

Worldham Parish Council Meeting
Wednesday 1st September 2021, 8pm
East Worldham Village Hall

Present Cllr W Brock (Chair), Cllr R Twining, Cllr C Sole, Cllr S Butler, Cllr T Godbert
Also present Pamela Hibbins, Clerk to Parish Council, Cllr D Ashcroft

Absent None

22.84 **Chair's Announcements** – To note that the Exercise of Public Rights ended on Friday 23rd July 2021.
The Parish Council received no requests.

22.85 **Apologies for absence** – were noted from Cllr B Bagnell

22.86 **Declarations of Interests** – None

22.87 **Approval of Minutes**

It was **RESOLVED** to approve the minutes of the Parish Council Meeting held on Tuesday 10th August 2021

Proposed: Cllr C Sole, Seconded: Cllr S Butler

Action: Clerk

22.88 **District Councillor's Report :**

District Councillor David Ashcroft was in attendance and reported that there are still funds available (£1,000 for specific environmental projects and £2,500 for other projects) through the Councillor Community Grant Scheme that are allocated to Cllr Ashcroft.

Cllr D Ashcroft confirmed that the application 57035 for a retail unit with associated car parking, landscaping and infrastructure on land at Montecchio Way and, Mill Lane, Alton was approved at the EHDC Planning committee 26th August 2021.

22.89 **Public questions:** – the Chairman adjourned the meeting to hear public questions

None

Meeting reconvened

22.90 **Financial Report:** The Clerk advised that the bank balances are as follows:

Bank Balance as below

Current Account as 31/08/2021: £7,456.30

Instant Access Account (quarterly statements as 29/06/2021) : £22630.32

Worldham Community Benefit Fund (quarterly statements as 01/07/2021): £14238.87

Less cheques o/s £0

TOTAL £44,325.49

Receipts ledger balance **£44,325.49**

22.91 **Payment Schedule:**

It was **RESOLVED** to approve the following for payments.

Proposed: Cllr W Brock, Seconded: Cllr R Twining

Action: Clerk

	Payee	Description	Net	VAT	Total
01/09/21	P Hibbins - Clerk	Salary August 2021	£576.13	£0.00	£576.13
01/09/21	P Hibbins - Clerk	Expenses - Zoom (March - August) Final account to be closed) (50/50 split with Kingsley PC)	£35.97	£7.20	£43.17
01/09/21	Ian Clark Electrical Services	Annual PAT Testing 2021-2022	£100.00	£0.00	£100.00
01/09/21	Ross Newman & Son	V.hall gutter and roof repairs	£225.00	£0.00	£225.00
01/09/21	Mike Walker	Septic tank (Annual payment and slight repairs - shared 4 ways with neighbouring houses)	£44.25	£0.00	£44.25

01/09/21	Kish Sharma	Village Hall - Replacement clock -	£10.99	£0.00	£10.99
01/09/21	PKF Littlejohn	External Auditor fee for 2020/2021 Audit	£200.00	£40.00	£240.00
			£1,192.34	£47.20	£1,239.54

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PREVIOUSLY PAID

	Payor	Description	Net	VAT	Total
26/08/21	Arthur Gallagher (Came & Company)	Insurance as per AGREED in August meeting minute 22.77	£1,536.66	£178.40	£1,715.06
			£1,536.66	£178.40	£1,715.06

PAYMENTS RECEIVED

	Payor	Description	Net	VAT	Total
16/07/21	Amanda Frost	V.Hall Booking - Yoga	£252.00	£0.00	£252.00
			£252.00	£0.00	£252.00

22.92 Internal auditor:
It was **RESOLVED** to appoint Contactor A Do the Numbers Ltd as the Council’s internal auditor at the cost of £200 for each of the following financial years 2021/2022, 2022/2023 and 2023/2024 as the Council were happy with previous work and wished to continue.
Proposed: Cllr W Brock. Seconded; Cllr C Sole **Action Clerk**

22.93 Conclusion of Audit
The Conclusion of Audit has been receive and it was noted that on the basis of their review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met except for that the AGAR Section 2 was not signed by the Responsible Finance Officer before approval. The relevant notices are on the parish noticeboards and the website.

