

# CHIDEOCK PARISH COUNCIL

## Clerk to the Council:

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**Minutes of the Parish Council Meeting held at the Village Hall, Chideock on Tuesday 27 October 2015 at 10:00 am.**

**Present:** Cllrs Elizabeth Grant (Chair), Roger Carey, Kate Geraghty, Rob Murray, and David Rogers.

**In attendance:** The Clerk and WDDC Cllr Christopher.

The Parish Council meeting commenced at **10:03 am**.

**1704 Apologies.** DCC Cllr Turner and PCSO Ash sent their apologies. Cllrs Irena Campion and Laurie Elliot sent their apologies, which were accepted.

**1705 Grant of Dispensations.**

All Councillors present had requested, in writing prior to the meeting, a dispensation regarding their Defined Pecuniary Interest in Land or Property in the Parish, which would prevent them participating and voting on any Agenda item regarding Budget and Expenditure now or in future years until the next Elections in May 2019.

The dispensation was **GRANTED** by the Clerk.

**1706 Declarations of Defined Pecuniary Interests.** None declared

All Councillors declared a Defined Pecuniary Interest in Land or Property in the Parish, in connection with Agendas Item 10 f) Budget and Precept for 2016-17, for which dispensations had been granted in the previous item.

Cllr Geraghty declared an interest in the Bopper Bus grant and said that she would not speak or vote.

**1707 District Councillor Report.**

*As Cllr Christopher had another meeting to attend it was agreed to let him speak at this point in the meeting.*

- he attended a meeting at Sparkford with Highways England and Connect. They are keen to make improvements to the A35 to improve safety e.g. roundabout at Charmouth junction, traffic lights at Hunters Lodge
- he has a meeting with Oliver Letwin MP at Beaminster on 11 December to discuss where we are with the A35 "improvements" and to try to move the All Weather Footpath forward – Cllr Christopher referred to this as the "east of Chideock safe cycleway – he understands that there may be funding for cycleways as opposed to footpaths. It was suggested that Cllr Christopher talks to Lyn Crisp / Sarah Silcox and that they attend the meeting
- the Seatown Management meeting is on 13 November. He has spoken to Cleeves Palmer, Sales and Marketing Director for Palmers Brewery.
- the West Dorset Local Plan has been accepted by WDDC
- many appeals are being made against refused planning applications
- there is ongoing discussion about the possibility of a Dorset wide unitary authority.

CC

**1708 Minutes.**

**a) RESOLVED** to accept and sign, as a true record, the minutes of the Parish Council meeting of 29 September 2015, after the following amendments:

- Page 2, minute 1692, last word of 1<sup>st</sup> line of 4<sup>th</sup> bullet point – replace "it" by "is"
- Page 5, 2<sup>nd</sup> line, add "because no issues were found" at end of the sentence.

Proposed by Cllr Grant, seconded by Cllr Carey, carried unanimously.

**1709 County and District Councillors' and Police Reports.** See also 1707.

PCSO Ash had sent the following information to the Clerk:

Crimes from the last month:

- September 28th - youths caused damage to a picket fence surrounding a play park area in Chideock; enquiries are ongoing to try to identify those involved.
- October 5th - several bags containing food items donated for the Harvest Festival were taken from a church in Chideock; there are currently no lines of enquiry.

Cllr Murray said that there have been recent instances of vulnerable elderly residents being targeted by “rogue” tree “surgeons” and charged large sums for little work. He asked the Clerk to follow this up with the Police. **CC**

Cllr Geraghty asked the Clerk to write an article for the Chideock News reminding people that permission from WDDC is required for non urgent work to any tree in a Conservation Area.

*Standing Orders were suspended for the following item.*

**1710 Democratic Period.**

No members of the public were present.

