

CARLTON-ON-TRENT PARISH COUNCIL

Minutes of the meeting of
Carlton-on-Trent Parish Council held in
The Village Hall, Main Street, Carlton on Trent on

Tuesday 3rd November 2015 at 7.30pm

Present:

Cllr T Cooper (Chair), Cllr N Fletcher (Vice-Chair), Cllr J Clark, Cllr M Eley, Cllr M Martin, Cllr R Whate, CCllr B Laughton, DCllr S Michael and T Grimes (Clerk)

1) To consider any apologies for absence

FJ sent apologies due to working in London. The absence was approved.

2) To receive any declarations of interest in items on the agenda

MM declared an interest in the clerk's wages.

3) To accept the minutes of the Parish Council meetings held Tuesday 1st September and 13th October 2015

Having been approved as a true record of the meetings both sets of minutes were signed by the chair.

4) 10 minute open forum to receive questions and comments from members of the public

No members of the public were present but some had made councillors aware of the following points:

The pavement in Main Street by Bell Lane is very mossy.

There are several holes in the pavement on Church Lane.

There is a tree next to the bungalow's which is overhanging.

There was concern expressed at the wall of the Dower House which is leaning over the pavement.

The crack in the wall at the cross roads is still raising concern.

CCllr BL suggested that the council had a walk through the village and sent him a list of issues for reporting.

The clerk reported that FJ has spoken to the owner of the wall at the cross roads and he was more concerned about the opposite corner of the wall in Ferry Lane and would be dealing with that first.

NF thought that the Dower House had asked someone to check their wall and he therefore offered to find out more before this was reported further.

5) To note any matters arising from the minutes of 1st September and 13th October 2015

a) Update on matters raised with Mike Keeling (JC)

MK has closed the litter bin request for the South end of the village.

The other issues were not reported.

b) Network Rail response (TG)

An email response was put in the folder for councillors to read but work will begin in November to resolve the uneven surface at the crossing.

c) Marshall's response (TG)

A letter was put in the folder explaining why Marshall's are unable to change the existing bus routes.

d) Walled Garden sign (FJ)

FJ sent an email to say that the sign belongs to the owners of the walled garden but that the land owner has asked the new tenants if they would like to put up a Saddlery sign in its place and they will be doing so in the near future.

e) A1 noise update (TC)

TC reported that the October survey has been completed but that the results had not been analysed in time for this meeting.

DCllr SM added that Victoria Lazenby expected to know by close of business Friday whether Carlton was through to the next round of decisions.

6) To receive updates on any District & County Councillor matters

DCllr SM explained that she does not always know about meetings until the last minute due to not getting emails but she had nothing else to report.

CCllr BL was surprised to note that when Jo Horton was asked about the weight limit signs being moved she was not aware that there was an issue so BL will be following this up.

TC asked whether there was any news on the A1 slip road vibration but CCllr BL felt that there was not much hope on this front.

7) To receive feedback from councillors on any meetings/training attended

a) Parish Council Conference

NF and FJ attended. NF put the material from the conference in the pack for councillors to read.

b) Safer Neighbourhood Group meeting

NF and JC attended. NF made councillors aware that this was the forum to raise any priorities for policing in the village. JC reminded councillors that all lorries over the weight limit passing through the village should be reported. CCllr BL said reports could also go through him or direct to Trading Standards – whenever possible a photograph would help but a registration was essential.

TC updated the council on Newark & Sherwood Hospitals. Following a request to speak to the council which was passed to the patient panel at Sutton surgery, they gave a presentation. As a result, an information pack was put in the folder and councillors were asked to promote the range of services offered.

8) To approve the new website

A link to the new website was circulated prior to the meeting. Councillors were pleased with the look and had emailed a few minor corrections that were required.

RESOLVED: To approve the new website and ask Hugo Fox to launch the site for public use.
(Proposed by ME, seconded by MM, carried unanimously)

9) To consider making Carlton on Trent a Cold Calling Control Zone

FJ emailed details of a scheme used by other councils whereby the village is made a no-go zone for cold callers. CCllr BL wasn't aware of such a scheme but said that Trading Standards dealt with any nuisance sellers that were reported to the police. He asked that the information be forwarded to see whether it was a scheme that Nottinghamshire may be able to implement.

10) To review Standing Orders and determine the next policy for review

The existing Standing Orders and NALC latest model Standing Orders were circulated prior to the meeting. It was felt that the differences were minor.

RESOLVED: To keep the existing Standing Orders.
(Proposed by TC, seconded by JC, carried unanimously)

The Equal Opportunities policy was chosen as the next one for review.

11) To consider the issues resulting from lorries turning in the lay by

JC reported that Mike Keeling has been out to look at the area and discuss the issue. He felt that there was no danger of damage to the bridge.

12) To identify the trouble spots requiring Dog Mess signs

It is estimated that there are 70 dogs within the village and many more visiting. The following areas were highlighted as needing the new luminous signs:

The pole nearest to the dog bin

By the paddock/church fence where non-villagers park to walk their dogs

NF agreed to take the other signs to display as required but to include:

The style by Nigel Walton's drive

Near the bin on Church Lane

DCllr BL asked for details of where to purchase the luminous signs.

13) To discuss and note any further actions required from correspondence received since the last meeting

a) Notts ALC Budget training

The clerk will be attending.

b) Clerks and Councils Direct

This was put in the pack for councillors.

14) To discuss and respond to the following consultations

a) Newark & Sherwood Local Development Framework Plan Review - Issues Paper Consultation

CCllr BL explained that there are 3 development areas/levels: the major conurbation of Newark, the minor conurbations of Southwell, Ollerton, Farnsfield and Edwinstowe and then primary villages such as Collingham and Sutton on Trent. These all had designated development levels totalling a target of 720 properties per year. A survey had since determined that the target should be reduced to 400 so the policy was being reviewed. NF questioned whether the sections on travellers' sites and community housing may affect Carlton but BL explained that sites had to be identified and local views would be influential. Similarly he explained that parish level opinion now had an influence on Wind Turbine applications.

RESOLVED: Not to respond.

(Proposed by MM, seconded by ME, carried unanimously)

15) To consider any planning matters

a) Notifications received

The clerk reported the following:

15/00806/Out – dwelling at Scotfield – having been refused, this has now been appealed

15/01212/FUL - window at Orchard House – approved

15/01717/FUL – garage at Park View – no decision yet

b) Planning applications to discuss

None

c) Any other planning business

None

16) To consider and approve any financial matters

a) To approve payments for:

- **Clerk's wages: £107.93**

RESOLVED: To make the payment to the clerk.

(Proposed by TC, seconded by JC, carried unanimously, MM did not vote)

b) To determine the village hall fee

The time was set at 2hrs being £6 and meaning the running total is £30 to date. The clerk requested that this be paid as the village hall year end is 31st December ie before the next council meeting.

RESOLVED: To make the payment to the village hall.
(Proposed by ME, seconded by JC, carried unanimously)

c) Any other financial matters

i) NALC response to delegation of salt purchase to the clerk

The clerk reported that she had checked with Notts ALC and that it is possible to delegate the purchase of salt to the clerk in case the bins need filling between meetings.

RESOLVED: To delegate the purchase of salt to the clerk.
(Proposed by RW, seconded by ME, carried unanimously)

ii) To consider the NALC Transparency Fund application

The clerk reported that there was a fund being made available to help small councils to meet the expenses incurred with implementing changes required by the transparency code, such as setting up a website. It will not cover the outright purchase of computers and scanners but will pay part towards. It was felt that equipment was not needed as the clerk had her own.

RESOLVED: To claim towards the clerks hours.
(Proposed by MM, seconded by TC, carried unanimously)

iii) To note the bank reconciliation

This was circulated and NF signed the bank statements.

17) To raise any other business which may need to be included on the agenda of the next Meeting

RW asked whether a tree grant would be of interest for putting trees in verges. The clerk had received something but had dismissed it as Carlton did not meet the criteria but offered to see whether it was the same grant and also to see whether N&SDC would allow trees in the verges. N&SDC AGM invitation was put in the pack for councillors.

18) To note the date of the next meeting

The next meeting will be the regular meeting on 5th January at 7.30pm.

The meeting closed at 9.30pm