning Applications**

Ref. No: 21/01280/FULLS. Meadow View Romsey Road Awbridge SO51 0HG. Erection of timber clad workshop with wood burner and flue; pergola structure and associated hard landscaping.

Ref. No: 21/01244/CLPS. Greenways Church Lane Awbridge SO51 0HN. Certificate of proposed lawful development loft conversion with rooflights, garage conversion and pool house.

21/01340/FULLS. Greenways Church Lane Awbridge SO51 0HN. Detached carport and store with home office above.

Payments for authorisation

Hansard Pet Centre £80; HALC £317.26; Simon Nightingale £78.95; TVBC £488.64; Scribe £345.60