22.94 Planning applications
Update on previous applications (Appendix 1)

SDNP/21/02991/FUL Land South of Foxes Green Street Kingsley Bordon Hampshire
Change of Use of land for the creation of a 2 Pitch Gypsy/Traveller site, comprising the siting of 1 mobile home, 1 touring caravan, and erection of 1 dayroom, per pitch **Deadline 19th July 2021**

Following on from our request to ask District Councillors to ask for the publication of public comments for this application to be published on the planning website as a priority after expressions of concerns on the lack of visibility of comments have been raised by several members of the public, it was noted that comments are still not available to view on the website. District Councillor D Ashcroft to request that if the planning officer could update the site with a summary to show the total number of comments highlighting the totals that are neutral, in support and objection comments to show the level of interest of this application.
Proposed: Cllr W Brock, Seconded: Cllr R Twining **Action: Clerk**

At the meeting on the 10th August 2021 It was **AGREED** to write to planning to alert them that clearance of the site and introduction of hardcore had continued on site and the site has also recently flooded. The Parish requested a stop notice to be placed on this site whilst the planning application is being processed.
It was noted that the stop notice was denied and it was **AGREED** to continue to monitor this application.
Proposed: Cllr W Brock, Seconded: Cllr R Twining **Action: Clerk**

SDNP/00486/OPDEV - Site address: 3 New Buildings Lane, West Worldham, Alton, Hampshire, GU34 3BJ
Alleged breach: Alleged construction of decking above carport.
To note the following case has been opened by EHDC.

22.95 Risk Assessment

The current risk assessment was reviewed and the following changes to be added.

It was **AGREED** for this register to be adopted with the changes below;-

- a) Management 1a) confirm use of Cloud/Dropbox storage for most recent files
- b) Finance 2b) to reflect that cheques and online payments are supported by invoices and two signatories.

Proposed: Cllr R Twining, Seconded: Cllr W Brock

Action: Clerk

22.96 Lengthsman

It was **RESOLVED** to prioritise the lengthsman tasks as follows:

- a) East Worldham Village Hall - Cut back hedging and planting on embankment in front of the Village Hall
- b) To clear the moss along the path from the village hall to the bus stop
- c) Clear opposite side of the road from Church road to Clay's Lane

Proposed: Cllr T Godbert, Seconded: Cllr W Brock

Action: Clerk

22.97 Grants –

The surplus of £96.40 from the WPC grant from the VE Day Revisited/Village Reunion was considered and it was **AGREED** to ask for the surplus to be returned to the Worldham Parish Council current account and for this to be earmarked for future event expenses such as a replacement marquee.

Proposed: Cllr T Godbert, Seconded: Cllr W Brock

Action: Clerk

It was **AGREED** to apply for a grant for further funding of a new marquee for future community events.

Proposed: Cllr T Godbert, Seconded: Cllr W Brock

Action: Clerk

22.98 Defibrillator training

It was **AGREED** to go ahead with the postponed (due to Covid-19) defibrillator training for Autumn/Winter depending on trainers availability.

Proposed: Cllr T Godbert, Seconded: Cllr W Brock

Action: Clerk

22.99 EHDC Strategic design policy consultation

EHDC have prepared a draft policy and are now seeking comments and suggestions from town and parish councils in the planning area (i.e. outside of the South Downs National Park), to help them amend and improve the policy for the next formal stage of consultation on the local plan, scheduled for April 2022.

It was **AGREED** to respond and bring the draft back to the next meeting. Clerk to ask for extension for comments.

Proposed: Cllr R Twining, Seconded: Cllr W Brock

Action: Clerk

23.00 To note any reports or updates from Councillors or the Clerk regarding meetings attended or issues raised

Speedwatch coordinators Cllr R Twining and Nicky Twining attended a SpeedWatch coordinators meeting in Four Marks on the 23rd August 2021. A new portable Speed awareness device with a camera has been approved by Hampshire Constabulary for use by local Speedwatch teams. The device has been trialed in Four marks and Alton and it is believed that Hampshire is the first county to be offered this. This device captures speed and clear images of vehicles so all data, number plate, model etc. are accurately recorded to note it takes images at 20 meters away so a speeding car has time to slow down just for the camera. The equipment will continue to be trialed and Worldham Speedwatch coordinators have been asked to be provided with any updates. The cost of this equipment is currently £4,500 plus VAT but hope that if this equipment is rolled out that the price point will decrease.

23.01 Date of next meeting

Meetings are normally held on the first Wednesday of each month, 8pm, at East Worldham Village, and currently by Zoom. The next meeting to take place 6th October 2021.

23.02 **Items for next agenda**
None raised.

23.03 The Chair closed the meeting **at 10.00 pm.**

Signed:.....

Date: