Wayne Lewin – Clerk to the Parish Council

CERNE VALLEY PARISH COUNCIL

13 Stileham Bank, Milborne St Andrew, Dorset, DT11 0LE
07419 136 735
cernevalley@dorset-aptc.gov.uk

Minutes of Extraordinary Full Council held on
09th December 2021 at Cerne Abbas Village Hall

Councillors present:

J. Crouch, J. Bolt, S. Beresford, G. Bishop, C. Crosbie, S. Beresford, L. Exton, F. Horsington

1. **Apologies for absence**
Cllr's Wilkin, Prowse and Paul sent apologises

2. **Declarations of pecuniary and other interests**
Cllr Horsington declared an interest in any matters to do with the allotments field.

3. **Public Discussion Period**
No members of the public were present

4. **Planning**
   a. **P/FUL/2021/04472   Land South Of 5 Duck Street Cerne Abbas**
      Erection of dwelling, garage, and associated landscaping

It was unanimously agreed that the change of materials and change of location were not in keeping within an Area of Outstanding Natural Beauty within a Conservation Area which in turn failed to adhere to the Design Principles contained within the Cerne Valley Neighbourhood Plan.

The Parish Council OBJECT to this application based on the above.

5. **Honorarium Payments**
Awards were given to:

Mr Andrew Popkin	Flood warden for Cerne Abbas
Mrs Helen Brown	Flood warden for Godmanstone
Mr Lee Drage	Works on the Play Park
Mr Peter Downton	Grass cutting at Chescombe
Mrs Jane Tearle	Monitoring of village cleanliness

Goulds gift vouchers were given.

6. **Community Grant Funding Awards**
Awards were given to:

Cerne Wildlife Rescue	£300.00
Come and Play	£250.00
Friends of Cerne Abbas Water Meadows	£111.43

7. Burial Fees 2022
The Burial Ground committee recommend a 5% increase in costs, specifically due to the rise in contractors charges.
This was unanimously agreed

8. Allotment Fees 2022
The Allotments committee recommended that plot fees stay the same as the reserves were more than sufficient.
This was unanimously agreed

9. Job evaluation and hours for Parish Clerk
Much discussion was had over this matter.
Some Councillors agreed that the Clerk should do less hours and members to stand up and do more, whilst others believed that the Clerk should do more and contracted accordingly.
It was confirmed that the grading matrix was for guidance purposes only.
It was also stated that the role of the Parish Clerk had grown considerably since the current incumbent started in the role.
In order to move this motion on, the following resolutions were passed:

a. The results of the job evaluation matrix as returned by DAPTC from being checked were accepted. The grading was stated at scale point 29.
This was carried on a majority vote, subject to return from DAPTC and primarily for budgeting purposes.

b. That the Clerks contract should be amended to a weekly number of hours as per the original template.
This was unanimously carried.

c. That the Clerks hours be raised to 10 hours per week from the current 40 hours per month, with proper recording of hours worked by the Clerk to enable a more informed review after six months.
This was carried on a majority vote, primarily for budget purposes.

d. That a continual personal development plan be drawn up for the Clerk, by the Clerk, Chairman and Vice Chairman of the council.
This was unanimously carried.

e. That a proper training budget is set aside for councillors, so that they can all attend at least one relevant training course per financial year.
This was unanimously carried.

10. Financial update and payments for authorisation
A total of **14 payments (PV 81-94)** amounting to **£ 2934.31** were authorised and approved for payment.

11. Items for the next meeting
Setting the Precept

12. Date(s) of next meeting(s)   **Car Park Committee 16th December 2021**

Full Council   13ᵗʰ January 2022
Godmanstone Village Hall @ 7.30pm

There being no further business the meeting closed at 2140 hours

Cllr Jill Crouch   _____

Chair of Cerne Valley Parish Council