

AWBRIDGE PARISH COUNCIL

**Minutes the meeting of Awbridge Parish Council
held in Awbridge Village Hall, Romsey Road, Awbridge
SO50 0HG on Thursday, 17th June 2021 at 7.30pm**

Present:

Cllr Nick Adams-King (**NAK**)
Cllr Peter Allen (**PA**)
Cllr Grahame Jackson (**Chair**) (**GJ**)
Cllr Kelly Seymour (**Vice Chair**) (**KS**)
Cllr Angela Shepherd (**AS**)

In attendance:

2 members of the public
Apologies: Cllr David Coggon
TVBC Cllr Gordon Bailey

Clerk: Ian Milsom

PROCEDURAL ITEMS

Action

1. **41/21 Welcome**
 GJ welcomed everyone to the meeting.

2. **42/21 Apologies**
 As above.

3. **43/21 Declarations of interest**
 AS declared an interest – as a neighbour – in planning application 21/01709/FULLS Bramdown, Church Lane. This did not preclude **AS** from the decision-making process.

4. **44/21 Reports**

 Hampshire County Councillor report. This was issued prior to the meeting and is an attachment to these minutes. **NAK** advised the Parish Council to report to him issues that are the responsibility of Hampshire County Council.

 Awbridge traffic calming project. **NAK** will discuss timeline with the Safer Roads Team Leader at Hampshire County Council.

 Test Valley Borough Councillor report

 Crofton sewage package treatment plant. Following the Environment Department's response to representations made by the parish council, **NAK** will be seeking details of the management body that will have future responsibility for, and oversight of, the treatment plant.

Signed/initialled:

Designation: Chair

Highways – drain covers and potholes. Stanbridge Lane to Dukes Head Inn. This work will commence later in the year when Stanbridge Earls construction traffic eases.

Church Lane/All Saints Church development. No further update at this time.

Nitrate neutrality. Test Valley Borough Council has purchased an area of land that will form a country park. This will enable TVBC to issue nitrate credits.

Dunwood Manor. TVBC Environmental Health Department currently investigating an alleged noise nuisance related to peacocks.

5. 45/21 Public observations/questions on agenda items

The following issues were raised:

1. Potholes
2. The area of Highways Land at Saunders Lane
3. Pedestrian safety issue at steps off Romsey Road leading to village hall.

GJ summarised the many attempts by the Parish Council to address issue 3.above. A lack of available land has frustrated plans to extend the footpath from the Springfield estate to the village Hall.

Using white lines on the roadway at this point to create a virtual footpath/pedestrian safe zone was not favoured by Hampshire Highways.

6. 46/21 Minutes

It was proposed that the draft minutes of the annual meeting of the Parish Council held on 20th May 2021 be accepted as an accurate record of the business conducted. **RESOLVED.**

7. 47/21 Matters arising from the meeting on 20th May 2021, not on the agenda or included in reports

- ***HCC Highways cultivation licence – Land at Saunders Lane.***

A licence application has been submitted to HCC for clearance of the land prior to planting flower bulbs, arboricultural tree work to the remaining trees, and installation of two public benches. **NAK** is seeking a site visit from HCC officers to enable a speedy conclusion to these elements of the licence application.

- **Roke Manor planning application**

Formal consultation period ended on 11 June 2021.
However, parishioners can still submit comments.

All relevant statutory agencies have objected to the application. There have been calls for more detailed reports concerning environmental assets in and around the site and it is unlikely that the application will proceed To HCC's planning committee until the end of 2021.

- ***Lengthsman project – Coombe path wooden walkway***

There was a broad discussion concerning the scoping of the required work in terms of materials and man hours.
Carry forward to July meeting for further discussion.

Clerk

- ***Fire hydrant water pressure***

GJ informed that he had met with the Hampshire Fire and Rescue Service (HFRS) Hydrant Officer who explained that the drop in fire hydrant water pressure was due to valves being fitted by Southern Water to monitor and respond to leaks in the supply. The use of a fire hydrant to draw water from the system registers as a leak and the valves automatically reduce water pressure. It has become evident that this is a nationwide issue that water companies across the country are seeking to address. HFRS will provide an update when a solution is found

- **Neighbourhood Development Plan housing needs survey.**

This is currently under way and ends on 9 July 2021.

- **Thank you NHS banner**

GK advised that the previous supplier has discontinued this item and that an alternative source is being sought.

GJ

- ***National Joint Council Pay Settlement 2021/22***

The clerk advised that national level negotiations between trade unions and local government employers are ongoing.

- **Clerk's Annual Appraisal**

GJ advised that a date was being agreed with the clerk.

STANDING ITEMS

8. 48/21 Planning

See Appendix 1

9. 49/21 Financial and Administrative

- a. Bank reconciliation, see Appendix 3, was agreed, and signed by the Clerk and the Chairman.
- b. Internal auditors report 2020/2021. The contents were noted, especially the comment relating to reserves. It was agreed that Members should bring community project ideas to the July meeting.
- c. It was proposed that the payments listed at Appendix 2 be approved. **RESOLVED.**

All

BUSINESS TO BE CONDUCTED

10. 50/21 Chairman's Allowance

Following discussion it was agreed that an annual allowance be established and should be set as a percentage (8%) of the ordinary annual allowance paid to Test Valley Borough Councillors. The chairman's allowance is not a form of remuneration, being intended to reimburse necessary expenses incurred in discharging the requirements of the role.

11. 51/21 To agree Members training needs in accordance with Standing Order 5b.

The clerk advised that Hampshire Association of Local Councils does not currently have the staff resources to deliver In-house training. It was agreed to revisit this issue at the end of the year (2021).

Clerk

12. 52/21 TVBC Covid commemorative tree planting week

The clerk explained that this is an initiative of the Mayor of Test Valley Borough Council to remember those who lost their lives to the Covid-19 pandemic and to gratefully recognise all the many volunteers who gave their time and support to help others. Parish Council's who agree to take part will receive an oak tree and commemorative plaque to site at an appropriate spot.

Signed/initialled:

Designation: Chair

It was proposed that Awbridge Parish Council take part in this initiative. **RESOLVED.**

Clerk

The need for further discussions regarding the siting of the oak tree, and the involvement of the community, was agreed.

- 13. - Closure of meeting**
Date of next meeting: Thursday, 29th July 2021.

Appendix 1

Planning applications

No applications received at date of issues of this notice of meeting.

APPLICATION NUMBER: 21/01709/FULLS
PROPOSAL: Extensions and alterations
SITE: Bramdown , Church Lane, Awbridge, SO51 0HN

Appendix 2

Payments for approval

Payee	Amount	Reason
I. Milsom	£922.58	Salary Apr-Jun 2021
HMRC	£218.24	PAYE Apr-Jun 2021
I. Milsom	£66.00	Refund of cost of website hosting by IONOS 1&1
I. Milsom	£79.99	Refund of cost of Microsoft Office renewal 2021/22
I. Milsom	£120.00	Refund of cost of annual membership of Society of Local Council Clerks

Signed/initialled:
Designation: Chair