*Standing Orders were resumed.*

**1711 Reports / Updates by the Clerk and Councillors.**

Items 1 to 14 on the Actions & Information List were **NOTED**, with the exception of those detailed below, which were discussed in more detail.

a) **Item 1 – DAPTC AGM.** Cllr Geraghty and the Clerk will attend. Cllr Grant will attend if possible.

**Motions put forward by member councils (see end for details):**

Motions 1 & 2 – proposed by Chideock Parish Council. Cllr Geraghty will speak to the motions and find seconders.

Motion 3 – proposed by Colehill Parish Council. **AGREED** to not support the motion.

Motion 4 – proposed by West Moors Parish Council. **AGREED** to support the motion.

Motion 5 – proposed by Blandford Forum Town Council. The detail of the motion is unclear. Clerk to write to DAPTC. **AGREED** to support an amended motion to allow the Annual Parish Meeting to be held at any time at a weekend, but to retain the requirement that it be after 6 pm if held on a weekday. **CC**

b) **Item 2 - Disabled parking bay, Seahill Lane.** **AGREED** to defer a decision as the notice at the bay itself has only been in place for 2 weeks.

c) **Item 5 - Dorset County Council - Working Together Pilot Project.** **AGREED** that Cllr Murray will produce a report which will be circulated to all councillors for comment and input. **RM/CC**

d) **Item 10 – Grit Bin at junction of Cumbrey Lane and Sea Hill Lane.** **AGREED** that the Clerk investigates the cost of a bin and asks DCC Highways what assistance they will give in preparing the site and installing the bin. **CC**

e) **Items 12 and 12A - Shooting on Chideock Manor land.** Cllr Christopher said that Char Valley are having similar problems and suggested that the Clerk contacts their Clerk. **AGREED** that the Clerk ascertains the exact legal position and writes an article for the Chideock News (after running it by the Police) and to ask residents to monitor and record the frequency and duration of shooting and report this to the Clerk. **CC**  
**CC**

**1712 A35 Matters.**

Items 15 to 22 on the Actions & Information List were **NOTED**, with the exception of those detailed below, which were discussed in more detail.

a) **Item 15 – A35 – letter from David Brewer, Highways England, to Oliver Letwin.** **AGREED** that Cllr Elliot prepares a response, with assistance from Cllr Murray. The draft to then be circulated to all councillors by the Clerk before being sent by the Clerk. **LE/ RM/ CC**

b) **Item 15A – A35 – e-mail and letter from Ms Glenn.** **AGREED** that the Clerk reply explaining that the Parish Council has no power to take action but does make every effort to get those with the powers to act. **AGREED** to arrange a meeting with Oliver Letwin for residents to attend, preferably at a weekend. **CC**

c) **Items 16 and 17 – A35 Speed Limit Review.** **AGREED** to ask Highways England for details of the process itself, the timetable for the review and how and when can the Parish Council and residents participate. **CC**

d) **Item 22 – Air Quality.** Cllr Murray said that readings have been published for both Warren House (728) and St Giles Church (723). **AGREED** to ask when the Warren House diffusion tube was removed. **AGREED** to ask for year to date Air Quality figures. **CC**  
**CC**

**1713 Planning Matters.**

a) **Applications.**

Items 23 to 27 on the Actions & Information List were **NOTED**

There were no applications for consideration.

**b) To consider any applications received after the agenda was circulated.**

None.

**c) Determinations.**

**WD/CA/15/00272** 1 HOPE COTTAGES, MAIN STREET T1 - Reduce crown on Walnut by 30% T2 - Reduce Crown on Beech by 30% T3 - Reduce Crown on Beech by 30% **GRANTED**

**WD/CA/15/00273** 2 HOPE COTTAGES, MAIN STREET T5 - 1 no. Ash - Reduce canopy spread by 2.5 mts max **GRANTED**

**WD/CA/15/00274** APPLE TREE THATCH, MAIN STREET T4 - 1 No Yew - Reduce canopy spread by 2.5 metres max **GRANTED**

**WD/D/15/001748** IVY COTTAGE, MAIN STREET Replacement of existing stainless steel flue liner with a modern flue system compliant with latest building regulations and HETAS requirements (Listed Building Consent) **APPROVED**

**WD/D/15/001432** CLOCK HOUSE INN, MAIN STREET Reinstatement of external and internal fabric of building following fire damage (Listed Building Consent) **APPROVED**

**WD/D/15/001132** IVY COTTAGE, MAIN STREET Installation of two conservation-style rooflights. Construction of carport. (Full) **APPROVED**

**WD/D/15/001207** IVY COTTAGE, MAIN STREET Installation of two conservation-style rooflights. (Listed Building Consent) **APPROVED**

**d) Ridwood Affordable Housing Development.**

Item 28 on the Actions & Information List was **NOTED**.

**e) Any Other Planning Matters.**

i. **AONB / Lighting & Dark Skies.** Nothing to report.

ii. **Enforcement.** Items 29 – 37A on the Actions & Information List were **NOTED**.

iii. **Golden Cap Caravan Park.** Nothing to report.

iv. **Mill Lane Bridleway 18.**

Items 38 to 42 on the Actions & Information List were **NOTED**.

- **Item 41A. AGREED** that Cllr Murray drafts the response to Mike Harries reply.

v. **Seatown.**

Items 43 to 51 on the Actions & Information List were **NOTED**.

- **Item 50 – new Footpath 22 Diversion sign.** Cllr Carey reported that it has been erected.

- **Item 51 – Beach Stream notices.** Cllr Carey gave an update – the WDDC Environmental Health Officer is seeking advice. **AGREED** to ask for information about who tests the river water and for details of the results.

- **Coastal Revival Fund bid for funding for a feasibility Study for Seatown improvements (made by the Chideock Society).** Cllr Geraghty reported that Trevor Hedger, WDDC, reports that the fund is oversubscribed and that offers of funding may be delayed to the end of November and that if funding is awarded it will still have to be used by end of March 2016. Simon Williams, the consultant who will undertake the work, said this will not be an issue.

vi. **Other.**

Item 52 - 59 on the Actions & Information List were **NOTED**.

- **Item 53 – All Weather Footpath.** **AGREED** that Cllr Murray draft a response.

- **Predetermination and Planning Applications.** Cllr Geraghty reminded councillors of the need to avoid being perceived to have predetermined a planning application prior to discussion at a Parish Council meeting.

RM

CC

RM

**1714 Finances.**

**a) Payments.**

Item 59A on the Actions & Information List was **NOTED**.

**RESOLVED** to make the following payments:-

i. Clerk's Salary & Expenses for October	£245.57
ii. Chideock Village Hall Hire – October	£25.00
iii. Lee Martin – mower hire x 2 for Clapps Mead play area	£20.00

Proposed by Cllr Geraghty, seconded by Cllr Rogers, carried unanimously.

**b) Foss Orchard Car Park.**

Items 59B to 60 on the Actions & Information List were **NOTED**.

- **Item 59B – Ticket Machine money.** Cllr Geraghty proposed a vote of thanks to Cllr Murray for regularly emptying the ticket machine.

- **Item 60 – offer of an eating apple tree for Foss Orchard Car Park.** **AGREED** that an ornamental tree with fruits for wild life would be preferable in case of complaints if someone felt that eating one of the apples had made them ill in any way.

**c) Grant to the Bopper Bus Organisation.**

The Fete Committee has not decided if they will make any grant so this matter was deferred until the November meeting.

**AGREED** that the continuing purpose of the Grafton Fund needs to be considered at a future meeting. **CC**

**d) Accounts & Budget Monitoring to 30 September 2015. NOTED.**

**e) Draft Budget for 2016 – 2027.** See end of minutes.

The Village Hall charge per session will increase by 2% from 1 January 2016, from £25 to £25.50 per session. The estimate was therefore increased to by £7 to £357.

**AGREED** that the new salt / grit bin will be bought out of General Reserves.

**AGREED** that the amount set aside for payment of set-up costs for Foss Orchard Car Park be set to zero.

*Cllr Geraghty left the meeting at 12:15 pm.*

**Cllr Murray suggested**

a) that £135 be budgeted for salt / grit, rather than £200

b) the Village Hall grant be increased to £500 from £300

c) that money still be precepted for the Community Fund not specifically for the Bopper Bus

d) that £350 is budgeted for the Community Fund rather than £500 for the Bopper Bus.

**AGREED** that the Budget will be further considered at the November Parish Council meeting.

**1715 Clapps Mead Playing Field.**

Items 61 to 62 on the Actions & Information List were **NOTED**.

a) **Autumn Working Party.** Cllr Grant reported that a lot of work was done e.g. fence painting, bramble clearance. The ditch is very overgrown and unfortunately Nick Mudford was not present to assess the practicality of hiring a small digger to clear the ditch and stream. The edges have not been cleared as they are a wild life refuge.

b) **Replacement of the double swing.** Cllr Grant is investigating a grant from the West Dorset Leisure Development Fund – they are encouraging CPC to go for as much as possible – they will grant up to 20% of the estimated cost. Cllr Grant is investigating the cost of an additional small item of play equipment. The grant application has to be made by 1 December 2015. The purchase of equipment will be formally resolved at the November meeting. **EG**

**1716 Flood Management Plan for the Winniford Valley.**

Items 63 to 64 on the Actions & Information List were **NOTED**.

**1717 Conduct of Meetings.**

Cllr Murray said he, with the Clerk, will develop a “Follow-Up” list to keep track of what actions have been agreed and who has been delegated to carry them out.

**1718 Current Consultations.**

Item 65 on the Actions & Information List was **NOTED**.

**1719 Motions Received with Notice.** None.

**1720 Correspondence.**

There were no other items of correspondence to be brought to Councillors’ notice.

**1721 To confirm the date and time of the next meeting of Chideock Parish Council.**

The next scheduled meeting is at 10:00 am on Tuesday 24 November 2015.

The meeting closed at **12:27 pm**.

## **DAPTC AGM - MOTIONS PUT FORWARD BY MEMBER COUNCILS**

### 1. From Chideock Parish Council:

'That DAPTC requests through NALC that the Department of Communities and Local Government urgently close a loophole caused by the length of time it can often take to ensure Enforcement action takes place. At present long delays by Local Planning Authorities in taking Enforcement action on a planning violation can result in the evidence of the violation, as provided to the LPA by Parish Councils and private individuals, being used by the violator as evidence of existing and prolonged use to support an application for a Certificate of Lawful Use.'

### 2. From Chideock Parish Council:

'That DAPTC asks NALC to urgently take up the issue of SATNAV systems directing heavy vehicles onto unsuitable roads in rural areas and consequently causing damage and traffic chaos in local communities.'

### 3. From Colehill Parish Council:

'The change in electoral legislation which took effect in Parish and Town Council elections this year – under which it was no longer possible to submit nominations for more than one ward and then withdraw from those which have already reached quota after the close of nominations – has caused problems for several councils across Dorset. Elections have been required in some wards, while others have had to be filled by co-option, leading to additional expense and (in some cases) the loss of the Power of General Competence and/or Foundation Status under the Local Council Award Scheme.

Colehill Parish Council proposes that DAPTC requests that NALC and our area MPs lobby government to amend the legislation and remove this impediment to effective local government at the Parish and Town Council level.'

### 4. From West Moors Parish Council:

'West Moors Parish Council asks that DAPTC lobbies NALC to change the Localism Act 2011 to be amended so that power is restored to Standards Committees to impose penalties upon Councillors who contravene the Code of Conduct or who are guilty of inappropriate behaviour towards fellow councillors or members of staff.'

### 5. From Blandford Forum Town Council:

'That DAPTC requests, through NALC, that legislation be amended to ensure that parish meetings/a town assembly can be held at a reasonable time appropriate to its constituents. In addition to holding meetings after 6pm on weekdays, these meetings could be held over weekends.'

## Draft Budget 2016–17 Version 2.

<b>INCOME</b>	<b>Budget 2015/6</b>	<b>Budget 2016/7</b>	
Precept	£8,602.03	<b>£9,052.52</b>	5.24%
Council Tax Support Grant	£196.00	<b>£131.00</b>	-33.16%
Interest	£4.00	<b>£4.00</b>	0.00%
Vat Refund	£78.13	<b>£78.13</b>	0.00%
Rent for Flow Meter	£125.00	<b>£125.00</b>	0.00%
<b>TOTAL PREDICTED INCOME</b>	<b>£9,005.16</b>	<b>£9,390.65</b>	<b>4.28%</b>
<b>EXPENDITURE</b>			
Clerk's Salary (Gross)	£3,349.16	<b>£3,382.65</b>	1.00%
Clerk's Travel	£150.00	<b>£150.00</b>	0.00%
Councillor's Travel / Phone calls etc	£50.00	<b>£50.00</b>	0.00%
Clerk's Office Allowance	£66.00	<b>£66.00</b>	0.00%
Postage/Phone	£30.00	<b>£30.00</b>	0.00%
Stationery (V)	£90.00	<b>£90.00</b>	0.00%
Stationery - print cartridges etc (V)	£120.00	<b>£120.00</b>	0.00%
Training - Clerk & Councillors	£100.00	<b>£0.00</b>	-100.00%
Internal Audit	£60.00	<b>£60.00</b>	0.00%
External Audit (V)	£120.00	<b>£120.00</b>	0.00%
Insurance	£440.00	<b>£450.00</b>	2.27%
Room Hire	£350.00	<b>£357.00</b>	2.00%
Subscriptions	£250.00	<b>£250.00</b>	0.00%
ROSPA - Annual Playing Field Inspection (V)	£90.00	<b>£90.00</b>	0.00%
Playing Field Maintenance (V)	£50.00	<b>£50.00</b>	0.00%
Playing Field Mowing	£200.00	<b>£200.00</b>	0.00%
Playing Field Depreciation	£400.00	<b>£400.00</b>	0.00%
Foss Orchard Car Park Resurfacing / Maintenance	£500.00	<b>£500.00</b>	0.00%
Foss Orchard Car Park River Bank Maintenance	£1,000.00	<b>£1,000.00</b>	0.00%
Community Fund Grant	£250.00	<b>£350.00</b>	40.00%
Village Clock Servicing Grant 2017 - 2020	£210.00	<b>£210.00</b>	0.00%
Cemetery Grass Cutting Grant	£650.00	<b>£650.00</b>	0.00%
General Grants	£100.00	<b>£100.00</b>	0.00%
All Weather Footpath	£0.00	<b>£0.00</b>	0.00%
Adverts (V)	£0.00	<b>£0.00</b>	0.00%
Bus Shelter Maintenance	£80.00	<b>£80.00</b>	0.00%
Bridleway (Mill Lane)	£0.00	<b>£0.00</b>	0.00%
Salt/Grit for Winter 2016/7 (V)	£0.00	<b>£135.00</b>	0.00%
General Contingency	£0.00	<b>£0.00</b>	0.00%
Village Hall Repair Grant 2016 -17	£300.00	<b>£500.00</b>	66.67%
<b>TOTAL PREDICTED EXPENDITURE</b>	<b>£9,005.16</b>	<b>£9,390.65</b>	<b>4.28%</b>

**ALL EXPENDITURE MARKED V INCLUDES VAT WHICH CAN BE RECLAIMED AND IS SHOWN AS INCOME**